



Shadoxhurst Parish Council

Protecting the Woodland Gateway to the Countryside

SHADOXHURST PARISH COUNCIL

MINUTES 459

MINUTES OF THE ORDINARY PARISH COUNCIL MEETING WEDNESDAY 8TH SEPTEMBER 2021 COMMENCING AT 6PM

PRESENT:	Cllr M Richmond Coggan (Chair), Cllr D Ledger (Vice Chair), Cllr E Yeomans & Cllr D Williams
PARISH CLERK:	Ms C Laming
BOROUGH COUNCILLORS:	Cllr D Ledger
COUNTY COUNCILLOR:	Cllr D Robey
PCSO Kent Police	PCSO Kate Richards
MEMBERS OF THE PUBLIC:	There was 1 member of the public present.

1. INTRODUCTION

Explanation of the process and format of the meeting.

2. APOLOGIES FOR ABSENCE

There was 1 apology for absence from Cllr R Hills.

Proposed Cllr M Richmond Coggan

Seconded Cllr D Ledger

3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest.

There were no Declaration of Significant Interest.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 458 of the Annual Parish Council meeting held on Wednesday 14th July 2021 were accepted and it was unanimously agreed that Cllr M Richmond Coggan should sign them.

Proposed Cllr E Yeomans

Seconded Cllr D Ledger

5. CO-OPTION OF PARISH COUNCILOR

There were no receipts for the vacant position of Parish Councillor, so the vacancy remains open. Cllr A Clapp resigned her position of Councillor on 6th September 2021 which brings the total number of vacancies to 2.

6. PUBLIC INTERVAL (18.05-18.15)

During the public meeting, one member of the public addressed the planning application 21/01366/AS Little Garth, Woodchurch Road. Chairman M R Coggan reported that the parish had already been in contact with the planning officer to require a full planning application.

PCSO Kate Richards reported that the traffic is slowing down due to the presence of Speedwatch and the police speed vans too.

It was also updated that fraud, which has been prevalent during the pandemic, needs to be highlighted more. PCSO Richards will attend as many meetings as possible to make the residents of Shadoxhurst aware.

It was reiterated again, that every crime, however small, must be reported.
Shadoxhurst Parish Council would like to thank PSCO Kate Richards for all the time, commitment, and hard work. It is very much appreciated.

BOROUGH COUNCILLOR'S REPORT (See Appendix A)

COUNTY COUNCILLOR'S REPORT

County Councillor David Robey spoke about the recently published Government National Bus Strategy, with the intention to improve public transport. The County Council is required to respond, but he reported that more clarification was needed.

Government broadband was also discussed after a proposal was received by KCC outlining the requirement of the final 5% of the most remote areas being tackled.

It was also reported that the KKC budget over the next 3 years will be tighter than previous years.

7. CHAIRMAN'S REPORT (see Appendix B)

Cllr M Richmond Coggan reported that a second vacancy had arisen after the resignation of Cllr A Clapp.

ADVISORY GROUP REPORTS, DISCUSSIONS & AGREEMENTS

8. PLANNING (see Appendix C)

The Council's decisions on applications received by the date of this agenda are shown in Appendix C.

9. FINANCE & POLICY

Account Balances

See attached sheet for July and August 2021 accounts.

Payment of Accounts

Accounts to be Paid

September 2021

		net	vat	gross	total	Account
Clerks Salary	September Salary	628.33		628.33	628.33	SPC
Clerk's Expenses	Paper, Mouse Mat, mileage, declaration book	39.12		39.12	39.12	SPC
Clerks Purchases	Litter Pickers x 10	174.45	34.89	209.34	209.34	SPC
Caretaker's Salary	August	120.00		120.00	120.00	H&P
Spick n Span	Window Cleaning - August	10.00		10.00	10.00	H&P
C.M Cleaning	Hall Cleaning July/August	120.00		120.00	120.00	H&P
Woodchurch Hub	Magazine Printing	125.40		125.40	125.40	SPC
ABC	Business Rates	110.00		110.00	110.00	H&P
B Hollands - Hancocks	Planting	55.00		55.00	55.00	H&P
SLCC Membership	Annual Membership	130.00		130.00	130.00	SPC
KALC	Annual Clerks Conference	50.00	10.00	60.00	60.00	SPC
Business Stream	Waste Water	15.60		15.60	15.60	H&P
Town & Country	Website Hosting to Oct 2022	200.00		200.00	200.00	SPC
		1777.90	44.89	1822.79	1822.79	

Proposed Cllr M Richmond Coggan

Seconded Cllr E Yeomans

Unity Bank Trust

All application forms have been submitted to Unity Bank Trust and the Clerk is awaiting the next stage of the process.

