



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 475

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

WEDNESDAY 12th APRIL 2023 COMMENCING AT 6PM

PRESENT: Cllr M Richmond Coggan (Chair)
Cllr D Williams, Cllr D Juniper, Cllr V Brisley & Cllr E Yeomans.
PARISH CLERK: Ms C Laming
IN ATTENDANCE:

1. APOLOGIES FOR ABSENCE

There were three apologies for absence. Cllr D Ledger (Vice Chair), County Cllr David Robey (KCC) & Cllr S Matarazzo.

Proposed Cllr M Richmond Coggan

Seconded Cllr V Brisley

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 474 of the Ordinary Parish Council Meeting held on Wednesday 8th March 2023 were accepted and it was unanimously agreed that Chairman M Richmond Coggan should sign them.

Proposed Cllr E Yeomans

Seconded Cllr V Brisley

4. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT Nothing to Report

COUNTY COUNCILLOR'S REPORT Nothing to Report

5. PUBLIC INTERVAL (18.08-18.14)

There were three members of the public present, which included Cllr Aline Hicks, candidate for the up-and-coming Borough Elections & Peter Webb from the Community Forum.

6. CHAIRMAN'S REPORT (see Appendix A)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix B)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

8. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix C)

Payment of Accounts

Accounts to be Paid
April 2023

		net	vat	gross	total	Account	Date PAID
Clerk's Salary	April Salary	693.33		693.33	693.33	SPC	
Clerk's Expenses	Fuel, Home Office	28.52		28.52	28.52	SPC	
Caretaker's Salary	April Salary**	150.00		150.00	150.00	SPC	
Chairman's Expenses	Ionos Web Hosting April-May	7.00	1.40	8.40	8.40	SPC	
EcoSan	Yearly Service Fee	135.96	27.19	163.15	163.15	H&P	
KALC	Subscription	482.83	96.57	579.40	579.40	SPC	
Ashford Borough Council	Business Rates - Football Grounds	1060.38		1060.38	1060.38	H&P	
Spick n Span	Window Cleaning - April	10.00		10.00	10.00	H&P	
Cleaner	Mar-23	146.50		146.50	146.50	H&P	PAID 30/03
		<u>2714.52</u>	<u>125.16</u>	<u>2839.68</u>	<u>2839.68</u>		

Proposed Cllr M Richmond Coggan

Seconded Cllr D Williams

Section 106

Cllr E Yeomans reported that the "natural spaces" application to cover tree & hedge planting at the recreation ground, the gardening club works to the millennium sign and the dog waste bag station for the field had been accepted and monies were pending.

Budget 2023/2024 & Precept

Nothing to Report.

May 2023 Elections

The Clerk reminded that all councillors must complete and send their expense form by the deadline of 1st June 2023.

9. VILLAGE HALL

Repairs Update

The Caretaker reported to the Clerk that he will chase the quote from a local plumber for the improvements in the ladies' toilets.

Defibrillator

Chairman M Richmond Coggan will make a request for the Kings Head to position a new defibrillator outside their pub.

A request from the new Baby Group at the hall has requested a new baby changing unit. Cllr E Yeoman will look into costs and suppliers.

The broadband at the hall has been reported to be dropping in and out of signal. It was agreed that the Clerk will contact Plus Net.

10. PAVILION & PLAYING FIELD

Community & Sports Hall Project

See Chairman's Report Appendix A

Additional Waste Bins

The new waste bin has now been installed. It was agreed to remove this item from the agenda.

The Clerk will chase Aspire for a date with regards to the second slitting drainage works.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS

Nothing to Report.

12. CONSERVATION & HERITAGE

Millennium Sign

The Clerk will chase Aspire to commence the works around the sign.

13. ADVISORY GROUPS

Nothing to Report.

14. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

Nothing to Report.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

Cllr D Juniper reported that the felling of trees in Nickley Wood Road is still going on. It was agreed Chairman M Richmond Coggan will ask Borough Councillor D Ledger to investigate the works.

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

16. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.07pm

Date of next meeting: ****17th May 2022**** at Shadoxhurst Village Hall at 6pm for the:
Annual Parish Meeting

followed by the

Annual Parish Council Meeting

****Please note, the Annual Parish Meeting and the Annual Parish Council Meeting
this year in May, will be held one week later. ****

Signed
Chairman

Dated

18th April 2023
Parish Clerk

APPENDIX A – CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council April 2023

The Parish Council has again been quite busy over the last month, the activities will be discussed in the individual group reports. Some progress in some places.

1. Planning for the New Pavilion for the Recreation Field has been approved but with two conditions that make it unusable for our requirements. These are that the building is exclusively a Pavilion and not a community facility as we have envisaged, and the hours of operation are too restrictive. David & I have gone back to the Planning Offer to see how this can be resolved.

