



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 465

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

WEDNESDAY 13TH APRIL 2022 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr E Yeomans, Cllr D Williams & Cllr R Hills
PARISH CLERK:	Ms C Laming
BOROUGH COUNCILLORS:	Cllr D Ledger
COUNTY COUNCILLOR:	
MEMBERS OF THE PUBLIC:	There were 2 members of the public present.

1. INTRODUCTION

Explanation of the process and format of the meeting.

2. APOLOGIES FOR ABSENCE

There was one apology for absence from County Councillor David Robey.

3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 464 of the Ordinary Parish Council meeting held on Wednesday 9th March 2022 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

Proposed Cllr R Hills

Seconded Cllr D Ledger

5. CO-OPTION OF PARISH COUNCILOR

The was one receipt for the vacant position of Parish Councillor.

Ms Victoria Brisley was co-opted to become a Parish Councillor.

The seventh vacancy remains unfilled.

Proposed Mr M Richmond Coggan

Seconded Mr R Hills

6. PUBLIC INTERVAL (18.06-18.20)

Graham Maxlow, PSCO, standing in for Katherine Richards, provided information on a new initiative called My Community Voice. My Community Voice is a two-way engagement tool brought to you by Kent Police. It provides real-time messages directly from the police officers, staff, volunteers, about matters that may affect you or your community. To sign up or to find out more visit

www.mycommunityvoicekent.co.uk

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

6.38pm Borough Councillor David Ledger made his apologies and left the meeting.

7. **CHAIRMAN'S REPORT** (see Appendix C)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

8. **PLANNING** (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D.

It was agreed to submit a Freedom of Information request to ABC with regards to Hornash House.

Proposed Mr M Richmond Coggan

Seconded Mr R Hills

9. **FINANCE & POLICY**

Account Balances (see Appendix E)

Payment of Accounts

Accounts to be Paid

March 2022

		net	vat	gross	total	Account
Clerks Salary	March Salary	628.33		628.33	628.33	SPC
Caretaker's Salary	March Salary	120.00		120.00	120.00	H&P
Spick n Span	Window Cleaning - March	10.00		10.00	10.00	H&P
C.M Cleaning	Hall Cleaning February/March	255.00		255.00	255.00	H&P
Business Stream	Waste Water	15.60		15.60	15.60	H&P
RL Surveys	Topographical Survey	645.00	129.00	774.00	774.00	H&P
Everbright Windows	Fire Door Deposit	620.00		620.00	620.00	H&P
Peter Webb - Forum	Jubilee Weekend	666.76		666.76	666.76	Forum
Lisa W	Hall Deposit return	50.00		50.00	50.00	H&P
Amie C	Hall Deposit return	50.00		50.00	50.00	H&P
Clerk's Expenses	Fuel, Home Office, paper	18.12		18.12	18.12	SPC
		3078.81	129.00	3207.81	3207.81	

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Section 106/Budget 2022/2023

Cllr E Yeomans provided the draft budget for 2022/2023. The Parish approved the budget.

Proposed Mr M Richmond Coggan

Seconded Mr R Hills

10. **VILLAGE HALL**

Hallmaster/Online Hall Booking Software

The Clerk reported that the Hallmaster online booking software was working well.

Music Licence

The Clerk reported that PPL PRS have finally contacted her with regards to this year's fees and a final quote would be available in due course.

Tennis Coaching

The Clerk reported that there had been a good response to the free sports coaching at the hall with both after school groups nearly full. Another push for the preschool morning group is needed.

Repairs.

The new fire doors at the village hall have now been installed.

11. PAVILION & PLAYING FIELD

Drainage Works

Nothing to report. The Clerk will chase Aspire for a schedule for the slitting.

Jubilee Weekend

Cllr E Yeomans updated the Councillors on the progress made on the Picnic on the Park on Saturday 4th June.

