



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 462

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING WEDNESDAY 12TH JANUARY 2022 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr E Yeomans, Cllr D Williams & Cllr R Hills
PARISH CLERK:	Ms C Laming
BOROUGH COUNCILLORS:	Cllr D Ledger
COUNTY COUNCILLOR:	
MEMBERS OF THE PUBLIC:	There were five members of the public present.

1. INTRODUCTION

Explanation of the process and format of the meeting.

2. APOLOGIES FOR ABSENCE

There was one apology for absence from County Councillor David Robey.

3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 461 of the Ordinary Parish Council meeting held on Wednesday 10th November 2021 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

Proposed Cllr R Hills

Seconded Cllr E Yeomans

5. CO-OPTION OF PARISH COUNCILOR

The were no receipts for the vacant position of Parish Councillor, so the vacancies remain open.

6. PUBLIC INTERVAL (18.05-18.42)

One member of the public spoke about the late submission of planning application 21/01759/AS Secret Garden and the issuing of the minutes before the next parish meeting. One member of the public gave an update on the football pitches playing condition following the wet weather. One member of the public discussed their concerns over planning application 21/00681/AS Land South East of Criol Barn. A representative from Housing Needs provided a report from the recent housing survey.

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT (See Appendix B)

7. CHAIRMAN'S REPORT (see Appendix C)

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

8. PLANNING (see Appendix D)

The Council's decisions on applications received by the date of this agenda are shown in Appendix D. Hornash House was discussed with new documentation currently being prepared for submission. Criol Lane was also discussed. There had been no update since the submission of comments.

9. FINANCE & POLICY

Account Balances

See attached sheet for November and December 2021 accounts.

Payment of Accounts

Accounts to be Paid

December 2021

		net	vat	gross	total	Account
Clerks Salary	December Salary	628.33		628.33	628.33	SPC
Caretaker's Salary	December Salary	120.00		120.00	120.00	H&P
Spick n Span	Window Cleaning - November	10.00		10.00	10.00	H&P
C.M Cleaning	Hall Cleaning October/November	142.50		142.50	142.50	H&P
ABC	Business Rates	110.00		110.00	110.00	H&P
Clerks Expenses	Fuel, Home Office	16.35		16.35	16.35	SPC
		1027.18	0.00	1027.18	1027.18	

Proposed Cllr M Richmond Coggan
8th December 2021

Seconded Cllr E Yeomans

Accounts to be Paid

January 2022

		net	vat	gross	total	Account
Clerks Salary	January Salary	628.33		628.33	628.33	SPC
Caretaker's Salary	January Salary	120.00		120.00	120.00	H&P
Spick n Span	Window Cleaning - December	10.00		10.00	10.00	H&P
C.M Cleaning	Hall Cleaning November/December/January	330.00		330.00	330.00	H&P
Woodchurch Hub	Magazine Printing	125.40		125.40	125.40	SPC
ABC	Business Rates	110.00		110.00	110.00	H&P
Clerks Expenses	Fuel, Home Office	18.12		18.12	18.12	SPC
		1341.85	0.00	1341.85	1341.85	

Proposed Cllr E Yeomans

Seconded Cllr M Richmond Coggan

Unity Bank Trust

The transfer has now been completed. It was agreed to remove this item off the agenda.

Precept 2022/2023

The precept has now been submitted. It was agreed to remove this item off the agenda.

Section 106/Budget 2021/2022

Nothing to Report.

Budget 2021/2022

Nothing to Report. However, Cllr E Yeomans will start to draw up a £22/23 budget.

Forum, Fete & Land Trust Monies

Cash in the sum of £388.72 from the recent Music Quiz and Craft Fair was handed over to the clerk to pay into the Forum account.

10. VILLAGE HALL

CCTV

Following on from several fly tipping incidences at the Village Hall it was agreed that CCTV would be a deterrent along with appropriate signage. It was also discussed that during the quieter weekends that the gate could be closed but not locked.

Heating

There has been no more criticism with regards to the hall heating temperature since the heating times were extended.

Online Hall Booking Software

It was agreed to put any research on hold.

Music Licence

There has been no further update from PPL PRS Music Licence. It was agreed that the Clerk will attempt again to reach them.

11. PAVILION & PLAYING FIELD

Drainage Works

The football pitch, at times, is still unplayable due to the excess surface water. The Clerk has contacted Aspire for a quote. It was unanimously agreed that Aspire would carry out the slitting in the Spring to help improve the drainage.

