

The application for the ABC Capital Grant has also been started, with the intention to submit it by the end of May. This application needs the actual quotes from the builders, and ideally to have heard back from the National Lottery.

Chair E Yeomans also reported that the list of sites submitted for inclusion in the ASHFORD Local Plan had already been published and a request for all councillors to share their availability to meet to review.

Chair E Yeomans finished off her report by discussing the proposed change of the Monthly Parish Meeting, as it frequently clashes with the Planning Committee, which Vice Chair D Ledger attends. The proposed dates and times for the new Shadoxhurst Parish Meetings are as follows.

17th April 2024
8th May 2024 Annual Parish Meeting
19th June 2024
17th July 2024
18th September 2024
16th October 2024
20th November 2024
15th January 2025
19th February 2025
19th March 2025

A new start time from 6pm to 6.30pm will also be trialled. All Councillors in attendance were in favour of this change.

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

6.23pm Vice Chair D Ledger leaves the meeting.

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix C)

The Council's decisions on applications received by the date of this agenda are shown in Appendix C.

8. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix D)

Payment of Accounts

Accounts to be Paid

March 2024

		net	vat	gross	total	Account	Date PAID	Proposed	Seconded
Clerk's Salary	March Salary	884.00		884.00	884.00	SPC	26-Mar	EY	MRC
Clerk's Expenses	Fuel, Home Office	31.12		31.12	31.12	SPC	14-Mar	EY	MRC
Caretaker's Salary	March Salary	150.00		150.00	150.00	SPC	26-Mar	EY	MRC
Spick n Span	Window Cleaning - March	10.00		10.00	10.00	H&P	14-Mar	EY	MRC
Councilor's Expenses - MRC	Ionos Web Hosting March-April	7.00	1.40	8.40	8.40	SPC	14-Mar	EY	MRC
Peter Webb	Millenium Area Expense	37.08	7.42	44.50	44.50	SPC	14-Mar	EY	MRC
Ashford Borough Council	Business Rates	1060.38		1060.38	1060.38	SPC	14-Mar	EY	MRC
Crystal Creative	Hall Refund 1 week	14.00		14.00	14.00	H&P	14-Mar	EY	MRC
Castle Water	Pavilion	10.16	2.03	12.19	12.19	H&P	14-Mar	EY	MRC
Woodchurch Hub	SPC Magazine Printing	140.25		140.25	140.25	SPC	28-Feb	EY	VB
Gallagher	Annual Insurance	2064.53		2064.53	2064.53	SPC	28-Feb	EY	VB
Business Stream	Waste Water	43.96		43.96	43.96	H&P	28-Feb	EY	VB
ABC/Aspire	Play Area Repairs	1408.91	281.78	1690.69	1690.69	H&P	28-Feb	EY	VB
Ashford Electrical	Repairs & Certificate	926.00	185.20	1111.20	1111.20	SPC	28-Feb	EY	VB
Cleaner - KJ	February 2024	48.00		48.00	48.00	H&P	28-Feb	EY	VB
Cleaner - KK	February 2024	84.50		84.50	84.50	H&P	28-Feb	EY	VB
		<u>6919.89</u>	<u>477.83</u>	<u>7397.72</u>	<u>7397.72</u>				

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Budget 2024/2025

The budget for 2024/2025 was looked at and unanimously agreed and was signed off by:

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Section 106

Nothing to Report.

9. VILLAGE HALL

Village Hall Working Party Update

Cllr D Williams updated the councillors on the Hall renovations. All tenders correctly received will be opened on March 26th.

Repairs Update

The Clerk reported that following the first Electrical Installation Condition Report (EICR) on the hall, all the faults had been rectified. The Clerk will chase the Ashford Electrical again for the new report. The Clerk will chase again for the ceiling repair in the kitchen to be carried out.

Risk Assessment

Nothing to Report.

Broadband

The Clerk reported that the installation will hopefully be carried out on Tuesday 11th April between 1pm-5pm.

