



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 473

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING WEDNESDAY 8th FEBRUARY 2023 COMMENCING AT 6PM

PRESENT: Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair),
Cllr D Williams, Cllr D Juniper,
PARISH CLERK: Ms C Laming
IN ATTENDANCE: Borough Cllr D Ledger (ABC)

1. APOLOGIES FOR ABSENCE

There were three apologies for absence. County Councillor David Robey, Cllr E Yeomans & Cllr S Matarazzo. Cllr V Brisley's apology was received after the start of the meeting.

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 472 of the Ordinary Parish Council Meeting held on Wednesday 11th January 2023 were accepted and it was unanimously agreed that Chairman M Richmond Coggan should sign them.

Proposed Cllr D Ledger

Seconded Cllr D Williams

4. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

5. PUBLIC INTERVAL (18.08-18.35)

There were two members of the public present. Peter Webb from the Community Forum updated the councillors on the up-and-coming village events. Another member of the public from Kings Close raised their concerns on the positioning of a proposed new beacon for the Kings Coronation. It was discussed and agreed that the Parish Council would not be purchasing a beacon.

6. CHAIRMAN'S REPORT (see Appendix C)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D. Cllr D Juniper has agreed to oversee the planning applications going forward.

8. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix E)

Payment of Accounts

Accounts to be Paid

February 2023

		net	vat	gross	total	Account
Clerk's Salary	February Salary	693.33		693.33	693.33	SPC
Clerk's Expenses	Fuel, Home Office	52.66		52.66	52.66	SPC
Caretaker's Salary	February Salary	150.00		150.00	150.00	H&P
Chairman's Expenses	Ionos Web Hosting February-March	7.00	1.40	8.40	8.40	SPC
Aspire/ABC	Grounds Maintenance Services 2022-2023	3054.73	610.95	3665.68	3665.68	H&P
Woodchurch Hub	Printing	125.40		125.40	125.40	SPC
Spick n Span	Window Cleaning - February	10.00		10.00	10.00	H&P
David Hughes	Payroll - 2 years 21-22/22-23	120.00		120.00	120.00	SPC
Ashford Town PCC	Churchyard at St Peter and St Paul	650.00		650.00	650.00	SPC
Business Stream	Waste Water - estimate	48.61		48.61	48.61	H&P
		<u>4911.73</u>	<u>612.35</u>	<u>5524.08</u>	<u>5524.08</u>	

Proposed Cllr M Richmond Coggan

Seconded Cllr D Williams

Section 106

Cllr E Yeomans reported in her update, submitted before the meeting due to her absence, that she has submitted a "natural spaces" application to cover 1) tree & hedge planting at the recreation ground 2) the gardening club works to the millennium sign and 3) dog waste bag station for the field.

Budget 2023/2024 & Precept

Nothing to Report.

9. VILLAGE HALL

It was discussed that the Parish should start charging for village clubs from 1st April 2023. This item will be discussed again and agreed at the March Parish Meeting.

Repairs Update

Nothing to Report.

Defibrillator

Nothing to Report.

Storage

Several village group members and councillors met at the hall to reorganise the storage cupboards.

10. PAVILION & PLAYING FIELD

A concern from a neighbouring resident had been received with regards to the memorial tree planting for the Queen's Green Canopy at the playing fields. Aspire, who had carried out the works, have also noted a few negative comments whilst carrying out the planting. It was agreed that Chairman M Richmond Coggan would respond.

Adult Gym Resurfacing Tenders

Two out of the three tenders have been received, so no decision could be made.

Community & Sports Hall Project

Cllr E Yeomans reported in her update, submitted before the meeting due to her absence, that she has been liaising with Courtside Football Club to support the application to Kent FA for the Browns slitting works. Cllr E Yeomans provided a draft letter of commitment for Chairman M Richmond Coggan to sign.

Additional Waste Bins

Nothing to Report.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix F)

12. CONSERVATION & HERITAGE

Millennium Sign

It was agreed that the whole of the area will be cleared by Aspire. The Clerk will check the progress of the works.

Beacon for King's Coronation

It was agreed to remove this item off the agenda, following the discussion earlier on at the public interval.

Churchyard Donation to St Peter and St Pauls Church

It was agreed, again this year, to grant £650 for the upkeep of the churchyard at St Peter and St Paul.