Section 106/Budget 2021/2022

Nothing to Report.

10. VILLAGE HALL

Due to Cllr A Clapp resignation, there has been no written report submitted for this month. The Clerk reported that all regular hall bookings were now back in the hall and private hire of the hall was also increasing.

It was agreed that a new Mini Tennis Session and a Bats & Balls session would be formed, to provide classes for the children of Shadoxhurst. The aim of these sessions would be to promote the development of motor skills, cognitive and social skills for all pre-school children in the Parish. These sessions will be free for low-income families and significantly reduced for other families, bringing affordable sessions to the younger children in the Parish. Equipment will also be provided.

It was agreed, that voluntary organisations renting the hall or pavilion, do now need to donate a small contribution towards the electricity.

11. PAVILION & PLAYING FIELD

2021 Village Fete

Cllr E Yeomans will be meeting March Vintage Amusements next week to discuss a country themed vintage fun fair at the Pavilion for 2022.

It was agreed that an additional grass cut has now been scheduled this week on the playing fields. SPC and Courtside are still chasing Browns Drainage to arrange a date for the works to start.

12. ADMINISTRATION

Chairman M Richmond Coggan reported that the Clerk's hours will increase from 8 hours per week to 10 hours per week as from 1st September 2021.

13. EXTERNAL RELATIONS (see Appendix D)

14. CONSERVATION & HERITAGE

It was agreed for the Clerk to obtain a second quote for the village posts. After meeting with Shepherd Neame, Chairman M Richmond Coggan will chase. A proposed location has been identified.

The litter pickers have now been purchased and Cllr D Ledger suggested a group litter picking session. Date tbc.

15. WEBSITE & COMMUNICATIONS

The Clerk will work alongside Chairman M Richmond Coggan to assist in maintaining and updating the website.

16. HIGHWAYS

Lorry Watch/Speed Watch

The police are continuing to monitor the speed.

Highway Improvement Plan

Nothing to report.

Items to be reported to KHS/PROW

Nothing to Report.

Lancaster Lorries

Nothing to Report.

Speed Limit Reduction – Magpie Hall Lane & Capel Road

Chairman M Richmond Coggan will ask County Councillor D Robey for the speed survey results. It was discussed that SPC could fund a roadside mirror.

17. COMMUNITY & SPORTS HALL PROJECT

Cllr M Richmond Coggan and Cllr E Yeomans will be meeting with the Architect this week.

18. ITEMS FOR INCLUSION ON THE NEXT AGENDA

19. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 7.31pm

Date of next meeting: **13th October 2021** Time 6pm in the Village Hall

Signed
Chairman

Dated

9th September 2021
Parish Clerk

APPENDIX A - BOROUGH COUNCILLOR'S REPORT

The next Overview and Scrutiny meetings is on the 14th September. The O&S Task Group on S. 106 continues to meet and next time will meet some local council reps (including Tenterden and Kingsnorth) to flesh out the situation from their perspective. The next Full Council Meeting will be on the 21st October and will feature the Hornash House petition. There will be a Member briefing about the Stodmarsh situation tomorrow night which hopefully will provide some clarity.

