

# SHADOXHURST PARISH COUNCIL

## MINUTES 442

### Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 15<sup>th</sup> January 2020 at 7.30pm

**PRESENT:** Mr D Ledger (Chair), Mr M Richmond Coggan, Mr K Carroll, Mr P Emanuel  
& Mr R Crowley, Mr S Cass.

**PARISH CLERK:** Ms C Laming

**BOROUGH COUNCILLORS:** Mr D Ledger

**COUNTY COUNCILLOR:** Cllr Mike Angell

**MEMBERS OF THE PUBLIC:** There was one Member of the Public in attendance.

#### 1. APOLOGIES FOR ABSENCE

Mr J Hayward

#### 2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE

Councillors approved Mr Hayward's reason for absence.

**Proposed** Mr D Ledger

**Seconded** Mr S Cass

#### 3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

##### Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

##### Declarations of Significant Interest.

There were no Declarations of Significant Interest.

##### Updating of Declarations of Interest for the Code of Conduct

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.**

#### 4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 441 of the meeting held on Tuesday 18<sup>th</sup> December 2019 were accepted and it was unanimously agreed that Mr M Richmond Coggan should sign them.

**Proposed** Mr R Crowley

**Seconded** Mr S Cass.

#### MATTERS ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising not covered on the Agenda.

#### 5. PUBLIC INTERVAL

The meeting was opened to the Members of the Public from 7.35pm – 7.49pm pm during this time one member of the public spoke about the access, digger damage and flooding concerns to Hornash House. The member of the public told the Councillors that the drawings had been updated with ABC with regards to access. County Cllr Mike Angell discussed the drainage, budget and the Parish Councils Websites.

#### 6. PLANNING

##### Discussion and Decision on action to be taken on any other matters related to Planning issues within the Parish

Please see attached list for decisions on current applications.

**Hornash House** –The planning application is still on hold and will likely be refused. A huge thank you to Peter Finnis with regards to all of his input into this.

**GreenVolt** – There is a public drop in event arranged for the 1<sup>st</sup> February 2020 at the Village Hall 2.00 – 4.00pm

**Chilmington Green** – Nothing to Report

**Brinklow Terrace** – No further information. Planning Officer talking about bringing it to the March Committee at the earliest.

**Farley Close** – Mr Ledger is still working on the PC response

## 7. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

No e-mails or correspondence outstanding.

### EMAIL CORRESPONDENCE BROUGHT TO THE ATTENTION OF THE MEETING

#### All emails are forwarded to all Councillors

Councillors did not bring any emails to the attention of the meeting.

#### FINANCE

See attached sheet for December 2019 accounts.

#### Internet Banking

3 Councillors have now signed up to internet banking.

#### Insurance

Due 26<sup>th</sup> February 2020. Renewal forms to be looked at.

#### Lorry Watch/Speed Watch

Nothing to Report. Newsletter to push for new volunteers.

#### Conservation Area Review Group Report

Nothing to Report.

#### Utilities Advisory Group

Ongoing drainage and planning issues. Nothing new to report.

#### Village Forum

Anne Forbes told the recent January meeting of the Forum that due to the pressure of personal circumstances; she is unable to continue as Chairman of the Forum. A message went out to the Forum Members to ask if anyone would like to consider taking on this role. Anne was thanked for stepping forward last year and leading the Forum. The next meeting is on 19<sup>th</sup> March.

#### Information update of the Charitable Land Trust in Shadoxhurst

**Charitable Status:** There are yet more questions to answer from the Charity Commission, according to the solicitor, so we are still not registered as a charity.

**Proposed Boot Fair:** Likely to be June, so as not to clash with any VE Day Celebration event in May. It was suggested that the Parish Clerk is well placed to take names and receive money, to be held in parish account on behalf of the Countryside Lane Trust. Has anyone had experience of setting up a boot fair before?

**Other Events:** A traditional funfair had been suggested at a different meeting (forum), which would take 3 days to set up and 2 days to take down. Concerns regarding the field (waterlogging/season/heavy usage/what protection from heavy vehicles driving across the football pitch). It's not a no, but more discussion is needed and more detail over who pays for what and whose insurance covers for the incident/accident scenario and if there is a massive clear up cost to the village.

**Greenvolt development:** DL has a new draft document which he will share with us. This will be available at the next meeting. He has organised a drop in event for some of the villagers on Saturday 1 February between 2-4 to discuss and update them.

**Future Action for the Trust:** At its next meeting, we will be deciding on roles for each of the Trustees. Each trustee to think about what their contribution could be, we are small in number so everyone will need to have some individual responsibility. In particular, we may need to co-opt someone else to look into some professional fundraising actions and have the time to fill in the application forms.

**Farley Close:** The Committee discussed the maps and there is a meeting later on this afternoon with the developers which may assist in clarifying our next steps.