2022 Village Fete

Cllr E Yeomans reported that at the Forum meeting, it was decided that the Parish would not hold a Village Fete alongside Marsh Amusements in April. It was discussed that a picnic in the park would replace the fete and would be organised as part of the Queen's Jubilee weekend celebrations in June.

Other

It was reported that the kettle was broken and that the hot water heater was no longer working correctly. It was agreed to purchase a new kettle. The clerk will contact an electrician to come and look at the water heater.

12. ADMINISTRATION

Nothing to Report.

13. UTILITIES ADVISORY GROUP/EXTERNAL RELATIONS (see Appendix E)

14. CONSERVATION & HERITAGE

Assets of Community Value (The Kings Head Public House)

Nothing to Report.

House Survey (see Appendix F)

Rosemary Selling, Rural Housing Enabler, thanked the Councillors for the opportunity to discuss the results in the Housing Need Survey. The results are shown in Appendix F.

Village Green Posts

Cllr M Richmond Coggan will arrange a site meeting.

Notice Boards

Cllr R Hills provided approximate costings on the construction of the new notice boards. It was agreed that they would need to be bigger. The Clerk will send over the measurements needed.

15. WEBSITE & COMMUNICATIONS

The new Shadoxhurst Parish Council Facebook page is now up and running and new content will be added.

16. HIGHWAYS

Byway abuse by the off roaders

This is still an ongoing problem. Cllr Ledger will forward photos to KCC which was sent to him by a local resident.

Lorry Watch/Speed Watch

Cllr R Hills reported that he is still chasing for the authorisation to purchase a handheld device which would measure speed from a much further distance to make it safer for the Speedwatch volunteers. It was agreed once Cllr R Hills can get an agreement from Alan Watson from the Speedwatch Police Team that the parish will purchase one, at a cost of approximately £500.

Highway Improvement Plan

Nothing to Report.

Items to be reported to KHS/PROW

Nothing to Report.

Lancaster Lorries

Chairman M Richmond Coggan will chase County Councillor D Robey for an update.

Speed Limit Reduction – Magpie Hall Lane & Capel Road

An update is required from County Councillor David Robey.

17. COMMUNITY & SPORTS HALL PROJECT

Cllr E Yeomans reported that the new floor plan has been updated. Wicksteed has yet to provide a quote following the meeting on 22nd November. Sovereign will be attending site to update the quote. Other companies have also been approached. Installation could be as early as the end of March 2022.

18. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Hornash House
Tennis Coaching
Jubilee Weekend

19. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.16pm

Date of next meeting: **9th February 2022** Time 6pm in the Village Hall

Signed
Chairman

Dated

25th January 2022
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

The Overview and Scrutiny Task Group on the 2022/23 budget has met a number of times either side of Christmas and the New Year and is making recommendations. I sit on this Group. The Climate Change Committee is due to meet tomorrow, it will be my first meeting since appointed to it. We did not hold our monthly Borough Councillor surgeries today due to a number of reasons, but will resume on the 9th February and again coincide with the mornings of our PC meetings.

Borough Councillor David Ledger

APPENDIX B - COUNTY COUNCILLOR'S REPORT

- We have managed to achieve a balanced Draft KCC Budget for 2022 - 23 and a Draft 2022 - 2025 Medium Term Financial Plan. This has involved a lot of work and things are likely to be tight generally next year. The plans are out for consultation at the moment, and will need to be approved by the Full Council, which is likely to take place early in February.
- The Government has asked Local Authorities, at all levels, to come up with ideas for how more powers could be devolved from Whitehall and given to groupings of Local Authorities, to enable better delivery of various services, within 'sensible geographical areas'. The budgets would go with the powers. This is called a 'County Deal' and KCC is working with Kent District Councils and Medway to try and flesh out what this might mean for Kent. The whole thing is far from clear and is also tied up with the 'Levelling -Up' agenda, but it is important that we try and fully engage in the process, in order to get the best outcome for Kent and its residents.
- The online booking system for Kent Household Waste Recycling Centres will become permanent and will soon include the ability to make same day bookings, which has been trialled in two of the centres and will now be rolled out to the rest. This is in response to the Public Consultation, in which same day booking was the biggest improvement that people wanted, by a huge margin. Overall, the new system has resulted in a service that is better for residents, more cost effective for KCC, better for road safety, since queuing is eliminated, better for KCC staff, who have more time to help residents, as well as increasing the amount of material that is being recycled.
- ABC Planning and Kent Highways have investigated HGV traffic on Duck Lane, which has resulted in the departure of SE Aggregates, which should have an effect on the number of HGV movements in the area. Other planning investigations are still ongoing, but I think that we are making a bit of progress.
- I am still looking into flooding and rut/pothole issues on Church Lane.

