



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 471

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING WEDNESDAY 9th NOVEMBER 2022 COMMENCING AT 6PM

PRESENT: Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair),
Cllr D Williams, Cllr V Brisley & Cllr E Yeomans
PARISH CLERK: Ms C Laming
IN ATTENDANCE: Borough Cllr D Ledger (ABC)

1. APOLOGIES FOR ABSENCE

There were three apologies for absence. County Councillor David Robey, Cllr S Matarazzo & Cllr D Juniper sent their apologies before the meeting.

Proposed Cllr D Ledger

Seconded Cllr E Yeomans

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 470 of the Ordinary Parish Council Meeting held on Wednesday 12th October 2022 were accepted and it was unanimously agreed that Chairman M Richmond Coggan should sign them.

Proposed Cllr D Ledger

Seconded Cllr D Williams

4. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

5. PUBLIC INTERVAL (18.16-18.25)

There was one member of the public present. Peter Webb from the Village Forum updated the Councillors on various topics including the up-and-coming village events and the proposed landscaping works to the Millennium sign. He also thanked the Councillors for the Civic Award nomination.

Bill Hollands – Following his death a one minute silence was held in recognition to Bill's service to the community.

He was Parish Chairman for over 20 years. He died aged 88 on the 11th October 2022.

Bill had lived in the village since 1958 coming here from Mersham and he was Parish Chairman for some 20 years, approximately between 1995 and retiring in May 2016, following a stroke in the January.

As a local businessman, he was larger than life in the village and was well known to many, running Handcock's Farm Nursery on Bethersden Road.

We thank Bill for the service he gave to our community, he contributed much to the parish and village life. The recreation field and pavilion were named in his honour when he retired from the Parish. Our thoughts are with Daphne, their children and family.

6. CHAIRMAN'S REPORT (see Appendix C)

Cllr M Richmond Coggan informed the Councillors of the recent news that Mini Scholars, a children's nursey that has been running for 26 years at the Village Hall, founded and managed by Sarah Allwright, has recently closed. Sarah said, *"Unfortunately due to financial challenges and exhausting all options we are left with no alternative to close the nursery."* She also took the opportunity to thank the Parish Council for the support given to the nursery. On behalf of all the Councillors and Parishioners, Cllr M Richmond Coggan gave a huge thank you to Sarah and her team for the contribution to the village and for all her hard work over the last 26 years and wished her well for the future.

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

8. FINANCE & POLICY

Account Balances/Ledgers & Reporting (see Appendix E)

Payment of Accounts

Accounts to be Paid

November 2022

		net	vat	gross	total	Account
Clerk's Salary	November Salary	693.33		693.33	693.33	SPC
Caretaker's Salary	November Salary	120.00		120.00	120.00	H&P
Caretaker's Expenses	Overtime - 2 hours	24.00		24.00	24.00	H&P
Caretaker's Expenses	Expenses	28.80		28.80	28.80	H&P
Spick n Span	Window Cleaning - November	10.00		10.00	10.00	H&P
Chairman's Expenses	Ionos Web Hosting November-December	7.00	1.40	8.40	8.40	SPC
Cleaner	Hall	144.00		144.00	144.00	H&P
Business Stream	Waste Water	48.25		48.25	48.25	H&P
PPL PRS	Music Licence	14.92	2.98	17.90	17.90	Forum
St John's Ambulance	Picnin In The Park	172.80		172.80	172.80	Forum
Clerk's Expenses	Fuel, Home Office, Paper	25.47		25.47	25.47	SPC
		1288.57	4.38	1292.95	1292.95	

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Section 106

Cllr E Yeomans said there was nothing new to report.

Budget 2023/2024 & Precept

Following on from the meeting with the Parish Clerk and Cllr E Yeomans, it was proposed that an increase of 6% would be applied to the 2023/2024 Precept. This would increase the total amount from £20,670.00 (22/23) to £21, 910.20 (23/24). This was discussed at length, and it was unanimously agreed by all the Councillors.

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

9. VILLAGE HALL

Repairs Update

The Clerk had reported that various minor repairs had been carried out at both the hall and the pavilion.

Defibrillator

The Clerk reported that Wayne Bishop has now fitted the new battery and pads. There has been no update on the grant for a second defibrillator. Cllr M Richmond Coggan has agreed to discuss the proposed site with the manager at the Kings Head Pub.

Storage

Following on from the recent resignation from Mini Scholars, it was discussed and agreed that the Parish Council will now look at the reorganisation and restructuring of the storage and the contents to benefit all village groups and users of the hall.

It was also discussed ways to promote the Village Hall. Cllr V Brisley has agreed to work alongside Cllr S Matarazzo on marketing the hall.

