



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 474

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

WEDNESDAY 8th MARCH 2023 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr D Williams, Cllr D Juniper, Cllr V Brisley, Cllr E Yeomans & Cllr S Matarazzo
PARISH CLERK:	Ms C Laming
IN ATTENDANCE:	Borough Cllr D Ledger (ABC) & County Cllr David Robey (KCC)

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There was one Declaration of Significant Interest from Cllr V Brisley in relation to planning application PA/2023/0152 Tomtebo, Nickley Wood Road. Cllr V Brisley signed the Declaration Book.

2. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 473 of the Ordinary Parish Council Meeting held on Wednesday 8th February 2023 were accepted, and it was unanimously agreed that Chairman M Richmond Coggan should sign them.

Proposed Cllr E Yeomans

Seconded Cllr D Williams

3. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT

County Councillor David Robey briefly updated the Councillors on the KCC Budget and Highways.

4. PUBLIC INTERVAL (18.32-18.41)

There was one member of the public present. Peter Webb, from the Community Forum, updated the councillors on the up-and-coming village events. A suggestion on purchasing new tables for the village hall was raised. Concerns were also raised over the watering of the new Queen's Green Canopy at the playing fields during the summer months.

5. CHAIRMAN'S REPORT (see Appendix B)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

6. PLANNING (see Appendix C)

The Council's decisions on applications received by the date of this agenda are shown in Appendix C.

7. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix D)

Payment of Accounts

Accounts to be Paid
March 2023

		net	vat	gross	total	Account
Clerk's Salary	March Salary	693.33		693.33	693.33	SPC
Clerk's Expenses	Fuel, Home Office	24.12		24.12	24.12	SPC
Caretaker's Salary	March Salary	150.00		150.00	150.00	H&P
Chairman's Expenses	Ionos Web Hosting March-April	7.00	1.40	8.40	8.40	SPC
AJG Community Schemes	Annual Insurance	1809.67		1809.67	1809.67	SPC
Spick n Span	Window Cleaning - March	10.00		10.00	10.00	H&P
Cleaner	Feb-23	96.00		96.00	96.00	H&P
		<u>2790.12</u>	<u>1.40</u>	<u>2791.52</u>	<u>2791.52</u>	

Proposed Cllr M Richmond Coggan

Seconded Cllr E Yeomans

Section 106

Cllr E Yeomans reported that there has been no update to her "natural spaces" application to cover 1) tree & hedge planting at the recreation ground 2) the gardening club works to the millennium sign and 3) dog waste bag station for the field.

Budget 2023/2024 & Precept

Nothing to Report.

May 2023 Elections and Annual Parish Meeting

The Clerk provided details of the up-and-coming elections with the Councillors, providing each of them a nomination paper to complete. It was agreed that the date of the Annual Parish Council meeting and the Annual Parish Meeting would not be held on the 10th May 2023 but would be scheduled for a week later. The date agreed was Wednesday 17th May 2023.

Finance

Cllr E Yeomans, Vice Chairman D Ledger, and Mr P Webb met to discuss the hall charges commencing 1st April 2023. It was agreed that a flat rate of £5 per hour would now be charged with the exception of the weekly coffee club.

Proposed Cllr M Richmond Coggan

Seconded Cllr E Yeomans

Following on from a request from Rev Adam Childs, with regards to contributing £5k for a new Music and Community Outreach Leader, it was discussed and after consideration, agreed, that the Parish would not be able to support this new post financially. The Parish wishes the new venture success.

8. VILLAGE HALL

Repairs Update

The Caretaker reported to the Clerk prior to the meeting, that the damaged floor had been repaired.

Defibrillator

Nothing to Report.

Hire rates from April 2023

As above, it was discussed and agreed, that the Parish will start charging for Village Clubs from 1st April 2023, at a flat rate of £5 per hour. The Clerk reported that the PRS/PPL music licence was also up for renewal, and was currently being negotiated.

9. PAVILION & PLAYING FIELD

Community & Sports Hall Project

Nothing to Report.

Additional Waste Bins

Nothing to Report.

Cllr E Yeomans reported that the Tree Planting had been added to the Queens Canopy Website.

10. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix E)

11. CONSERVATION & HERITAGE

Millennium Sign

Nothing to Report.

Litter Pickers

It was agreed the Clerk will purchase 1 x 6-foot-long litter picker and 1 X 50'' long Litter Picker.

12. ADVISORY GROUPS

Nothing to Report.

13. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

Nothing to Report.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

The Clerk will check the status on the recently reported flooding and drain blockage at Lonelfield.

14. ITEMS FOR INCLUSION ON THE NEXT AGENDA

15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.01pm

Date of next meeting: **12th April 2023** Time 6pm in the Village Hall

Signed
Chairman

Dated

16th March 2023
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

The Overview and Scrutiny Committee had an important meeting recently and ratified the numerous recommendations on the introduction of the Arcus Planning IT system and the 2023/4 budget. A curved ball came in from the ruling group just before the meeting about reducing council tax, which went against the O&S recommendations and last week the ruling group avoided a defeat in Full Council by having a rethink at the 12th hour. With the forthcoming elections, the council will go into purdah shortly which will mean political announcements and decisions will not be permitted.

David Ledger

APPENDIX B – CHAIRMAN’S REPORT

Chairman’s Report to Shadoxhurst Parish Council March 2023

The Parish Council has again been quite busy over the last month, the activities will be discussed in the individual group reports. Nothing has really progressed on the big issues.

