



## Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

### SHADOXHURST PARISH COUNCIL

#### MINUTES 468

### MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

WEDNESDAY 13<sup>th</sup> JULY 2022 COMMENCING AT 6PM

<b>PRESENT:</b>	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr D Williams, Cllr E Yeomans & Cllr V Brisley
<b>PARISH CLERK:</b>	Ms C Laming
<b>IN ATTENDANCE:</b>	Borough Cllr D Ledger (ABC)

#### 1. APOLOGIES FOR ABSENCE

There was one apology for absence. County Councillor David Robey sent his apology before the meeting.

#### 2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

##### Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

##### Declarations of Significant Interest.

There were no Declaration of Significant Interest.

#### 3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 467 of the Ordinary Parish Council Meeting held on Wednesday 8<sup>th</sup> June 2022 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

**Proposed** Cllr E Yeomans

**Seconded** Cllr V Brisley

#### 4. CO-OPTION OF PARISH COUNCILOR

There were no applications for the two vacant Parish Councillor positions.

#### 5. REPORTS FROM BOROUGH COUNCILLORS & COUNTY COUNCILLORS

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

#### 6. PUBLIC INTERVAL

There were no members of the public present.

#### 7. CHAIRMAN'S REPORT (see Appendix C)

#### ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

#### 8. PLANNING (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

## 9. FINANCE & POLICY

Account Balances (see Appendix E)

Payment of Accounts

Accounts to be Paid

July 2022

		net	vat	gross	total	Account
Clerk's Salary	July Salary	628.33		628.33	<b>628.33</b>	SPC
Caretaker's Salary	July Salary	120.00		120.00	<b>120.00</b>	H&P
Caretaker's Expenses	Key Cut	8.00		8.00	<b>8.00</b>	H&P
Spick n Span	Window Cleaning - July	10.00		10.00	<b>10.00</b>	H&P
Castle Water	Pavilion	26.74	5.35	32.09	<b>32.09</b>	H&P
Castle Water**	Hall	103.83		103.83	<b>103.83</b>	H&P
ABC	Business Rates 2022	1097.80		1097.80	<b>1097.80</b>	H&P
C.M Cleaning	Hall Cleaning - June/July - will invoice in August			0.00	<b>0.00</b>	H&P
Nisbets/Clerk	Hand Towels/Toilet paper/Hand Soap	212.35	42.47	254.82	<b>254.82</b>	H&P
H Collison	Car Boot Banner	26.76	5.35	32.11	<b>32.11</b>	Forum
KALC Membership	2022-2023	464.30	92.86	557.16	<b>557.16</b>	SPC
Medash Signs	Playground Sign	208.00	41.60	249.60	<b>249.60</b>	H&P
Kompan	Playground Equipment	49233.07	9846.61	59079.68	<b>59079.68</b>	SPC
Chairman's Expenses	Ionos Web Hosting July-August	7.00	1.40	8.40	<b>8.40</b>	SPC
Clerk's Expenses	Fuel, Home Office, stationary	29.26		29.26	<b>29.26</b>	SPC
		<b>52175.44</b>	<b>10035.64</b>	<b>62211.08</b>	<b>62211.08</b>	

**Proposed** Cllr M Richmond Coggan

**Seconded** Cllr E Yeomans

Review of Salaries & Expenses

It was agreed that this would be discussed at the Clerk's appraisal meeting.

Section 106/Budget 2022/2023

The section 106 monies have now been signed off and should be received in due course.

KALC membership Renewal 22/23

It was agreed that membership will be renewed.

It was discussed that the hall and pavilion rental charges would be increased by at least 20% to regular users and private hirers due to the rise in energy costs (now nearly £1k a month). Cllr E Yeomans suggested the installation of a smart meter and agreed to look into it.

## 10. VILLAGE HALL

Repairs Update

Nothing to Report.

## 11. PAVILION & PLAYING FIELD

### Drainage Works

It was reported, due to the hot weather, that the ground had dried out significantly and has caused cracks on the surface. It was agreed that the Clerk would contact Aspire and forward on the photos and ask them to quote on the repair work as a matter of urgency. It was also agreed to purchase warning signage due to the flooding of the side ditch in wet weather.

### Community & Sports Hall Project

Cllr D Williams updated the Councillors with his recent meeting with the Architect which included a revised flood risk assessment. An asbestos survey was also agreed on the pavilion and hall.

## 12. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix F)

## 13. CONSERVATION & HERITAGE

### Millennium Sign

Nothing to Report.

### Notice Boards

The Clerk will chase Roger Hills for an update.

### Dog Fouling

Cllr E Yeomans suggested the purchase of 2 dog fouling stations at the pavilion to encourage users to dispose of their dog waste responsibly.

### Storage

It was agreed that a designated day would be available for a clear out of unused and unwanted items for all users that have access and store belongings in the cupboards and garage at the village hall.