Litter Pickers

It was agreed to purchase 1 x 6-foot litter picker to tackle to rubbish in hard-to-reach places. The Clerk will research other suppliers too.

13. ADVISORY GROUPS

Cllr D Juniper agreed to assist with the roles of Highways, Planning and Fundraising.

14. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

Nothing to Report.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

16. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.30pm

Date of next meeting: **8th March 2023** Time 6pm in the Village Hall

Signed
Chairman

Dated

15th February 2023
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

Borough Councillor's Report February 2023

The Overview and Scrutiny Committee has an important meeting next week where it will consider the final reports from the two Task Groups on the introduction of the Arcus Planning IT system and investigating the forthcoming 2023/4 budget. I am on the Local Plan and Planning Policy Task Group, and this is carrying out important work at present, this includes reviewing the government's consultation planning changes and after the May 4th election, will be reviewing the Local Plan 2030.

David Ledger

APPENDIX B - COUNTY COUNCILLOR'S REPORT

County Councillor's Report February 2023

- The KCC Budget has been a very difficult process, but we have achieved a Balanced Budget, which is obviously very important. This was approved at a very long Full Council Meeting yesterday. However, things are likely to be very tight next year.
- We continue to make good progress on our plans to put Small Modular Reactors (SMRs) into Dungeness, and the announcement of a new Department of Energy, earlier this week, will be a big help in this regard.
- If you let me have a list of your outstanding highways and related issues, then I will chase these up.

APPENDIX C – CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council February 2023

The Parish Council has been quite busy over the last month, the activities will be discussed in the individual group reports. Nothing has really progressed on the big issues.

1. Yet again, there has been no movement on the major planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. There is also a significant shortage of planning officers, and the Shadoxhurst Utilities Team are keeping on top of the current sites and ensuring that the village concerns are kept in sight.
2. We are still extremely concerned about the state of Hornash House which is continuing to deteriorate with inadequate protection and, seemingly, no movement between ABC and the owners. This concern has been raised forcefully with ABC who are being pretty responsive.
3. We still await the outcome of the planning permission for the new Pavilion
4. The hedging and trees have arrived for the "Queen's Green Canopy". Aspire will plant them this week.

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS JANUARY – FEBRUARY 2023

Application Reference

NOT/2022/3034

Site Address Office building Little Criol Farm, Shadoxhurst, Ashford, Kent
Proposal

Prior Approval for proposed change of use of office to independent dwelling

Date Valid 23/01/2023

Application Status - Under Consultation

Shadoxhurst Parish Council Support this Application

Application Reference**PA/2023/0152**

Site Address Tomtebo, Nickley Wood Road, Shadoxhurst, TN26 1LZ

Proposal

Re-building of main section of house (original pre-fab section to be demolished); single storey rear extension; new roof throughout; new external materials.

Date Valid 26/01/2023

Application Status - Under Consultation**Shadoxhurst Parish Council have requested an extension to this application.****Decision Notices/Updates received from ABC****Application Reference****PA/2022/3109**

Site Address Brangore, Hornash Lane, Kent, Shadoxhurst, TN26 1HX

Proposal

Proposed rear infill single storey extension with front porch and side single storey extensions and proposed cart lodge and log storage

Date Valid 16/12/2022

Application Status – Approved with Conditions**Application Reference****PA/2022/2987**

Site Address 2 Myrtle Villas, Bethersden Road, Shadoxhurst, TN26 1LH

Proposal

Existing garage flat roof to be removed and replaced with pitched roof to create a home office and shower room, with associated fenestration.

Date Valid 25/11/2022

Application Status - Under Consultation**Application Reference****OTH/2022/2852**

Site Address Forge House, The Street, Shadoxhurst, TN26 1LU

Proposal

Tree species is unknown, the tree has fallen and become completely uprooted due to adverse weather conditions, it has fallen into the garden and the proposed work is to cut into manageable sections and remove from the property. This will involve completely removing the tree including the root ball.

Date Valid 16/11/2022

Application Status - Decision Made – Approve with Conditions**Application Reference****PA/2022/2704**

Site Address

Meadow Cottage, Church Lane, Shadoxhurst, TN26 1LY

Proposal

Proposed replacement of the existing commercial kennels with 1no dwelling including parking and landscaping.