1. Yet again, there has been no movement on the major planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. There is also a significant shortage of planning officers, and the Shadoxhurst Utilities Team are keeping on top of the current sites and ensuring that the village concerns are kept in sight.
2. We are still extremely concerned about the state of Hornash House which is continuing to deteriorate with inadequate protection and, seemingly, no movement between ABC and the owners. This concern has been raised forcefully with ABC who are being pretty responsive.
3. We still await the outcome of the planning permission for the new Pavilion.
4. The whole Council needs to stand for re-election on May 4th with nomination forms required to be delivered by hand to ABC by 4pm on April 4th. We will publicise the election on the various village notice boards and Facebook pages, and in the Newsletter. A full election will have to be held if there are more than 7 nominations.

Martin Richmond-Coggan
Chairman, Shadoxhurst Parish Council

APPENDIX C - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS FEBRUARY - MARCH 2023

There were no new Planning Applications.

Decision Notices/Updates received from ABC

Application Reference

NOT/2022/3034

Site Address Office building Little Criol Farm, Shadoxhurst, Ashford, Kent

Proposal - Prior Approval for proposed change of use of office to independent dwelling

Date Valid 23/01/2023

Application Status - Under Consultation

Application Reference

PA/2023/0152

Site Address Tomtebo, Nickley Wood Road, Shadoxhurst, TN26 1LZ

Proposal - Re-building of main section of house (original pre-fab section to be demolished); single storey rear extension; new roof throughout; new external materials.

Date Valid 26/01/2023

Application Status - Under Consultation

The Parish Council agreed to support this application.

Application Reference

PA/2022/3109

Site Address Brangore, Hornash Lane, Kent, Shadoxhurst, TN26 1HX

Proposal - Proposed rear infill single storey extension with front porch and side single storey extensions and proposed cart lodge and log storage

Date Valid 16/12/2022

Decision Made – Approved with Conditions

Application Reference**PA/2022/2987**

Site Address 2 Myrtle Villas, Bethersden Road, Shadoxhurst, TN26 1LH

Proposal - Existing garage flat roof to be removed and replaced with pitched roof to create a home office and shower room, with associated fenestration.

Date Valid 25/11/2022

Application Status - Under Consultation**Application Reference****PA/2022/2704**

Site Address

Meadow Cottage, Church Lane, Shadoxhurst, TN26 1LY

Proposal - Proposed replacement of the existing commercial kennels with 1no dwelling including parking and landscaping.

Date Valid 21/10/2022

Decision Made – Refuse**Application Reference****PA/2022/2337**

Site Address

Little Toke, The Street, Shadoxhurst, TN26 1LU

Proposal - Proposed single storey extension to south elevation. Construction of detached car barn with storage to rear and home office above.

Date Valid 29/08/2022

Application Status - Under Consultation**Application Reference****PA/2022/2101**

Site Address

Shadoxhurst Recreation Ground, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT

Proposal - Demolition of existing pavilion and erection of new pavilion building

Date Valid 27/07/2022

Application Status - Under Consultation**APPENDIX D – Account Balances****FINANCIAL YEAR 2022-2023****SHADOXHURST PARISH COUNCIL****FINANCE - FEBRUARY 2023****Treasurers Account (0339)**

	Balance 01/02/2023	Receipts	Payments
Opening Balance	48689.89		
Plus Receipts	0.00		
<u>Less Payments</u>	-1667.15		
IT Outcomes			-17.36
St Peter and St Paul Graveyard Donation			-650.00
David Hughes - Payroll - 2 Years			-120.00
Woodchurch Hub - Printing			-125.40
Chairman's Exp - Website Hosting			-8.40
Clerk's Expenses			-52.66
Clerk's Salary			-693.33
Balance 28th February 2023	47022.74		

Forum & Fete Account (0342)

Balance 1st February 2023 5562.94

Balance 28th February 2023 5562.94**SHADOXHURST PARISH COUNCIL****FINANCE - FEBRUARY 2023****Hall & Pavilion Account (0326)**

	Balance 01/02/2023	Receipts	Payments
Opening Balance	10173.74		
Plus Receipts	737.00		
Private Hall Hire - Deposit - JL		50.00	
Private Hall Hire Hire - JL		114.00	
Private Hall Hire Hire - Dance Group		28.00	
Ashford Courtside		391.00	
A Ford Pilates		154.00	
<u>Less Payments</u>	-5041.29		
EDF (Pavilion)			-137.00
EDF (Hall)			-550.00
Cleaning			-90.00
Deposit Return - T			-50.00
Caretakers Salary			-150.00
Deposit Return - SG			-50.00
Aspire - Ground Maintenance			-3665.68
Business Stream - Water			-48.61
Window Cleaner			-10.00
Deposit Return - JL			-50.00
**Free Tennis/Coaching			-90.00
Caretakers Salary			-150.00
Balance 28th February 2023	5869.45		

****£2k Tennis Grant - H&P Account**

Balance 1st February 2023 940.76

EveryDay Active Grant 500.00

Tennis Coaching -90.00

Balance 28th February 2023 1350.76

APPENDIX E - External Liaison Group Report

8th March 2023 SPC Meeting

Utilities Advisory Group – There is no update on Hornash or Delcroft.

KALC Joint Parishes Planning Committee – Following meetings chaired by me, the consultation on the government planning consultation was completed and submitted.

KALC – there was a meeting and the minutes should be out for circulation soon.

Village Forum – the Forum continues to meet monthly on first Monday of the month with very positive meetings. Work is progressing on the arrangements for the King's coronation celebration event in May on the bank holiday Monday (8th) conveniently at the King's Head!

Chilmington Green – there is no update.

Newsletter – The April edition closing date is the 15th March for information to be included, work is already in hand.