10. PAVILION & PLAYING FIELD

Community & Sports Hall Project

A thank you to Peter Webb for creating 2 new planters for the pavilion.

The Clerk reported that Ashford Borough Council were awarded a Coronation Living Heritage Fund (CLHF) capital grant of £49,897 to support the planting of community orchards across the borough to mark the Coronation of HM King Charles III. Applications are now open, and ABC are inviting parish and community councils across the borough to apply for free fruit trees, along with planting sundries, to be planted within their own parish areas next winter. Two possible planting areas were put forward. It was agreed that the Clerk will contact Aspire to discuss our requirements.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix E)

12. CONSERVATION & HERITAGE

Millennium Corner

Peter Webb reported that the matting and chip bark had been placed down and that the bulbs were planted too.

13. ADVISORY GROUPS

Approval of Roles & Responsibilities

Nothing to Report.

14. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Speed Watch

Nothing to Report.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

The Fly Tipping that had been reported along Church Lane had not been cleared, so it was agreed it will be reported again.

15. WEBSITE

It was agreed that the Clerk will meet with Hannah Collison to work on updating the Parish Council website, so the Clerk can have a better understanding of the process.

16. MIDSUMMER FESTIVAL

A draft plan of the Shadoxhurst Midsummer Festival 20th-23rd June 2024 was provided to the councillors to view by the Shadoxhurst Community Forum. It was unanimously agreed that the Parish Council would provide the Hall & Pavilion hire free of charge.

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

17. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Tenders for Village Hall Works.

18. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business, the meeting closed at 7.55pm

Date of next meeting: Wednesday 17th April 2024 at 6.30pm

Venue: Shadoxhurst Village Hall

Signed
Chair

Dated

3rd April 2024
Parish Clerk

APPENDIX A

Borough Councillor's Report March 2024

In the 'Call for sites' by the Planning Department for the new Local Plan, with late entries, over 300 sites for predominately housing, but also other uses including for employment and Gypsy and Traveller sites and mixed use were submitted. All this will show is the land put forward by landowners, but each needs to be closely looked at by planning officers later in the year to sift out which might be suitable, and which are not. The initial sifting will be done in the coming months, when the potential sites are selected, there will then be public consultations, The message from ABC is that even if on the website from next week, there is no guarantee that they will be put into the draft Local Plan.

At the last Full Council Meeting, the proposed budget was agreed. The council tax information will go out to residents in due course. It was also agreed that the fines for anti-social behaviour will be increased. From the 1st April, fines for graffiti and littering will go up from £75 to £500, fly tipping from £400 to £1,000, not picking up after your dog fouls, from £50 to £100 and for those who fail to meet the Household Duty of Care (e.g. getting an unregulated person to collect waste, that is subsequently dumped) from £400 to £600.

David Ledger 11th March 2024

Borough Councillor A Hicks also updated the Councillors on the new waste and recycling collection days starting on 1st April 2024. She also confirmed that the new planning subscription service is up and running which can be found at <https://www.ashford.gov.uk/get-involved-in-planning>.

APPENDIX B

County Councillor's Report March 2024 – Cllr D Robey

- We have balanced the KCC budget for 24/25, with a lot of cuts to services, and we have started working on 25/26 already.
- Although the problems with the Pumping Station on Chilmington Green Road involve planning issues that sit with ABC, I am trying to get a contact at senior level in Southern Water, with whom to raise them. I know that this is in Kingsnorth, but it is around the corner from you.
- We have some money for potholes from the government and will be resuming the Pothole Blitz.

APPENDIX C - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS JANUARY to FEBRUARY to March 2024

Application Reference

PA/2024/0313

Site Address - Little Criol Stables, Bethersden Road, Shadoxhurst, Ashford, Kent TN26 1LL

Proposal - Change of use of land to residential. Two single-storey extensions to the property with associated alterations.

