

# SHADOXHURST PARISH COUNCIL

## MINUTES 444

### Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 11<sup>th</sup> March 2020 at 7.30pm

**PRESENT:** Mr D Ledger (Chair), Mr M Richmond Coggan, Mr K Carroll, Mr P Emanuel  
Mr R Crowley & Mr S Cass

**PARISH CLERK:** Ms C Laming

**BOROUGH COUNCILLORS:** Mr D Ledger

**COUNTY COUNCILLOR:** Mr Mike Angell

**MEMBERS OF THE PUBLIC:** There were no Members of the Public in attendance.

#### 1. APOLOGIES FOR ABSENCE

Mr G Sparks, Mr J Hayward

#### 2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Councillors approved Mr Hayward's and Mr Cass's reason for absence.

**Proposed** Mr S Cass

**Seconded** Mr R Crowley

#### 3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

##### Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

##### Declarations of Significant Interest.

There were no Declarations of Significant Interest.

##### Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.**

#### 4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 443 of the meeting held on Wednesday 12<sup>th</sup> February 2020 were accepted and it was unanimously agreed that Mr D Ledger should sign them.

**Proposed** Mr M Richmond Coggan

**Seconded** Mr R Crowley

##### MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising not covered on the Agenda.

#### 5. PUBLIC INTERVAL

The Public Interval opened at 7.35pm and finished at 7.47pm. During this time County Councillor Mr Mike Angell discussed the Coronavirus and ensured us that they have a very efficient and well organised team. The Emergency planning committee will not do anything until it comes from government. The concern of the elderly and vulnerable in our Village was discussed and what we can do to help them.

#### 6. PLANNING

##### Discussion and Decision on action to be taken on any other matters related to Planning issues within the Parish

Please see attached list for decisions on current applications.

**Hornash House** – The proposed revised plans were sent out to the Councillors for them to comment before they were submitted.

**Duck Lane** – Acknowledgement of receipt was received after the report was sent to Planning Enforcement at ABC last month.

**GreenVolt** –Mr Ledger chased up Greenvolt again, they have said that not much has happened because they have had a lot of legal difficulties talking to Hodson's and it has taken a lot longer than they thought. They have now put a pre application request into ABC asking for a meeting, but it hasn't been acknowledged yet. There is still a need to go through the replies to the Public Consultation.

**Chilmington Green** – A lot of Drainage Problems going on currently due to the weather. The Lead Officer dealing with Chilmington Green has now left. There is a meeting at Chilmington Green on the 19<sup>th</sup> March.

**Brinklow Terrace** – No further information. Our submission is now online.

**Farley Close** – Our submission in online and 106 money needs to be firmed up.

**Lodges (Hornash Lane)** – Nothing to Report

## 7. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

### EMAIL CORRESPONDENCE BROUGHT TO THE ATTENTION OF THE MEETING

#### All emails are forwarded to all Councillors

A consultation request has been made for fibre and broadband from ABC, they are making a supplementary planning document guidance on it, comments are need by 1<sup>st</sup> May 2020. Mr M Richmond Coggan will draft a response.

The Clerk's Payroll was discussed, and it has been decided to manage it externally for a cost of £5 per month. The Clerk also updated the Councillors on the VAT status.

#### Account Balance & Payment of Accounts

See attached sheet for March 2020 accounts.

The following accounts were signed off for payment:

Clerk's Salary - £444.00

Caretaker's Salary - £96.00

#### Internet Banking

5 of the 6 Councillors have now signed up to Internet Banking.

#### Lorry Watch/Speed Watch

Intended restart Date April 2020.

#### Conservation Area Review Group Report

Nothing to Report due to the poor weather.

#### Utilities Advisory Group

The group is still been busy with Farley Close. Flooding, Foul Water and Electricity are current issues that are still being looked in to and issues are still trying to be resolved.

#### Village Forum

The Strategic Leadership for the Village Hall needs to be taken over by a volunteer to move forward.

The kitchen improvements and maintenance are still being discussed and are ongoing.

The Village Forum are still looking for a new Chairperson. Next meeting is 19<sup>th</sup> March 2020.

#### Information update of the Charitable Land Trust in Shadoxhurst

**Charitable Status:** The answers to the questions from the Charity Commission have been submitted.

**Date of Next Meeting: 31<sup>st</sup> March 2020.**

## 8. CHAIRMAN'S REPORT

Thank you to Martin for his hard work with removing the dead trees on the rec in preparation for the planting of the promised saplings. I hosted a KALC Joint Parishes Planning Committee meeting last week following a lot of work to write a discussion document. It has been revised since for further consideration. Also, I have been pushing to get a resolution for the King's Head field flooding problems. This is still work in progress.

## 9. SHADOXHURST WEBSITE

Mr M Richmond Coggan provided the Councillors with 4 possible suppliers for hosting for our new website. This included details on the Platform, Migration, Services they offer and Costs. A decision is to be made by the end of March 2020.

## 10. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN

Inspection of the Village Hall and Pavilion before and following Hiring

Mr R Crowley In March

Mr J Hayward in April

New sanitary bins need to be purchased for the hall and the pavilion.

It was discussed and agreed that the Parish book in the Cleaning Company after a larger function.

### Report from VH & P Working Group

#### **Village and Pavilion Working Party 17<sup>th</sup> February 2020 Notes:**

Present Stuart, Matt, Peter, John.

