



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 478

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

WEDNESDAY 13th JULY 2023 COMMENCING AT 6PM

PRESENT: Cllr E Yeomans (Chair), Cllr D Ledger (Vice Chair),
Cllr M Richmond Coggan, & Cllr D Williams

PARISH CLERK: Ms C Laming

IN ATTENDANCE: Borough Cllr D Ledger

1. APOLOGIES FOR ABSENCE

There were three apologies for absence. Cllr V Brisley, Cllr S Matarazzo & Cllr D Juniper. County Cllr David Robey & Borough Cllr A Hicks also sent their apologies.

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 477 of the Ordinary Parish Council Meeting held on Wednesday 14th June 2023 were accepted and it was unanimously agreed that Chair E Yeomans should sign them.

Proposed Chair E Yeomans

Seconded Cllr M Richmond Coggan

4. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT – See Appendix A

COUNTY COUNCILLOR'S REPORT See Appendix B

5. PUBLIC INTERVAL

There were no members of the public present.

6. CHAIR'S UPDATE (see Appendix C)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix D and in Chair's Update Appendix C)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

8. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix E)

Payment of Accounts

Accounts to be Paid
July 2023

		net	vat	gross	total	Account	Date PAID
Clerk's Salary	July Salary	884.00		884.00	884.00	SPC	
Clerk's Expenses	Fuel, Home Office	26.43		26.43	26.43	SPC	
Caretaker's Salary	July Salary	150.00		150.00	150.00	SPC	
Councillor's Expenses - MRC	Ionos Web Hosting July-August	7.00	1.40	8.40	8.40	SPC	
EK Fire Protection	Annual Inspection	179.20	35.84	215.04	215.04	H&P	
Spick n Span	Window Cleaning - July	10.00		10.00	10.00	H&P	
Cleaner - KJ	June 2023	49.00		49.00	49.00	H&P	PAID 29/06/23
Cleaner - KK	June 2023	108.45		108.45	108.45	H&P	PAID 26/06/23
		1414.08	37.24	1451.32	1451.32		

Proposed Chair E Yeomans

Seconded Cllr M Richmond Coggan

Section 106

Nothing to Report.

Budget 2023/2024 & Precept

Chair E Yeomans and the Parish Clerk will start to look at the 2023/2024 budget and precept in October 2023.

Review of Salaries

It was agreed that the Clerk will increase her hours from 10 hour to 12 hours per week with immediate effect. This also includes an annual pay rise of 6%.

9. VILLAGE HALL

Repairs Update

The Clerk is still chasing a start date from a local plumber for the improvement works to the ladies' toilets.

Risk Assessment

Nothing to Report.

Defibrillator

The new defibrillator has now been received. Exact location will need to be discussed with the Kings Head Pub. Cllr S Matarazzo will follow this up. It was also agreed that the registration of the existing Defibrillator needs to be confirmed.

Tables

The new tables have now been delivered. A thank you to Mr P Webb for managing the delivery.

Discussions took place with regards to the new Shadoxhurst TT League Club weekly booking. It was agreed that Chair E Yeomans will respond to the organiser directly.

10. PAVILION & PLAYING FIELD (see Chair's Update in Appendix C)

Community & Sports Hall Project

Chair E Yeomans provided an update on the funding opportunity for the pavilion building. The Community Ownership Fund advised that the council would be an eligible applicant for the fund, however on reading the detailed application criteria (sent via e-mail 10/7), the view is that the Parish are not yet in a position to apply. Chair E Yeomans suggested that a need for a fully costed build plan, business plan, as well as various other policies are in order to submit a valid application. It was advised

and agreed that the Parish Council should consider the next round of the fund subject to the outcome of discussions on the various council owned buildings.

Cllr D Williams provided the Councillors with estimated construction costs. It was agreed that the next step was to assign a Surveyor and Architect. Chair E Yeomans agreed to get quotes for an asbestos survey.