County Councillor David Robey

APPENDIX C - CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council January 2022

Very little to report during a quiet Christmas period:

1. We are still struggling to fill the two vacant positions on the Parish Council. Even with a prominent advert in the Newsletter and reposts on facebook & nextdoor, we still have had no takers. Please can all Parish Councillors think who they could approach.
2. Progress continues on the new Pavilion. We now have the elevation drawings and are going into detail design.
3. The consultation by Historic England resulted in maintaining Hornash House's listed status; great work by all involved. We now need to determine what actions can be undertaken by the Parish Council to secure its preservation.

Martin Richmond-Coggan

Chairman, Shadoxhurst Parish Council

APPENDIX D - PLANNING APPLICATIONS

The following applications are up for consideration this month. Please see the planning group's suggested responses:

21/02127/AS	<i>Frog Hollow, Church Lane, Shadoxhurst, Ashford, TN26 1LY</i> Variation of condition 8 on planning permission ref: 21/00564/AS (Proposed replacement 2/3 bedroom dwelling with cart lodge, summer house and new improved drive access (demolition of existing bungalow when new house has been completed) to remove the obscure glazing element No Comment
21/00407/CONA/AS	<i>135 Tally Ho Road, Shadoxhurst, Ashford, Kent, TN26 1HW</i> Discharge condition 2 (materials), 5 (biodiversity enhancement), 6 (landscaping) No Comment

APPENDIX E - Utilities Advisory Group

Utilities Advisory Group – there was a very good result for Hornash. Neighbours were very appreciative of the outcome.

KALC Joint Parishes Planning Committee – the next meeting is on the 21st January. There is a DEFRA consultation about Biodiversity Net Gain and how it might apply. The JPPC will be making representation on behalf of all the Ashford parishes.

KALC – there was a January meeting held last week on Zoom. Being a carbon neutral parish council cropped up and Tenterden are taking a lead with work in progress. They have offered to share their terms of reference if parishes wanted to look into this. Obviously they are much bigger than us, but if we chose to look into this, it would help give a flavour of what we should look at.

Village Forum – the Forum met on Monday, unfortunately I could not attend, being away. Ideas for events this year were put forward and organisation is well in hand. Members are concentrating on celebrations for the Queen's Jubilee with the date set for the 4th June.

ABC Parish Forum – The next Local Council Forum with ABC is likely to be on the 18th March on anti-social behaviour and crime prevention. It was to have been on planning, but the Planning Department are not able to put time to preparation as very short of staff.

Chilmington Green – No further update.

Newsletter – Final date for preparations for the next one is the 25th of January.

David Ledger

APPENDIX F – Housing Needs Survey

Shadoxhurst Report to Parish Council

A Local Needs Affordable Housing Survey took place in the parish last June. All households in the parish were asked to complete and return the survey to the Rural Housing Enabler, based at Action with Communities in Rural Kent. All households in the parish received a postal survey form, the survey helps to inform the parish council and Ashford Borough Council of the housing need in Shadoxhurst.

Local Needs Affordable Housing helps meet local need, the housing is kept in perpetuity, and people that are interested in this type of housing are asked to prove they have a Local Connection to the parish. The average size of a Local Needs Affordable Housing Scheme is 8-10 homes, often build on a Rural Exception Site. Much thought is given to the size, location, tenure and design of the properties so that the development is of overall benefit to the community.

All respondents were asked to complete Section 1 of the Shadoxhurst Housing Needs Survey form to share their views on Local Needs Affordable Housing. Section 2 of the survey collected information from local people about their housing need, the survey also asked older people if they wished to downsize or move to more suitable accommodation.

Survey Results

88% of respondents were owner occupiers

60% of respondents had lived in Shadoxhurst for over 10 years

62% of respondents said they would support a small development of affordable housing if there was a proven need for people with a genuine local connection to the parish.

Total Housing Need

7 affordable homes + 3 open market properties for older residents wishing to downsize or move to more suitable accommodation (please refer to the Housing Need Survey for further details).