Date Valid 21/10/2022

Application Status - Under Consultation**Application Reference****PA/2022/2337**

Site Address

Little Toke, The Street, Shadoxhurst, TN26 1LU

Proposal

Proposed single storey extension to south elevation. Construction of detached car barn with storage to rear and home office above.

Date Valid 29/08/2022

Application Status - Under Consultation

Application Reference

PA/2022/2101

Site Address

Shadoxhurst Recreation Ground, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT

Proposal

Demolition of existing pavilion and erection of new pavilion building

Date Valid 27/07/2022

Application Status - Under Consultation

APPENDIX E – Account Balances

FINANCIAL YEAR 2022-2023

SHADOXHURST PARISH COUNCIL

FINANCE - DECEMBER 2022

Treasurers Account (0339)

	Balance 01/01/2023	Receipts	Payments
Opening Balance	49761.88		
Plus Receipts	500.00		
KCC Everyday Active small Grant - Tennis		500.00	
<u>Less Payments</u>	-1571.99		
IT Outcomes			-17.36
Plus Net			-21.60
EveryDay Active Grant - Tennis TRF to H&P			-500.00
Chairman's Exp - Website Hosting			-8.40
Clerk's Expenses			-20.70
Mobile Phone			-289.00
Clerk's Salary			-693.33
Plus Net			-21.60
Balance 31st January 2023	48689.89		

SHADOXHURST PARISH COUNCIL

FINANCE - DECEMBER 2022

Hall & Pavilion Account (0326)

	Balance 01/01/2023	Receipts	Payments
Opening Balance	10124.46		
Plus Receipts	1979.37		
KCC Everyday Active small Grant - Tennis		500.00	
Private Hall Hire Hire/Deposit - RT		122.00	
Private Hall Hire Hire/Deposit - Grace		98.00	
April Barn Dance - Band		495.00	
April Barn Dance - Band Deposit		50.00	
Forum Funds - Cash In Quiz/Craft Fair		686.37	
Private Hall Hire Hire - Dance Group		28.00	
<u>Less Payments</u>	-1930.09		
EDF (Pavilion)			-137.00
EDF (Hall)			-550.00
Deposit Return - SS			-25.00
Deposit Return - KP			-50.00
TRF to Forum			-301.53
April Barn Dance - Band Deposit to Taig			-50.00
Window Cleaner			-10.00
Castle Water - DD			-48.51
Caretaker's Expenses			-10.50
**Free Tennis/Coaching			-30.00
TRF to Forum - Quiz and Craft Fair			-686.37
Castle Water - DD			-31.18
Balance 31st January 2023	10173.74		

Forum & Fete Account (0342)

Balance 1st January 2023	5120.04
TRF from H&P	301.53
April Barn Dance - Band	-495.00
April Barn Dance - Band	-50.00
Quiz & Craft Fair	686.37
Balance 31st January 2023	5562.94

**£2k Tennis Grant - H&P Account

Balance 1st January 2023	470.76
EveryDay Active Grant	500.00
Tennis Coaching	-30.00
Balance 31st January 2023	940.76

APPENDIX F - External Liaison Group Report

External Liaison Group Report for 8th February 2023 SPC Meeting

Utilities Advisory Group – background work continues both in the village and slightly wider afield keeping an eye on potential flooding points and remediation as well as Stodmarsh mitigation options proposed by developers. I have did have an update on Hornash and the owner is working towards a solution, but there is no detail as yet and I still await an update about Delcroft.

KALC Joint Parishes Planning Committee – I hosted and chaired a meeting on Zoom in January to discuss the Land Commission report and the government planning consultation and there is a further working meeting on Thursday this week to firm up what will be submitted on behalf of KALC.

KALC – the next meeting is 1st March.

Village Forum – the Forum continues to meet monthly on first Monday of the month with very positive meetings. This week representatives from the King's Head and the Community Garden at Green Farm

attended to talk about events. The next Forum event is a Barn Dance here in April, a coronation celebration event in May on the bank holiday Monday (8th) outside the King's Head, then two Boot Fairs on the rec (June and August).

Chilmington Green – the developer had to submit a number of planning applications within six years of gaining the outline planning permission, this period is now up and it produced a flurry of a dozen or so applications around and just after Christmas, many rushed and not complete with all details. These will need to be looked at.

Newsletter – The April edition closing date is the 15th March for information to be included.