Community & Sports Hall Project

Cllr E Yeomans reported that she presented the Recreation field plans to the village forum earlier in the month and that it was overall received positively. There was a desire for a public meeting/drop-in session, and it was decided a date was needed in the next few weeks.

Cllr E Yeomans also reported that she attended a session on project and grant funding and found that there are many sources, but the Parish need to identify the right ones in order to pitch correctly. Her personal view is that employing a consultant to guide the parish, would be beneficial in terms of getting the project done sooner rather than later.

12. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix F)

13. CONSERVATION & HERITAGE

Village Green Posts

Nothing to Report

Notice Boards

Cllr R Hills updated the Councillors, and it was agreed that the new notice boards would be constructed up to an overall cost of £2500.

Proposed Mr M Richmond Coggan

Seconded Mr E Yeomans

Dog Fouling

The Clerk reported that the dog fouling spray had now been delivered, and anyone interested were to contact the Clerk.

14. HIGHWAYS

Byway abuse by the off roaders

Nothing to Report.

Lorry Watch/Speed Watch

Cllr R Hills is currently in the process of applying for a grant through KCC to upgrade the speed camera.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Sheds for Men

Appointment of Internal Auditor

Hall Rates

16. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.20pm

Date of next meeting: **11th May 2022** Time 6pm in the Village Hall
6pm – Annual Parish Meeting
Followed by the Annual Parish Council Meeting

Signed
Chairman

Dated

27th April 2022
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

I apologise for limited attendance as I am substituting for another member at the Planning Committee tonight. With Stodmarsh, ABC are continuing to make slow progress in purchasing land suitable to create wetlands in order to mitigate the addition of loading into the Stour catchment. At present 4,500 houses are held up from decision making, this is a significantly large number. There will be a credit system that is still under consideration which will be dealt with through the Section 106 obligation process. I have sought clarification as to whether this is an additional obligation or one that will reduce mitigation to parishes. I still await an answer.

David Ledger

APPENDIX B – COUNTY COUNCILLOR'S REPORT

- Budget pressures, which have led KCC to make difficult cuts, such as to some bus services
- The likely effect of inflation on budgets, due to Ukraine, the energy situation etc., which will get worse before it gets better
- The HGV situation and Operation Brock, triggered by the sacking by P&O of 800 workers, which has resulted in a severe reduction of capacity on cross Channel routes, at one of the busiest times of the year
- The Ashford Land Commission is going well and there is still time to complete the on-line questionnaire, as we extended the deadline a little
- I am working to see if we can do something about a section of one of the PROWs, which has been chewed up quite badly by 4x4s

APPENDIX C – CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council April 2022

1. Again, a very quiet month on new planning applications, nothing is yet moving inside ABC due to the challenges with Stodmarsh mitigation. However, we are still trying to make progress with the preservation of Hornash House; struggling to get traction on this with the ABC conservation team.
2. Hopefully, this evening, we will have filled one of the vacant positions on the Parish Council. We still need a second position filled; please can all Parish Councillors think who they could approach.
3. Progress continues on the new Pavilion. We have opened the conversation with the village and are about to submit the planning application.
4. The King's Head is getting mixed reviews. We need to encourage villagers to use the pub!

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

22/00386/AS	Land known as Woodside West, Nickley Wood Road, Shadoxhurst, Kent, TN26 1LZ Removal of condition 7 on planning permission 17/00199/AS - Sustainable Urban Drainage System (SuDS) n/a
22/00344/AS	Elite, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HU Reserved matters application pursuant to outline planning permission 18/01247/AS (erection of five residential dwellings, with demolition of existing agricultural buildings) to consider layout, access (internal routes), scale, landscaping and appearance Support/No Objections
22/00326/AS	Milford, Hamstreet Road, Shadoxhurst, Ashford, Kent, TN26 1NL Outline planning for replacement of single storey dilapidated dwelling with four bedroom dwelling and detached garage. Support/No Objections