Car Park Restrictions Update

The locking of the pavilion gate seems to be working well - nearby resident reported that there has been a reduction in nighttime traffic & litter. Chair E Yeomans has recommended a new laminated sign to replace the temporary sign. It was agreed that this sign should be purchased.

Discussions took place on where best to fix the new dog waste station. A location was not agreed on until a site visit was made.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix F)

12. CONSERVATION & HERITAGE

Millennium Sign

The area around the Millennium sign has improved considerably. Mr P Webb has provided details on costs which are covered by the budget award. A thank you to all those involved.

13. ADVISORY GROUPS

There have been no changes to the approved roles and responsibilities.

14. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

It was reported that the police Speedwatch team will surrender their services due to the lack of activity over the last 6 months. Discussions took place on how best to move forward with the scheme.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Revised Stagecoach services of 2 and 2A

16. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.27pm

Date of next meeting: **13th September 2023 at Shadoxhurst Village Hall at 6pm**

Signed
Chair

Dated

17th July 2023
Parish Clerk

APPENDIX A – Borough Councillor’s Report July 2023 D Ledger

The new Cabinet met recently and was put under the microscope by the opposition parties. The Cabinet is taking over a number of work aspects started by the previous Conservative Group administration, so there is a necessary acclimatisation period needed. I could not attend Cabinet as away, so can't comment on specifics. I am on Overview and Scrutiny and the two opposition parties are using it as a mechanism to

question everything. This of course is their job, but I hope they can do it in a positive way. There have been two meetings so far.

Planning Committee last week spent a considerable time (some 2 hours) discussing the Kingsnorth Green (a 2015 application for 550 houses) and the recent app for Kingsnorth Medical Centre plus 15 houses (1 hour) application. Both are going to appeal and the Committee needed to make a decision to assist the Planning Officers in their defence of the appeal. Although both were granted, there was a lot of discussion around the lack of infrastructure and the waste treatment plant. In my opinion, we could end up with one WWTP at Kingsnorth Green, one at Court Lodge and of course the one at Stubbs cross. Three in one area is pointless, expensive and will greatly impact residents. There is no joined up thinking. The meeting finally finished at 11.15 pm with three items not dealt with

David Ledger

Borough Councillor's Report July 2023 A Hicks

You may like to know that Kingsnorth Parish council is concerned about the revised Stagecoach services of 2 and 2A and it is going to put on its social media page information to encourage better use of the service by residents as the message coming from Stagecoach seems to be "use it or lose it".

A Hicks

APPENDIX B – County Councillor's Report July 2023

- KCC is to approach the Government about getting a County Deal for Kent, and setting up a Mayoral County Authority (MCA), with KCC and Medway Unitary Council, under a directly elected Mayor. This would not involve a re-structure of Local Government, or significant extra costs, but would allow Kent geographically to access significant extra devolved powers and funding, which we would control in Kent, for the benefit of all Kent residents. We are at an early stage in this process, but I believe that it is the right thing to do and fully support the plan, which was formally endorsed by the KCC Cabinet on 29th June.
- At the same meeting, the KCC Cabinet also endorsed plans to work to introduce Small Modular Nuclear Reactors (SMRs) or Advanced Modular Nuclear Reactors (AMRs) to Dungeness. The Project Team is now working hard to pull together specific proposals to put to Government. We found out last Monday, that Andrew Bowie, the Energy Minister, can visit the site on 17th July and we are pulling together the arrangements for this at the moment.
- The KCC Budget remains under very serious pressure, with a knock-on impact on all services, and there is no easy answer to this.
- Operation Brock has been put in place again, to help handle holiday traffic, once again a problem that requires a permanent solution, with no easy answers.
- There are two important KCC consultations out, or about to go out, at the moment, one on Family Hubs and one on Community Wardens and it is important that we get as much comment and input on the proposals as possible.