### Additional Waste Bins

Cllr Ledger agreed to contact Ashford Borough Council to discuss this requirement.

A huge thank you from the Parish Council to the Gardening Club for the beautiful planters which have been prepared and maintained throughout the village.

## 14. HIGHWAYS

### **Byway abuse by the off roaders**

Nothing to Report.

### **Lorry Watch/Speed Watch**

It was agreed, for the new speed gun, that the extra cost of £51.65 to cover the carry case and carriage charge, would be covered by the Parish Council.

**Proposed** Cllr M Richmond Coggan

**Seconded** Cllr E Yeomans

### **Highway Improvement Plan**

Nothing to Report.

### **Items to be reported to KHS/PROW**

Nothing to Report.

## 15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Community Awards

## 16. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.57pm

Date of next meeting: **14<sup>th</sup> September 2022** Time 6pm in the Village Hall

Signed  
Chairman

Dated

26<sup>th</sup> July 2022  
Parish Clerk

## **APPENDIX A - BOROUGH COUNCILLOR'S REPORT**

### **Borough Councillor's Report July 2022**

Meetings are generally cancelled for August. The Overview and Scrutiny Committee Task Group investigating communications and borough consultations is now in mid work and I am on that. Planning Committee is tonight. The new Planning Portal system has had some glitches. It was due to go live on the 4<sup>th</sup> July and didn't. The training for councillors on the new system has been postponed twice with no new date scheduled. Three Parishes were to be involved with trialling and this has not taken place either.

David Ledger

## **APPENDIX B - COUNTY COUNCILLOR'S REPORT**

- We are about to launch a new Business Loan Scheme aimed at small businesses and start - ups. This will be called the Small Business Boost (SBB) and will deal with loans from £26K to £99K. It will be a companion scheme to the one that we have already, which handles loans between £100k & £500k.
- We are bidding for money from the Government to make a number of improvements at the Port of Dover, which will improve operations there generally, but will also have the effect of reducing the impact of queuing lorries outside the port, and on the M20 & A20 approaches to it. Whilst this is not a total solution to the lorry problem , it is a step in the right direction.
- KCC remains under pressure on budgets, with inflation being a major worry. In some areas, like construction, this is running at 35%, which affects things like highway work and school construction and extension.
- Recent cuts to bus services are also a reflection of budget pressures, although it must be stressed that many of the services that have been cut are nothing to do with KCC, and the decision to cut has been made by the bus companies alone. Rising fuel costs, rising operating costs generally, driver shortages and a massive reduction in passenger numbers post COVID, have all been key factors.
- I have a meeting with the PROW Officers on 9<sup>th</sup> August, to discuss some of the problems locally and I will report back on this.
- I trust that the situation on Church Lane and Duck Lane has improved a little, but please let me know if it hasn't.

David Robey

## **APPENDIX C – CHAIRMAN'S REPORT**

### **Chairman's Report to Shadoxhurst Parish Council July 2022**

1. I was very sorry to receive Roger Hill's resignation soon after the last meeting. He will be sorely missed, and I hope that he may want to re-join at a later date. I want to thank him for his contribution to the Council.
2. We still need Councillor positions filled; please can all Parish Councillors think who they could approach.
3. Yet again, there has been no movement on the major planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. There is also a significant shortage of planning officers, and the Shadoxhurst Utilities Team are keeping on top of the current sites and ensuring that the village concerns are kept in sight.
4. We are still working through the requirements for the planning application for the new pavilion. We will resubmit when we are sure that we have covered any concerns from the EA in advance.
5. The King's Head seems to be gathering momentum and it was great to see the monthly quiz night restarted, this time on the first Sunday of each month

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

SHADOXHURST PARISH COUNCIL  
 RECORD OF PLANNING APPLICATIONS  
 JUNE - JULY 2022

<p>22/00926/AS</p>	<p><b>Haymakers, Hamstreet Road, Shadoxhurst, Ashford, Kent, TN26 1NN</b>                  Internal alterations and roof extension to form first floor. Demolish existing pre-cast concrete garage and rebuild in a timber frame structure close to existing position  <b>Comments By N/A – Support</b></p> <p><i>This application doubles the height of the current bungalow and enlarges the garage. Many other houses along the Hamstreet Road have been enlarged.</i></p>
<p>22/00948/AS</p>	<p><b>115a Tally Ho Road, Shadoxhurst, Ashford, Kent, TN26 1HW</b>                  Certificate of lawful development - Proposed use of the land for siting a mobile home for ancillary use to the main dwelling  <b>Comments By N/A – No Comment</b></p>
<p>22/00831/AS</p>	<p><b>29 Molloy Road, Shadoxhurst, Ashford, TN26 1HR</b>                  Certificate of lawful development - Proposed extension to existing vehicular crossover by 4 meters  <b>Comments By N/A – No Comment</b></p>
<p>22/00950/AS</p>	<p><b>115a Tally Ho Road, Shadoxhurst, Ashford, Kent, TN26 1HW</b>                  Proposed erection of a timber single storey granny annexe for ancillary use to the main dwelling  <b>Comments By 18<sup>th</sup> July 2022 – Object</b></p> <p><i>This is exactly the same application as 948 but for a permanent building, rather than a “mobile home”. There have been no comments from the neighbours in over a month, but it does seriously change the building line along Tally Ho Rd.</i></p>
<p>22/00732/AS</p>	<p><b>Kenwood, Hamstreet Road, Shadoxhurst, Ashford, Kent, TN26 1NN</b>                  Certificate of lawful development - Existing garage conversion to ancillary accommodation  <b>Comments By 10<sup>th</sup> July 2022 – No Comment</b></p>