Along with EDF electric rates it was agreed that hall rental rates will also be reviewed in the New Year.

10. PAVILION & PLAYING FIELD

Drainage Works

The Clerk reported that the root zone mix had been ordered and delivery would be in the next few days. Cllr E Yeomans reported that she would be meeting with Browns Drainage to discuss the drainage.

Community & Sports Hall Project

Following on from an e-mail comprising of queries from Mr Jeff Davis, Football Development Manager at Kent County Football Association, Chairman M Richmond Coggan has agreed to respond to him.

Additional Waste Bins

Cllr D Ledger reported that he is meeting this week to discuss.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix F)

12. CONSERVATION & HERITAGE

Millennium Sign

During the public interval, Mr Webb updated the councillors on the need to engage with the property owners who back onto the area around the sign to be clear on boundaries and what action is proposed. As discussed at the Garden Club, ideas are around a ground cover with a couple of large, raised beds to complement the existing established plants and bark chippings to suppress weeds and tidy the site once finished. Mr Webb will update the Councillors on the progress.

Notice Boards

It was agreed that the Clerk will contact R Hills to discuss the project.

13. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

Cllr M Richmond Coggan will submit a report for Church Lane.

Highway Improvement Plan

Cllr D Ledger reported that a new draft would be approved next month.

Items to be reported to KHS/PROW

Nothing to Report.

14. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Coronation of His Majesty The King (6th May, 2023) Beacon
The Civility and Respect Pledge

15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.20pm
Date of next meeting: **11th January 2023** Time 6pm in the Village Hall

Signed
Chairman

Dated

17th November 2022
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT**Borough Councillor's Report November 2022**

As mentioned previously, I am on Overview and Scrutiny Committee, and we meet on the 8th November, so I can give a verbal update. O&S set up a Task Group to see what went wrong with introducing the Arcus Planning IT system and discover what went wrong and lessons learned. We have met twice so far with two more meetings due, it is confidential but will report in due course. I am also going to be on the budget monitoring Task Group in December / January, budget setting will be very difficult for ABC this time around, as it is for every local authority.

There is a Share the Warmth campaign currently launched to help people with energy saving measures. It was on a Leader's Briefing on the 7th November, so hopefully Caroline can share this to all.

David Ledger

APPENDIX B - COUNTY COUNCILLOR'S REPORT**County Councillor's Report November 2022**

- The big issue at KCC now, is the fact that we have large projected overspend for the current financial year, due to all the various national economic pressures. This is not a problem that is restricted only to KCC in Local Government, or even only to Local Government. Balancing the budget will require some very difficult decisions, but ones that are necessary to ensure that the Authority remains solvent and able to operate.
- I had a look at Church Lane and agree that much of it is in a very poor state. I assume that you have logged this on -line with Kent Highways via the link that I sent you and we will then get a report and hopefully some action. Ben Platt, whom I thought was excellent, has been moved to another area and we have a new Highway Steward.
- I had a site meeting with Roger Hills, to discuss access to the proposed new Sports Pavilion. Basically, the footpath opposite needs extending by about twenty metres and then some sort of pedestrian crossing installed to enable people to get across the road. I have spoken to Kent Highways about this, and I am awaiting a call back from the Planning Officer at ABC for an informal chat. I don't see the requirement being a problem, but it will, of course, have to be paid for.

APPENDIX C – CHAIRMAN’S REPORT

Chairman’s Report to Shadoxhurst Parish Council November 2022

1. Yet again, there has been no movement on the major planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. There is also a significant shortage of planning officers, and the Shadoxhurst Utilities Team are keeping on top of the current sites and ensuring that the village concerns are kept in sight.
2. There is an application for formal pre-planning advice; we are still awaiting an invitation from ABC to be involved
3. Our planning application is progressing. The Shadoxhurst Utilities Group has raised some concerns which we need to consider seriously; the Environment Agency has responded to the consultation and has requested a condition to be applied to the application.
4. As will be discussed later, the recent rains have given us a chance to review the drainage system on the Rec. We will be asking Browns to meet us there to discuss concerns

Martin Richmond-Coggan
Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL RECORD OF PLANNING APPLICATIONS OCTOBER - NOVEMBER 2022

Application Reference

PA/2022/2704

Site Address

Meadow Cottage, Church Lane, Shadoxhurst, TN26 1LY

Proposal

Proposed replacement of the existing commercial kennels with 1no dwelling including parking and landscaping.

Date Valid 21/10/2022

Application Status - Under Consultation

The Parish ‘Support’ this application.