Borough Councillor D Robey

APPENDIX C – Chair's Update SPC July 2023 Meeting

General

- Locking of the pavilion gate seems to be working well - nearby resident reported that there has been a reduction in nighttime traffic & litter. The sign hasn't held up to the rain - had a quote for a permanent version at c.£40 (subject to confirming fixings) - happy to order?
- Chilmington WWTW
 - I've chased up planning to see why my email objection sent on 26/5 is not showing on the portal
 - The comments from the Drainage team that we agreed to submit at the June meeting are also not showing - to investigate.

- I met with representatives from Kingsnorth & Great Chart Parish Councils and agreed to submit a joint letter (attached) to ABC formally requesting that they appoint an independent drainage engineer to review the application in response to issues raised by local residents / Shadoxhurst Utilities & Drainage team. Query - if ABC refuse, will we jointly fund this alongside Great Chart & Kingsnorth?
- Chilmington - at the above meeting with Great Chart & Kingsnorth, it was also agreed to request a meeting between the 3 Parishes & ABC to discuss various aspects of Chilmington including the leisure aspect (Discovery Park) and other things, with questions to be submitted in advance.
- KALC - attended the annual KALC meeting on 5/7. Various updates including:
 - Police Inspector Simon Johnson who talked about the new neighbourhood policing model. The beat officer team is currently 6 officers but there is headcount for 12. Our "Rural South" area is the largest. Beat Officers will be setting up community surgeries in the near future. I have written to our Beat Officer issuing an open invitation to PC meetings.
 - Waste Team - the new contract will commence next year and we should expect date changes for bin collections when it comes in. Expect a further increase to Garden waste collection charges from next year.

Finance

- S106 - no update

Rec Field

- Broken elliptical machine - I have continued to chase Wicksteed on this, since reporting on 20/4. Their latest position is that the equipment should be removed and returned to them for a fix. I've responded that is not an economical solution and would cause damage to the surfacing. I've also reached out to Kompan (playground supplier) to see if they can be of any assistance.
- Funding opportunity for the pavilion building. The Community Ownership Fund advised that we would be an eligible applicant for the fund, however on reading the detailed application criteria (sent via e-mail 10/7), my view is that we are not yet in a position to apply. We need a fully costed build plan, business plan as well as various other policies to submit a valid application. We should consider the next round of the fund subject to the outcome of our discussions on the various council owned buildings.

APPENDIX D - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS JUNE-JULY 2023

There are no new planning applications.

Decision Notices/Updates received from Ashford Borough Council

Application Reference **PA/2023/0897**

Site Address - Land Adjacent to "Daven", Blindrooms Lane, Shadoxhurst, Ashford, Kent, TN26 1HN

Proposal - Proposed development of two houses along with double carport/garage and associated works in side garden area (Resubmission of refused application 22/00230/AS)

Date Valid 12/5/2023

Application Status - Under Consultation

Application Reference **PA/2023/0516**

Site Address - Colebran Wood Field, Duck Lane, Shadoxhurst, Ashford, Kent TN26 1LT

Proposal - Retrospective application to formalise alterations to the agricultural and forestry building consented under planning reference 19/00999/AS, which includes an increased yard area and amended roof sheet colour.

Date Valid 12/04/2023

Application Status - Under Consultation

Application Reference **PA/2023/0799**

Site Address - Ravensbourne, Nickley Wood Road, Shadoxhurst, Ashford, Kent TN26 1LZ

Proposal - Variation of condition 3 (plans) of planning permission 20/01313/AS for Extension and alteration to roof; dormer window to east; side extension to west; changes to facing materials to allow for changes to floor plans and elevations to accommodate plant room.