Date Valid 23/2/2024

Application Status Under Consultation

Consultation Deadline 27/03/24

Shadoxhurst Parish Council supports this application.

Application Reference

PA/2024/0256

Site Address - Colebran Wood Field , Duck Lane, Ashford , TN26 1LT

Proposal - Forestry and agricultural building.

Date Valid 04/3/2024

Application Status Under Consultation

Consultation Deadline 27/03/24

Shadoxhurst Parish Council supports this application.

Application Reference

PA/2024/0398

Site Address - Green Farm, Church Lane, Shadoxhurst, TN26 1LS

Proposal - Construction of a 52sq metre Community Room to provide extra facilities.

Date Valid 04/3/2024

Application Status Under Consultation

Consultation Deadline 27/03/24

Due to the applicant being an active member of Shadoxhurst Parish Council, the Councillors cannot comment on this application.

Decision Notices/Updates received from Ashford Borough Council

Application Reference

PA/2023/1929

Site Address - 107, Tally Ho Road, Shadoxhurst, TN26 1HW

Proposal - Change of use of land and installation of 6no. glamping pods, footpaths, parking & turning area, secure bicycle storage and recycling/refuse storage.

Date Valid 04/1/2024

Application Status Under Consultation

Consultation Deadline 30/1/2024

Application Reference

PA/2023/1643

Site Address - Kings Head, Woodchurch Road, Shadoxhurst, Ashford, Kent TN26 1LQ

Proposal - Erection of new timber pergola with polycarbonate roof and 1.2m high picket fencing and gate to front seating area.

Date Valid 14/9/2023

Application Status - Under Consultation

Application Reference

PA/2023/1697

Site Address - Kings Head, Woodchurch Road, Shadoxhurst, Ashford, Kent TN26 1LQ

Proposal - Listed Building Consent for erection of new timber pergola with polycarbonate roof and 1.2m high picket fencing and gate to front seating area.

Date Valid 14/9/2023

Application Status - Under Consultation

Application Reference

NOT/2024/0115

Site Address - The Park, Hamstreet Road, Shadoxhurst, Ashford, TN26 1NL

Proposal - Prior approval for the enlargement of a dwellinghouse by the construction of an additional storey to a maximum height of 8.05 meters with new fenestration to the front and rear elevations

Date Valid 23/1/2024

Application Status Prior Approval Is Given

Application Reference

PA/2024/0092

Site Address - 89 Tally Ho Road, Shadoxhurst, Ashford, Kent TN26 1HW

Proposal - Single-storey side and rear extension with additional roof pitches.

Date Valid 17/1/2024

Application Status Approve with Conditions

Application Reference

PA/2023/2093

Site Address - Land to rear of Brinklow, Woodchurch Road, Shadoxhurst

Proposal - Erection of 20 residential dwellings, new access from Woodchurch Road, parking and associated landscaping, public open space, and surface water attenuation pond following the demolition of existing dwelling.

Date Valid 20/11/2023

Application Status Refuse

Application Reference

PA/2023/1691

Site Address - Land known as Woodside West, Nickley Wood Road, Shadoxhurst, TN26 1LZ

Proposal - Stationing of 2no additional mobile homes and 2no touring caravans, relocation of site access (part retrospective)

Date Valid 22/9/2023

Application Status Approve with Conditions

APPENDIX D – Account Balances

FINANCIAL YEAR 2023-2024

SHADOXHURST PARISH COUNCIL

FINANCE - FEBRUARY 2024

Treasurers Account (0339)

	Balance 01/02/2024	Receipts	Payments
Opening Balance	30431.80		
Plus Receipts	0.00		
Less Payments	-4452.33		
IT Outcomes			-17.36
Clerk's Expenses			-76.59
Councillor's Exp - Website Hosting			-8.40
Clerk's Salary			-884.00
Caretaker's Salary			-150.00
Woodchurch Hub - Printing			-140.25
AJGIBL Insurance			-2064.53
Ashford Electrica (Repairs and EICR)			-1111.20
Balance 29th February 2024	25979.47		