## APPENDIX E – Account Balances

### FINANCIAL YEAR 2021-2022

#### SHADOXHURST PARISH COUNCIL

#### FINANCE - JUNE 2022

#### Treasurers Account (0339)

	Balance 01/06/2022	Receipts	Payments
Opening Balance	52044.23		
<u>Plus Receipts</u>	0.00		
<u>Less Payments</u>	-798.01		
IT Outcomes			-16.08
Dog Fouling Stencil			-9.99
Internal Auditor			-90.00
Clerk's Expenses			-35.61
Clerk's Salary			-628.33
Service Charge			-18.00
<b>Balance 30th June 2022</b>	<b>51246.22</b>		

#### SHADOXHURST PARISH COUNCIL

#### FINANCE - JUNE 2022

#### Hall & Pavilion Account (0326)

	Balance 01/06/2022	Receipts	Payments
Opening Balance	4170.17		
<u>Plus Receipts</u>	2319.28		
Mini Scholars		840.00	
Line Dancing		120.00	
Ashford Courtside		125.00	
*QJ -ABC - Bins		159.89	
*P.Webb QJ Expenses		369.39	
Ashford Courtside		403.00	
A.Ford Pilates		132.00	
*Purchase of PA System D.Ledger		150.00	
*Donation Ark Drama		20.00	
<u>Less Payments</u>	-2644.57		
EDF (Pavilion)			-165.00
EDF (Hall)			-819.00
Window Cleaner			-10.00
*P.Webb QJ Expenses			-369.39
Caretaker's Salary			-120.00
*ABC/QJ Exp - Bins			-159.89
CM Cleaning			-255.00
Hall Deposits - RF			-50.00
EK Fire Protection			-161.81
Hall Deposits - GC			-100.00
**Free Tennis/Coaching			-90.00
Hall Deposits - RF			-50.00
*Donation Ark Drama			-20.00
Hall Deposits - CJ			-50.00
Garden Waste Bin			-42.50
*Purchase of PA System D.Ledger			-150.00
Castle Water			-13.98
Service Charge			-18.00
<b>Balance 30th June 2022</b>	<b>3844.88</b>		

#### Forum & Fete Account (0342)

Balance 1st June 2022	5927.87
*ABC/QJ Exp - Bins	-159.89
*P.Webb QJ Expenses	-369.39
*Purchase of PA System D.Ledger	-150.00
*Donation Ark Drama	-20.00
Manual Handling Charge	-1.20
V Ferlita - Ice Cream Van	80.00
Credit Interest	4.94

**Balance 30th June 2022** 5312.33

#### \*\*£2k Tennis Grant - H&P Account

Balance 1st June 2022	890.76
**Tennis Coach	-90.00

**Balance 30th June 2022** 800.76

## APPENDIX F - External Liaison Group Report

**Utilities Advisory Group** – work continues on monitoring Hornash and an eye is being kept on other planning bits in the village.

**KALC Joint Parishes Planning Committee** – have not met since the 25<sup>th</sup> May.

**KALC** – a meeting was held at the Civic Centre on the 6<sup>th</sup> July. The draft minutes have been released with information about the Police, planning and Land Mapping Commission.

**Village Forum** – the Forum continues to meet monthly on first Monday of the month with very positive meetings. We should congratulate the core of active Forum Members over the very successful Picnic in the Park held at the weekend. Led by Peter Webb, I heartily congratulate and thank Peter for all his dedication and leadership throughout the organising of the event. It will be much talked about for years. There is a

Boot Fair (31<sup>st</sup> July), Race Night (24<sup>th</sup> September), Quiz Night (8<sup>th</sup> October) and Christmas Craft Fair (26<sup>th</sup> November) organised for this year.

**ABC Parish Forum** – There is no date yet set for the next Local Council Forum with ABC.

**Chilmington Green** – no new information

**Newsletter** – the current edition is in preparation with a delivery before the end of the month. Closing date for the following one is the 15<sup>th</sup> September.