2. Although the Stodmarsh issue doesn't seem to be resolved, ABC are moving with some of the applications where we have surface and foul water concerns. We, together with the Shadoxhurst Utilities Team are watching this carefully.
3. There has been some progress with Hornash House. ABC now seem to be working well with the owner who has got a strong conservation team around him.
4. Finally, the 7 current members of the Parish Council were the only ones to be nominated for the election of May 4th, so we have all been elected unopposed. I look forward to working with the new council from next month.

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX B - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS MARCH - APRIL 2023

There are no new Planning Applications.

Decision Notices/Updates received from Ashford Borough Council

Application Reference

NOT/2022/3034

Site Address Office building Little Criol Farm, Shadoxhurst, Ashford, Kent
Proposal

Prior Approval for proposed change of use of office to independent dwelling

Date Valid 23/01/2023

Decision Made - Prior Approval Is Given

Application Reference

PA/2023/0152

Site Address Tomtebo, Nickley Wood Road, Shadoxhurst, TN26 1LZ
Proposal

Re-building of main section of house (original pre-fab section to be demolished); single storey rear extension; new roof throughout; new external materials.

Date Valid 26/01/2023

Application Status - Under Consultation

Application Reference

PA/2022/3109

Site Address Bransgore, Hornash Lane, Kent, Shadoxhurst, TN26 1HX
Proposal

Proposed rear infill single storey extension with front porch and side single storey extensions and proposed cart lodge and log storage

Date Valid 16/12/2022

Decision Made – Approve with Conditions

Application Reference

PA/2022/2987

Site Address 2 Myrtle Villas, Bethersden Road, Shadoxhurst, TN26 1LH
Proposal

Existing garage flat roof to be removed and replaced with pitched roof to create a home office and shower room, with associated fenestration.

Date Valid 25/11/2022

Application Status – Approve with Conditions

Application Reference

PA/2022/2337

Site Address

Little Toke, The Street, Shadoxhurst, TN26 1LU

Proposal

Proposed single storey extension to south elevation. Construction of detached car barn with storage to rear and home office above.

Date Valid 29/08/2022

Application Status – Approve with Conditions

Application Reference

PA/2022/2101

Site Address

Shadoxhurst Recreation Ground, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT

Proposal

Demolition of existing pavilion and erection of new pavilion building

Date Valid 27/07/2022

Application Status – Approve with Conditions

APPENDIX C – Account Balances

FINANCIAL YEAR 2022-2023
SHADOXHURST PARISH COUNCIL
FINANCE - MARCH 2023
Treasurers Account (0339)

	Balance 01/03/2023	Receipts	Payments
Opening Balance	47022.74		
<u>Plus Receipts</u>	0.00		
<u>Less Payments</u>	-2704.06		
IT Outcomes			-17.36
Plus Net			-21.60
Chairman's Exp - Website Hosting			-8.40
Clerk's Expenses			-24.12
AUGIBL Insurance			-1809.67
Clerk's Expenses - Litter Pickers			-89.98
Clerk's Salary			-693.33
Plus Net			-21.60
Service Charge			-18.00
Balance 31st March 2023	44318.68		

SHADOXHURST PARISH COUNCIL
FINANCE - MARCH 2023
Hall & Pavilion Account (0326)

	Balance 01/03/2023	Receipts	Payments
Opening Balance	5869.45		
<u>Plus Receipts</u>	1208.14		
Private Hall Hire/Deposit- RA		190.00	
EDF Energy		300.00	
Private Hall Hire - RA		45.00	
Private Hall Hire/Deposit- DF		110.00	
Forum Monies - TT Sale/MM Cash		272.02	
Private Hall Hire - AI		36.00	
Private Hall Hire - KC		70.00	
H.Collinson - Banners TRF Forum		75.12	
Private Hall Hire/Deposit- SE		110.00	
<u>Less Payments</u>	-2244.48		
EDF (Pavilion)			-137.00
EDF (Hall)			-550.00
Castle Water			-31.18
Cleaner			-96.00
Window Cleaner			-10.00
**Free Tennis/Coaching			-90.00
**Free Tennis/Equipment			-17.49
**Free Tennis/Coaching			-15.00
Castle Water			-31.18
Caretakers Salary			-150.00
H.Collinson - Banners TRF Forum			-75.12
Forum Monies - TT Sale/MM Cash			-272.02
**Free Tennis/Insurance			-59.99
April Barn Dance - Band			-495.00
Cleaner			-146.50
Deposit Return - FD			-50.00
Service Charge			-18.00
Caretakers Salary			
Balance 31st March 2023	4833.11		

Forum & Fete Account (0342)

Balance 1st March 2023	5562.94
H.Collinson - Banners TRF	-75.12
TT Sale/MM Cash	272.02
Ping Pong Monies	925.00
Credit Interest	25.69
Balance 31st March 2023	6710.53

****£2k Tennis Grant - H&P Account**

Balance 1st March 2023	850.76
Tennis Coaching	-90.00
Equipment	-17.49
Tennis Coaching	-15.00
Insurance	-59.99
Balance 31st March 2023	668.28