SHADOXHURST PARISH COUNCIL

FINANCE - FEBRUARY 2024

Hall & Pavilion Account (0326)

	Balance 01/02/2024	Receipts	Payments
Opening Balance	6069.30		
Plus Receipts	224.00		
Hall Hire - Life Drawing		24.00	
Coin Meter - Hall		26.00	
Hall Hire - Life Drawing		48.00	
A.Ford Pilates		126.00	
Less Payments	-5679.06		
EDF (Pavilion)			-74.00
EDF (Hall)			-348.00
Cleaner - KJ			-85.00
Ashford Electrical (EICR)			-348.00
Window Cleaner			-10.00
Aspire/ABC Grounds Maintenance			-2936.98
Castle Water			-9.93
Business Stream Waste Water			-43.96
Aspire/ABC Play Area Repairs			-1690.69
Cleaner - KK			-84.50
Cleaner - KJ			-48.00
Balance 29th February 2024	614.24		

Forum & Fete Account (0342)

Balance 1st February 2024

H.Collison - Ping Pong Subs

Balance 29th February 2024

8,495.89

250.00

8745.89

SPC Savings Account

Balance 1st February 2024

Credit Interest

Balance 29th February 2024

20,057.26

0

20,057.26

Tennis Grant - H&P Account

Balance 1st February 2024

Balance 29th February 2024

Excluding Land Trust

H&P Balance

263.80

263.80

1133.78

-519.54

APPENDIX E

External Liaison Group Report for 13th March 2024 SPC Meeting

Utilities Advisory Group – the Group continues to work on key planning issues and has continuing to concentrate on the Stubbs Cross, I have not been involved in that. ABC Planning have been chased for an update on Hornash and a meeting later this month is promised, probably on Teams.

KALC Joint Parishes Planning Committee – with the pending release of the final call for sites this week, I have suggested that this Group begins to meet regularly to ensure that parishes are well represented and the flow of information to and from parishes during the preparation of the Local Plan 2041 is eased. I will call a meeting in April once parishes have the initial information and had a chance to discuss it all.

KALC – the recent meeting was 7th March, and the minutes will be available soon.

Village Forum –The Forum met as usual last week, concentrating on forthcoming events. As noted last time in my report, members are working hard on the Shadoxhurst Midsummer Festival 21st to 23rd June. The Performance event will be held in the church on the Sunday afternoon. The organising Team would like permission from the Parish Council to site a couple of refreshment gazebos / vehicles on the Village Green. This is likely to take the form of a small van and a converted horsebox trailer which will be parked just on the grass to allow the path to the church to be freely accessible. The grass will be protected by runners under the wheels of any vehicles. Please confirm at the meeting so that the Team can give final agreement to two traders provisionally booked. It is considered that having coffee / cakes / Pimms / drinks etc provided by traders will take the strain off Forum members who are already very busy at the weekend. Negotiations are in hand for requesting a percentage of their takings to return to the Festival to go towards the Hall refurbishment. Indeed, although there is a set up cost for printing etc for which grants will be sought, any money raised at the individual events over the weekend e.g. through a raffle, will all go to the Forum's village hall refurbishment fund. Could permission be given too, for the free use of the hall and pavilion for the Saturday crafting event and help with printing newsletter insert please?

Chilmington Green – I previously stated the proposed Stubbs Cross Wastewater Treatment Plant would come back to Planning Committee in March with changes and is likely to have a site visit for committee members beforehand. As things were not resolved, this is now likely to be the April meeting.

Newsletter – I am working on the April / May edition at the moment. I will delay the printing to ensure that residents have the link to the Call for Sites information being released on the 18th March. Filling fast, the Newsletter will have a lot of information about the Festival. It is envisaged to have a double-sided insert just showing the call for contributor's posters and the current itinerary, is the Parish Council happy to accept the additional cost for this?