APPENDIX E – Account Balances

FINANCIAL YEAR 2021-2022
SHADOXHURST PARISH COUNCIL
FINANCE - MARCH 2022
Treasurers Account (0339)

	Balance 01/03/2022	Receipts	Payments
Opening Balance	46009.42		
Plus Receipts	700.00		
Ashford Borough Council		700.00	
Less Payments	-2094.08		
IT Outcomes			-14.09
Plus Net			-20.40
Clerk's Expenses			-18.12
Clerk's Salary			-628.33
Insurance			-1298.09
Artline - Spray			-76.65
Plus Net			-20.40
Service Charge			-18.00
Balance 31st March 2022	44615.34		

Forum & Fete Account (0342)	
Balance 1st March 2022	6762.88
TRF to H&P (Jubilee Exp)	-666.76
Cash In (Village Events)	172.75
Manual Credit Handling Charge	-2.40
Credit Interest	2.77
Balance 31st March 2022	6269.24

SHADOXHURST PARISH COUNCIL
FINANCE - MARCH 2022
Hall & Pavilion Account (0326)

	Balance 01/03/2022	Receipts	Payments
Opening Balance	13267.77		
Plus Receipts	3192.26		
Hall Deposit - KJ		50.00	
Hall Deposit - MP		50.00	
Private Hall Hire Hire - AC		72.00	
B.Moir Line Dancing		80.00	
T/F from Forum Acc - expenses		666.76	
Hall Deposit - RF		50.00	
Private Hall Hire Hire - KJ		36.00	
Hall Deposit - LR		150.00	
Private Hall Hire Hire - LR		103.50	
Private Hall Hire Hire - PM		48.00	
Private Hall Hire Hire - MP		36.00	
Private Hall Hire Hire - PM		48.00	
Private Hall Hire Hire - RF		27.00	
Private Hall Hire Hire - JC		84.00	
Pavilion Deposit - AF		25.00	
Private Pavilion Hire Hire - AF		42.00	
A.Ford Pilates		18.50	
Private Hall Hire Hire - SS		27.00	
Private Hall Hire Hire - DJ		27.00	
Private Hall Hire Hire/Dep - RD		81.50	
Mini Scholars		1470.00	
Less Payments	-2979.36		
EDF (Pavilion)			-44.00
EDF (Hall)			-231.00
*Free Tennis - First Aid Course			-70.00
EverBright Windows - Door Deposit			-620.00
P.Webb - QJ Expenses			-666.76
RL Surveys			-774.00
C.M Cleaning			-255.00
Window Cleaner			-10.00
Business Stream - Waste Water			-15.60
Hall Deposit Return - JS			-50.00
Hall Deposit Return - LW			-50.00
Hall Deposit Return - AC			-50.00
Caretaker's Salary			-120.00
Castle Water			-5.00
Service Charge			-18.00
Balance 31st March 2022	13480.67		

*£2k Tennis Grant - H&P Account	
Balance 1st March 2022	1271.75
First Aid Course	-70.00
Balance 31st March 2022	1201.75

APPENDIX F - External Liaison Group Report

I have been very pre-occupied with my house move so have little to report...

Utilities Advisory Group – the team is still looking at the current planning applications

KALC Joint Parishes Planning Committee – no recent meeting.

KALC – there was a meeting last week but it clashed with a Full Council meeting that I had to attend.

Village Forum – the Forum meets monthly on first Monday of the month with very positive meetings. Members are continuing to concentrate on picnic celebrations for the Queen's Jubilee on the 4th June.

ABC Parish Forum – The next Local Council Forum with ABC was today, but I couldn't attend.

Chilmington Green – for information, ABC are commencing legal action against the developers for failure to comply with their Section 106 obligations.

Newsletter – Final date for preparations for the next one is early on the 15th of May to get the newsletter distributed at the end of May as a reminder for the Picnic in the Park.