Date Valid 24/04/2023

Application Status – Decision Made/Approve with Conditions

APPENDIX E – Account Balances

FINANCIAL YEAR 2022-2023

SHADOXHURST PARISH COUNCIL

FINANCE - JUNE 2023

Treasurers Account (0339)

	Balance 01/06/2023	Receipts	Payments
Opening Balance	58270.87		
Plus Receipts	0.00		
Less Payments	-2429.06		
Plus Net			-21.60
IT Outcomes			-17.36
Woodchurch Hub - Printing			-140.25
Internal Auditor - C Terale			-100.00
Councillor's Exp - Website Hosting			-8.40
Clerk's Expenses (inc ink/bin bags)			-24.12
Clerk's Salary			-693.33
Clerk's Expenses (garden waste bin)			-45.00
London Hearts - Defib			-1211.00
Caretakers Salary			-150.00
Service Charge			-18.00
Balance 30th June 2023	55841.81		

SHADOXHURST PARISH COUNCIL

FINANCE - JUNE 2023

Hall & Pavilion Account (0326)

	Balance 01/06/2023	Receipts	Payments
Opening Balance	1979.80		
Plus Receipts	3401.15		
Private Hall Hire/Deposit		120.00	
Private Hall Hire		22.00	
A Ford Pilates		98.00	
TRF - Hall Table Donation		525.89	
Private Hall Hire Hire - Dance Group		70.00	
Chit Chat Playgroup		283.50	
Hall Deposit		50.00	
Private Hall Hire/Deposit		134.00	
TRF In - Boot Fair Bins		27.98	
P.Webb		15.00	
P.Webb		70.00	
P.Webb		30.00	
Private Hall Hire		60.00	
Private Hall Hire		36.00	
TRF - Forum Events Hire Charge		135.00	
Land Trust Monies		1,133.78	
Ashford Courtside		590.00	
Less Payments	-3248.94		
EDF (Pavilion)			-30.00
EDF (Hall)			-518.00
Deposit Return - AO			-50.00
Go Pak - Hall Tables			-2007.11
Brady Corp - First Aid Supplies			-42.11
P.Webb - Boot Fair Bins			-27.98
Castle Water			-97.14
**Free Tennis/Coaching			-70.00
Window Cleaner			-10.00
Deposit Return - AD			-50.00
Brady Corp - First Aid Supplies			-34.97
Cleaner - AK			-108.45
Castle Water			-31.18
**Free Tennis/Coaching			-105.00
Cleaner - KJ			-49.00
Service Charge			-18.00
Balance 30th June 2023	2132.01		

Forum & Fete Account (0342)

Balance 1st June 2023	6968.36
H Collison	274.25
TRF - Hall Table Donation to H&P	-525.89
TRF - Boot Fair Bins	-27.98
TRF - Forum Events Hire	-135.00
TRF - Land Trust Monies to H&P	-1133.78
H Collison	265.00
Credit Interest	37.39

Balance 30th June 2023

5722.35

Tennis Grant - H&P Account

Balance 1st June 2023	428.30
Tennis Coaching	-70.00

Balance 30th June 2023

358.30

Excluding Land Trust

1133.78

H&P Balance

998.23

APPENDIX F – External Liaison Group Report for 12th July 2023 SPC Meeting

Utilities Advisory Group – local work continues, particularly involving Stubbs Cross / Chilmington and monitoring Kingsnorth Green applications.

KALC Joint Parishes Planning Committee – not met recently.

KALC – Thank you Emma for attending and reporting. The minutes have been circulated.

Village Forum –The next Boot Fair is on the 6th August. There is an idea to have an ‘Open Mic’ session for local musicians and poets which is being tested on Facebook.

Chilmington Green – the biggest issue at the moment is the Hodson’s application for a waste treatment works on Chilmington Green Road. It is **PA2023/0715** and is likely to go to Planning Committee. As far as I am aware, the Planning Officer has requested further information from Hodson’s.

Newsletter – I am now working on the August edition closing date is the 15th July for information please. I am hoping to get it produced promptly for circulation next weekend.

Buses – Further to an email I sent, Woodchurch PC are reaching out to SPC and Kingsnorth PC to discuss the likely reduction in service. Our 2A seemed ok until they want to remove service 2 to Tenterden via Bethersden and High Halden. This could result in three of our buses going via those villages. To me things are basic enough now without diverting three buses, which may go on the 2 route and not 2A, or some form of combination which will prolong journey times. It is important to keep what we have.