David Ledger

APPENDIX B - CHAIRMAN'S REPORT

Chairman's Report to Shadoxhurst Parish Council September 2021

This has been a relatively quiet two months since the last meeting but with some important progress on a number of areas:

1. While we were able to co-opt Derek Williams, we have suffered the resignation of both Karen Farnell and Alexandria Clapp. I want to thank both of them for their contribution to the Council and to the village. We now need a concerted campaign to find two Councillors with the village at the heart and the energy, time and commitment to help us achieve our ambitions.
2. Since Karen's departure, I have taken responsibility, with a lot of help from Emma, for the Recreation Field. The crazy weather has caused the grass to grow much more than normal and the usual bi-weekly cut has left a lot of grass on the field, making it very difficult for the soccer teams. I met with Aspire and we are having cuts when needed to keep the grass under control.
3. An application has been submitted to have Hornash House delisted. No doubt this is a prelude to demolition. Again, the Planning Group, together with Peter Finnis, has been highly active on identifying strong reasons for refusal and these have been submitted to Historic England. We are also in close contact with the Conservation Team at ABC.
4. Progress is being made on the new Pavilion. We have scheduled the next meeting with the architect.
5. I want to congratulate the Sewing Club both for the magnificent donation of the Village Quilt which now takes pride of place in the hall and for organising the cream tea event last Saturday when the Mayor of Ashford unveiled it.

6. Although being on the case, we are still frustrated that we cannot find the levers that are needed to resolve the problems of the heavy lorries using our lanes: Church Lane, Duck Lane, Criol Lane and, to a lesser extent, Hornash Lane. We are not letting this drop.
Nothing significant to report on the website; we are gradually adding more and more content.

Martin Richmond-Coggan
Chairman, Shadoxhurst Parish Council

APPENDIX C - PLANNING APPLICATIONS

9 Kings Close, Shadoxhurst, Ashford, TN26 1AU 21/01561/AS

Conversion of garage to habitable accommodation and installation of garage door (retrospective)
Comments By 24th September 2021

This application is not for the conversion of a garage – it is for the conversion of a Car Barn. The Car Barn were built to provide an “open” feel to the development and their conversion into closed garages or accommodation changes the feel of Kings Close. We respectfully request that the Planning Officer has the application changed to reflect the actual case. The Parish Council objects to closing these Car Barns.

Maple House, Blindgrooms Lane, Shadoxhurst, Ashford, Kent, TN26 1HN 21/01497/AS

Proposed single storey rear extension. Extension & alteration to garage form detached annexe.
Comments By 17th September 2021

This application increases the size of the current garage by 50% as well as adding an extension on the house itself. However, all the other houses on Blindgrooms Lane have been extended significantly. The Parish Council supports the application

4 Kings Close, Shadoxhurst, Ashford, TN26 1AU 21/01487/AS

Partial conversion of garage to garden room to include shutter doors and bi-fold doors (retrospective)
Comment By 10th September 2021

This application is not for the conversion of a garage – it is for the conversion of a Car Barn. The Car Barn were built to provide an “open” feel to the development and their conversion into closed garages or accommodation changes the feel of Kings Close. We respectfully request that the Planning Officer has the application changed to reflect the actual case. The Parish Council objects to closing these Car Barns.

APPENDIX D - Utilities Advisory Group

Hornash has now had the tarpaulin replaced and appears to be more firmly fixed.

KALC Joint Parishes Planning Committee – I continue to co-ordinate the Joint Parishes Planning Committee which will be meeting again on the 15th September.

KALC – there was a recent meeting. There was another very positive input from the Police Chief Inspector. Hopefully the minutes will be available very soon.

Village Forum – the date for the meeting is the 13th September, hopefully we can re-start the Forum. Agenda to go out shortly.

ABC Parish Forum – There will be a meeting on 13th September, two reps needed.

Chilmington Green –140 houses are occupied. The secondary school is being brought forward considerably earlier than anticipated and is now in an advanced stage of planning. A planning application is anticipated soon. They have secured funding through DfE and includes zero carbon

use through design and materials from day 1 which is attracting other funding to enable early delivery. We had a presentation last week. It is a three story building and being close to the A28 will have a high visual impact. I did point out that with the school coming so early, the opening of a new road junction on the west side and the then closure of Chilmington Green Road is likely to be out of step, and pupils crossing CGR will be in some danger without suitable measures. Those living at Chilmington and going to the school will all be on the wrong side of the road. It is a six form entry, so large, necessitating bussing in many pupils from outside the expected catchment initially. There is some unhappiness with Hodsons over the finish of some houses from their occupants. The bus service should have begun by now and hasn't.