Application Reference

PA/2022/2337

Site Address

Little Toke, The Street, Shadoxhurst, TN26 1LU

Proposal

Proposed single storey extension to south elevation. Construction of detached car barn with storage to rear and home office above.

Date Valid 29/08/2022

Application Status - Under Consultation

Application Reference

PA/2022/2271

Site Address

Woodlands, Hornash Lane, Shadoxhurst, TN26 1HT

Proposal

Proposed first floor extensions, enlargement of existing dormer windows and ground floor side windows.

Date Valid 17/08/2022

Application Status - Under Consultation

Application Reference**PA/2022/2101**

Site Address

Shadoxhurst Recreation Ground, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT

Proposal

Demolition of existing pavilion and erection of new pavilion building

Date Valid 27/07/2022

Application Status - Under Consultation**Application Reference****PA/2022/2038**

Site Address

Blindgrooms Farmhouse, Blindgrooms Lane, Shadoxhurst, TN26 1HN

Proposal

Proposed annexe building ancillary to main accommodation.

Date Valid 19/07/2022

Application Status -Under Consultation**APPENDIX E – Account Balances**

FINANCIAL YEAR 2022-2023

SHADOXHURST PARISH COUNCIL

FINANCE - OCTOBER 2022

Treasurers Account (0339)

	Balance 01/10/2022	Receipts	Payments
Opening Balance	60204.74		
Plus Receipts	110.50		
TFR from Forum - printing - Jubilee		93.50	
TFR from Forum- printing - Boot Fair		17.00	
<u>Less Payments</u>	-9114.76		
Plus Net			-21.60
IT Outcomes			-16.16
First Rescue Train - DEFib Equipment			-444.00
Woodchurch Hub - printing - Jubilee			-17.00
Woodchurch Hub- printing - Boot Fair			-218.90
Clerk's Expenses			-26.67
Woodchurch Hub - Printing			-125.40
Chairman's Exp - Website Hosting			-8.40
ABC - Soiling at Shadoxhurst Rec			-4999.99
ABC - Soiling at Shadoxhurst Rec			-2285.81
Clerk's Salary			-693.33
Woodchurch Hub - Printing			-17.00
Woodchurch Hub - Printing			-218.90
Plus Net			-21.60
Balance 31st October 2022	51200.48		

Forum & Fete Account (0342)

Balance 1st October 2022	5404.24
TFR to SPC - printing - Jubilee	-93.50
TFR to SPC - printing - Boot Fair	-17.00
Balance 31st October 2022	5293.74

SHADOXHURST PARISH COUNCIL

FINANCE - OCTOBER 2022

Hall & Pavilion Account (0326)

	Balance 01/10/2022	Receipts	Payments
Opening Balance	10752.37		
Plus Receipts	1658.50		
Private Hall Hire Hire/Deposit		79.00	
EDF Engery Refund - Pavilion		63.29	
EDF Engery Refund - Hall		1,456.21	
Private Hall Hire Hire		60.00	
<u>Less Payments</u>	-1827.70		
EDF (Pavilion)			-165.00
EDF (Hall)			-819.00
Deposit Return - DT			-50.00
Window Cleaner			-10.00
Play Inspection			-87.54
C.M Cleaning			-135.00
Cleaning Supplies/Notice Boards			-140.98
Deposit Return - RD			-50.00
Caretaker's Salary			-120.00
Castle Water - DD			-31.18
Deposit Return - MS			-25.00
Deposit Return - RC			-50.00
Cleaner			-144.00
Balance 31st October 2022	10583.17		

**£2k Tennis Grant - H&P Account

Balance 1st October 2022	680.76
Balance 31st October 2022	680.76

APPENDIX F - External Liaison Group Report**External Liaison Group Report for 9th November 2022 SPC Meeting****Utilities Advisory Group** – background work continues**KALC Joint Parishes Planning Committee** – meeting in early December to consider the Land Commission Report due out in December.**KALC** – the next meeting is on Thursday 10th this week. The training session aimed at Parish Clerks and Members on the 18th October was cancelled as the key member of staff was ill. I gather the meeting

happened yesterday (7th), but I don't know how much notice people were given. Hopefully it was recorded which can be watched subsequently by everyone.

Village Forum – the Forum continues to meet monthly on first Monday of the month with very positive meetings and a number of events are already being planned for next year. These include a Tabletop Sale, Murder Again, two Boot Fairs and a coronation celebration event.

Chilmington Green – the Chilmington Community Stakeholder Group meet again on the 22nd November and hopefully will include Southern Water officers so we can find out more about the proposals that will affect the village, but should make much needed long term improvements.

Newsletter – I am already working on the December edition as delivery needs to be early to cover the craft fair event.