



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 467

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING

WEDNESDAY 8th JUNE 2022 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr D Williams & Cllr V Brisley
PARISH CLERK:	Ms C Laming
IN ATTENDANCE:	Borough Cllr D Ledger (ABC) and one member of the public.

1. APOLOGIES FOR ABSENCE

There were two apologies for absence. County Councillor David Robey and Cllr E Yeomans sent their apologies before the meeting.

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 466 of the Annual Parish Council Meeting held on Wednesday 11th May 2022 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

Proposed Cllr D Ledger

Seconded Cllr D Williams

4. CO-OPTION OF PARISH COUNCILOR

There were no applications for Parish Councillor.

5. PUBLIC INTERVAL (18.09-18.27)

Peter Webb, from the Village forum Group. updated the councillors on a successful Queen's Jubilee Picnic in the Park. Chairman M Richmond Coggan would like to thank Peter Webb, Cllr E Yeomans and all the volunteers for all their hard work.

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (Nothing to Report)

6. CHAIRMAN'S REPORT (see Appendix B)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

7. PLANNING (see Appendix C)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

8. FINANCE & POLICY

Account Balances (see Appendix D)

Payment of Accounts

Accounts to be Paid

June 2022

		net	vat	gross	total	Account
Clerk's Salary	June Salary	628.33		628.33	628.33	SPC
Caretaker's Salary	June Salary	120.00		120.00	120.00	H&P
Spick n Span	Window Cleaning - June	10.00		10.00	10.00	H&P
Peter Ford	Jubilee Expenses	465.39		465.39	465.39	Forum
ABC	Bins for Jubilee Event	159.89		159.89	159.89	Forum
Colin Tearle	Internal Auditor	90.00		90.00	90.00	SPC
C.M Cleaning	Hall Cleaning - May/June	255.00		255.00	255.00	H&P
Clerk	Dog Fouling Stencil	9.99		9.99	9.99	SPC
Clerk's Expenses	Fuel, Home Office, stationary	35.61		35.61	35.61	SPC
		1774.21	0.00	1774.21	1774.21	

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

Internal Auditors Report & Appointment of Internal Auditor for 2023

It was agreed that Mr Colin Tearle would be appointed as Internal Auditor for 2023.

Proposed Cllr M Richmond Coggan

Seconded Cllr V Brisley

The following were reviewed, approved and signed:

Review of Effectiveness of Internal Auditor

Review of Statement of Internal Control

Consideration of the Findings of the Review by Members of the Meeting as a whole

Approval of the Annual Governance Statement by the members meeting as a whole – Section 1

Signature and Dating of the Statement by the person presiding at the meeting and Clerk – Section

Consideration of the Accounting Statements by the members meeting as a whole

Approval of the Accounting Statements by the members meeting as a whole – Section 2

Signature and Dating of the Accounting Statements by the person presiding at the meeting – Section 2

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

Review of Direct Debits – moved to July 2022

Review of Salaries & Expenses – moved to July 2022

Section 106/Budget 2022/2023

A vote of thanks to Cllr E Yeomans for the time spent on the section 106 monies in relation to the new playground area.

9. VILLAGE HALL

Hallmaster

It was agreed to remove this item from the agenda.

Music Licence

The Clerk has requested a refund on the licence following the cancellation of the line dancing group.

Tennis Coaching

Nothing to Report.

Repairs

It was agreed that the Clerk will ask the Caretaker to look at the ceiling following the next heavy rainfall.

10. PAVILION & PLAYING FIELD

Drainage Works

It was reported that the most recent slitting was made in the wrong direction to the drainage. The Clerk will contact Aspire and will ask them to rectify.

Jubilee Weekend

It was agreed that this item would be removed from the agenda.

Community & Sports Hall Project

Nothing to Report.

11. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix E)

12. CONSERVATION & HERITAGE

Village Green Posts

It was agreed that this item would be removed from the agenda.

Notice Boards

Nothing to Report.

Dog Fouling

The Clerk reported that the dog fouling stencil has now been purchased.

13. HIGHWAYS

It was agreed that Cllr D Williams would take over from Cllr r Hills following his recent resignation.

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

The Clerk will chase up the recent application for funding.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

14. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Hall Storage

Extra Bins

15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.10pm

Date of next meeting: **13th July 2022** Time 6pm in the Village Hall

Signed
Chairman

Dated

20th June 2022
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

The outgoing Mayor, Cllr Callum Knowles has resigned from the Conservative Party in part over the loss of the appeal over a large development proposed for Tenterden. This means that the party no longer has a majority, but for now retain control. The May Full Council meeting saw the induction of the new Mayor for this year, Cllr Jenny Webb. She was previously elected Mayor in 2019 when everything was severely curtailed by Covid and most visits and activity was cancelled. The elected Deputy Mayor is Cllr Larry Krause.

I continue to attend Overview and Scrutiny Committee and the Local Plan and Planning Policy Task Group.

David Ledger

APPENDIX B – CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council June 2022

1. Again, a very quiet month on new planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. There is also a significant shortage of planning officers, and the Shadoxhurst Utilities Team are keeping on top of the current sites and ensuring that the village concerns are kept in sight.
2. We still need Councillor positions filled; please can all Parish Councillors think who they could approach.
3. I had the planning application for the new pavilion withdrawn following our last meeting. There is additional information required, particularly around the flood assessment and the proximity to the named ditch. We will resubmit when we are sure that we have covered any concerns from the EA in advance.
4. The Picnic in the Park on Jubilee Saturday was a great success and well attended particularly with a discouraging weather forecast. I want to thank the Forum members for all their work on delivering the event and I believe that we can use this success to galvanise more community engagement for other events.
5. The King's Head outside works have made a big improvement to the look in a core part of our village. We continue to need to encourage villagers to use the pub!

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX C - PLANNING APPLICATIONS

22/00637/AS	<i>Land rear of Keg Peg bar, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HX</i> Prior notification for the change of use of an agricultural building and the land within its curtilage to a dwelling house and associated operational development Comments of 16th June 2022
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Village Forum – the Forum continues to meet monthly on first Monday of the month with very positive meetings. We should congratulate the core of active Forum Members over the very successful Picnic in the Park held at the weekend. Led by Peter Webb, I heartily congratulate and thank Peter for all his dedication and leadership throughout the organising of the event. It will be much talked about for years. There is a Boot Fair (31st July), Race Night (24th September), Quiz Night (8th October) and Christmas Craft Fair (26th November) organised for this year.

ABC Parish Forum – There is no date yet set for the next Local Council Forum with ABC.

Chilmington Green – work on the planning applications for various parcels continues. Some 240 houses are now occupied and the CMO has now elected a 'Resident Director' to help with the community building.

Newsletter – Final date for preparations for the next one is again early on the 15th of July to get the newsletter distributed at the end of July as a reminder for the Boot Fair (31st July). It also coincides with the distribution for the Parish Church magazine, so I intend to continue with the time scale change as it also allows for the Flower Club's meetings to be better advertised.