No Colin or Sheila, Paul sent his apologies

John presented the results of the strategy meeting held, this discussed the short and long term suggestions for both the Hall and Pavilion. The meetings will now be divided Peter will chair the "Strategic" project and Stuart will continue to chair this meeting.

This meeting will revert to the original members, Stuart, Matt, Colin, and Paul. It is understood Sheila does not want to continue with this group.

John gave an update regarding the Internet connection to control the village hall heating now installed (Post meeting note, this is now arranged to be installed)

Matt had a quote circa costing for a height barrier of £1000 to be installed at the Pavilion entrance, once installed the gate would be left unlocked. This is to avail users to access the car park. The meeting agreed for Matt to look at a costing to provide "Knee rails" as restrictors and then avoid the need for a height restrictor, this is successful in Ham Street and Bethersden.

Matt will liaise with Sheila re the hanging of the Shadoxhurst Quilt and suitable site was agreed.

Matt will contact Caroline to agree the purchase and siting of the replacement letterbox.

Matt will go ahead and provide and fit a new cigarette bin.

It was agreed to purchase the following,

30 New Chairs

36 extra pieces of cutlery

50 Glass pint glasses

By copy of this can Caroline progress the order please?

After a discussion regarding the kitchen equipment it was agreed for Matt to contact a catering equipment installer to provide a quote for

Replacement Hand sink

Replacement washing up sink (double drainer) and include vegetable preparation sink.

A wall moulder hot water boiler.

New Fridge

New cooker (Commercial) Consider in a central room position (island)

New Dishwasher (Commercial) 50 covers cold and hot fill. (with eco setting)

Ventilation system, or condenser panel for dishwasher.

Fill remaining line with Stainless steel tables with one lower shelf.

Make good tiles and floor.

Next Meeting 31<sup>st</sup> March 2020 at 10am in the Village Hall

Invitation to The Clerk.

### **Village Hall Cleaning 2020**

CM Cleaning has been appointed as our new cleaner for both the Hall and Pavilion.

### **General Issues relation to the Field/Car Park/Play Area/Village Sign & Green**

A quote has been received for the drainage on the field. Various options were discussed.

**Village Sign** – Mr R Crowley spoke to Pentland. Pentland has now handed over to the Management Company. They have approached the management company and residents with our proposal.

### **Pavilion Heaters**

Nothing to Report.

### **Tree Inspection/Removal**

Mr Ledger counted 101 trees in the Village. 20 Free trees from ABC will be planted around the Rec on 21<sup>st</sup> March 2020. More Volunteers are required to help with planting.

### **Wooden Gates**

A CMG Community Grant Application Form has been requested through County Councillor Mr Mike Angell.

### **The Shadoxhurst Quilt**

THIS EVENT HAS BEEN POSTPONED DUE TO COIVD19

### **VE Weekend**

THIS EVENT HAS BE POSTPONED DUE TO COIVD19

### **Boot Fair**

Saturday 4<sup>th</sup> July 2020. The Countryside Trust will be organising this event. THIS EVENT MAY BE POSTPONED DUE TO COIVD19

### **Great British Spring Clean**

Cleaning equipment has been requested and will be collected a few days before the event. More volunteers needed. THIS EVENT HAS BE POSTPONED DUE TO COIVD19

## **11. BOROUGH COUNCILLORS REPORT**

I had to substitute on the last Planning Committee and one of the applications included building seven blocks of flats on flood plain near the designer outlet. In spite of being recommended by Officers, it was soundly refused but highlighted the importance of key green corridors in and around Ashford and which would have been lost if granted. That did make the press, and a question at the recent Full Council about the appropriateness of the Planning Portfolio holder also being on the Planning Committee. He was the only person to support the application, in effect supporting the officer recommendation.

Less helpful was an application for three houses in the last green space in Brook which AI Members proposed refusal (I seconded), however it was lost on the Chairman's casting vote, and the proposal to grant also went ahead on the casting vote. Sad day for the village.

I continue to be on Overview and Scrutiny Committee, and this is a very positive committee and has looked recently at the budget setting process. We will be looking at Homelessness issues next month.

## **12. COUNTY COUNCILLOR'S REPORT**

Nothing to Report

## **13. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Storage at the Village Hall

## **14. KENT HIGHWAYS/PROW**

### **Completion of Highway Improvement Plan**

There has been a response in marking up potholes etc but still very little response on the other matters raised.

### **Items to be reported to KHS/PROW**

Defer to next meeting

### **Painting of Yellow Lines in Woodchurch Road Bus Stop Lay By/ Parking outside Rectory Bungalows**

Mr D Ledger & Mr K Carroll to set a date to meet.

**The Street**

Mr P Emanuel has contacted numerous people following on from his e-mail to the Planning & Enforcement at KCC.

**15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mr K Carroll has given notice as resigning as a Parish Councillor with immediate effect.

There being no other business the meeting closed at 9.40pm

Signed  
Chairman

Dated

SHADOXHURST PARISH COUNCIL  
RECORD OF PLANNING APPLICATIONS

2020

MARCH 2020

20/00247/AS

**The Orchard, Hamstreet Road, Shadoxhurst, Ashford, Kent, TN26 1NL**

Erection of single storey side and rear extension incorporating car port to front to provide annexe accommodation.

**Support**