**Date of Next Meeting:** February 18<sup>th</sup> 2020, 2 pm Village Hall

**8. CHAIRMAN'S REPORT**

Happy New Year to all. Much happening at the moment, most being picked up on various agenda points. I wanted to personally thank Peter Finnis for a lot of work relating to the planning applications bouncing around at the moment. There is also a new initiative to plan long term for the hall and pavilion. Thank you to those involved.

**9. SHADOXHURST WEBSITE**

KCC will stop hosting in the next few months. Mr M Richmond Coggan to speak to Wade Nash, Woodchurch Parish Councillor, to discuss requirements.

**10. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN**

Inspection of Village Hall and Pavilion before and following Hiring

Mr K Carroll in February

Mr R Crowley In March

**Village Hall Cleaning 2020**

The Clerk to put out to tender.

**Village Sign**

Location for the Village sign is yet to be decided. Mr Crowley has not got the measurements and will chase this

**Village Hall Heaters**

The next stage is to manage the control by installing wi-fi. Mr Hayward to research.

**Report from VH & P Working Group**

The new heating system has been installed, Matt will ensure units are secure and tamper proof. Caroline to ask Kingsnorth electrical to provide training as agreed, the certification of compliance is yet to be provided.

We agreed we require an Internet connection to control the village hall heating now installed. John Haywood agreed to progress the install of the internet connection.

Caroline is issuing the specification and requirements for the cleaning contract, part of Matt's duties is to check generally the cleaning standards.

We reviewed the heating in the Pavilion, Caroline is to gain Quotes

We agreed Matt will change the locks codes on the Village hall, Pavilion and Village hall key safes per quarter (January, July and October), he will tell Caroline, she in turn will contact all those needing to know. We agreed to change the locks at both the Village Hall and the Pavilion. It was suggested Caroline writes to each councillor when duties are to oversee the parties and attach a check list.

It was suggested that Matt oversees the parties and this will be agreed at the next SPC meeting, he will be paid hourly for the work done and included into the monthly charges.

Matt to provide costing for a height barrier to be installed at the Pavilion entrance, once installed the gate would be left unlocked. This is to avail users to access the car park.

Next meeting 18<sup>th</sup> January 2020 at the Village Hall 10am.

**11. BOROUGH COUNCILLORS REPORT**

The week before Christmas I attended the full Council meeting and asked a question about how we can encourage the provision of land for social house building. As anticipated, I got a political answer from the Leader. The week before, George and I represented the Ward at Warehorne where Princess Anne opened a small block of social housing (two flats and three houses) for those living in the village, so they could afford to stay in the village. It was built by the Rural Housing Association and it would be great if we could find more sites to provide this much needed housing.

Lots going on to begin the year. This week I have three Scrutiny Budget Task Group meetings on consecutive evenings looking in depth at a number of Council areas of work in relation to the budget for the coming financial year. I also have a Licensing Committee Meeting setting fees and charges for the year and a Local Plan and Policy Task Group meeting looking critically at the Ashford 'five year housing land supply'.

I have spent a lot of time chivvying and chasing about Hornash House. Wearing both hats, I have been trying to get a case meeting together with the relevant officers. It has not happened yet!!

**12. COUNTY COUNCILLOR'S REPORT**

Nothing to Report

**13. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Glebe Farm

The Shadoxhurst Quilt

VE Weekend 8<sup>th</sup>-10<sup>th</sup> May 2020

Boot Fair/Jumble Sale 4<sup>th</sup> July 2020

Insurance – Came & Co Renewal 26<sup>th</sup> February 2020

Great British Spring Clean

Pavilion Survey Report

Award Scheme

**14. KENT HIGHWAYS/PROW**

**Completion of Highway Improvement Plan**

Mr Ledger has submitted the Highway Improvement Plan Stage 1 to Darren Hickman of ABC.

**Items to be reported to KHS/PROW**

Defer to next meeting

**Painting of Yellow Lines in Woodchurch Road Bus Stop Lay By/ Parking outside Rectory Bungalows**

Defer to next meeting

**15. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no other business the meeting closed at 10.01pm.

Signed  
Chairman

Dated

**SHADOXHURST PARISH COUNCIL**  
**RECORD OF PLANNING APPLICATIONS**

**2020**

**JANUARY 2020**

- 19/01766/AS      **Land rear of Manorwood House, Woodchurch Road, Shadoxhurst, Kent**  
Erection of single storey dwelling and carport (alternative to planning permission  
19/00856/AS)  
**DO NOT SUPPORT**
- 18/01366/CONA/AS      **Land and buildings south of Glebe Retreat, Duck Lane, Shadoxhurst**  
Discharge of conditions: 2, 3, 4, 6 & 8 Noted.