

# SHADOXHURST PARISH COUNCIL

## MINUTES 437

### Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 14<sup>th</sup> August 2019 at 7.30 pm

**PRESENT:** Mr D Ledger (Chair), Mr M Richmond Coggan (Chair), Mr K Carroll, Mr P Emanuel,  
Mr S Cass & Mr R Crowley

**PARISH CLERK:** Ms C Laming

**BOROUGH COUNCILLORS:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There was one Members of the Public in attendance. Mr Clive Stanley our Webmaster.

**1. APOLOGIES FOR ABSENCE**

Mr D Ledger (7.30pm-8.02pm)

**2. APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE**

Councillors approved Mr Ledger's reason for absence from 7.30pm-8.02pm

**3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST**

**Declarations of Pecuniary Interest**

**Declarations of Significant Interest.**

Mr P Emanuel is declaring an interest in The Street

**Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.**

**4. Councillor Nomination**

Alexandria Clapp has withdrawn her application due to personal reasons.

**5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Minutes 436 of the meeting held on 10 July 2019 were accepted and it was unanimously agreed that Mr M Richmond Coggan should sign them.

**Proposed** Mr M Richmond Coggan

**Seconded** Mr S Cass

**6. MATTERS ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising not covered on the Agenda.

**7. PUBLIC INTERVAL**

The meeting was opened to the Members of the Public from 7.35pm – 7.37pm during which time Mr Clive Stanley introduced himself and requested specific information for the website.

**8. PLANNING**

Please see attached list.

**Discussion and Decision on action to be taken on any other matters related to Planning issues within the Parish**

10 Molloy Road – No Comment

Land of Rear of Kings Head – General discussion on the ecological strip & flooding.

BT Telephone Boxes – A case was put in previously to be retained due to mobile phone signal.

No action to take.

Farley Close – Affordable Housing has been addressed. No action to take.

**Chilmington Green**

Nothing to report.

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Website has been updated with the new Parish Clerk's contact details with e-mail address and Contact number. Work phone needs to be sourced. A new booking form to be sent over to the Webmaster. The online calendar needs to be updated.

**EMAIL CORRESPONDENCE BROUGHT TO THE ATTENTION OF THE MEETING**

**All emails are forwarded to all Councillors with email**

Councillors did not bring any emails to the attention of the meeting.

**FINANCE**

Please see attached schedule.

**Internet Banking**

Signed forms have been posted back to Lloyds Bank

**Insurance**

Nothing to report.

**Transparency**

Nothing to report.

**Data Protection**

Nothing to report.

**Lorry Watch/Speed Watch**

Members were concerned that there are no current dates scheduled as the Co-ordinator is on holiday. More volunteers are needed to ensure that work to monitor can continue when Roger is not available. It is important to restart at Tally Ho Road in particular as road speeds are being ignored by many.

**Conservation Area Review Group Report**

A boundary problem at The Street has been raised. Shadoxhurst Parish Council support residents in The Street with regards to the extended boundary on to what might be 'no man's land' but also part of what may be the highway. Plan to contact the Conservation Officers at the Planning Department and a letter to be sent to the Highways to determine if they own the land.

**Utilities Advisory Group**

Nothing to report.

**Village Forum**

Next Meeting 10th September 2019. There was agreement about the possible purchase of a computer for the Speedwatch project to enable the Co-ordinator to upload the data. Letter to be written to Mr P Webb, who had raised the matter, and had researched some basic equipment.

**Risk Assessment**

Due September 2019

**Information update on the Charitable Land Trust in Shadoxhurst**

David, Sheila & Stuart to meet with the Solicitors start the process.

Next Meeting is on Thursday 12 September 1.00 p.m. Kings Head Pub

Pledges have gone out again and will be publicising at the Fete

**10. CHAIRMAN'S REPORT**

He reported that he had attended the Forum Meeting. Mr S Cass and Mr D Ledger went to the Court Lodge Briefing. Various issues raised with regards to the inaccurate plans in particularly with the access points and access routes. It is now being called the South Ashford Garden Community and is being considered with Chilmington Green and Kingsnorth Green which together involves the building over 7,000 houses. All the sites are in the Local Plan 2030 and will be built over the next 10-15 years

**11. SHADOXHURST WEBSITE**

Nothing to report.

**12. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN****Inspection of Village Hall and Pavilion before and following Hiring**

Mr M Carroll in August

Mr D Ledger in September

Mr P Emanuel in October

Mr R Crowley in November

**Report from Village Hall and Pavilion Working Group****Village and Pavilion Working Party Notes 22<sup>nd</sup> August 2019**

The heating Repair and Replacement was discussed, other electricians contacted have not turned up! Stuart to write to the SPC with recommendations

Redecoration of Village Hall. Stuart has met with Warren, he will make good areas of concern, and Warren will contact Stuart once works are completed to sign off.

New Village Sign is with Will to review as requested by Mr Crowley.

Stuart completed the handover of part of garage 24<sup>th</sup> July with Sarah.

New Pin Boards Done

Repair to floor Done

Changes to gate swings, Matt to arrange soonest.

Update Car Park gate to be installed at the end of August, locks and procedures to be reviewed at the next meeting.

Key safes, have been moved, the key safe at the Village Hall to under the light at the side, the Pavilion key safe, fitted

Both Health and Safety updates to be reviewed at the end of September.

Stuart has asked Garry at Lodestar if he can provide him with the specification of Caretaking works.

Hall booking form to be reviewed by Caroline please.

Sunday lets only from 12 midday to 6pm Caroline to note and include on the booking form.

Request the Parish Clerk to attend the next meeting to share ideas for improvements to raise more income.

Add to the next SPC meeting the re request for the wooden gates (As per Bethersden) at all entrances and exits to Shadoxhurst suggest they have 30 MPH speed limit decals.

Suggested Date of next meeting Tuesday 17<sup>th</sup> September, 10am @ Village Hall.

### **General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green**

Mr R Crowley to PDF new Village Sign. The Key Safe has now been moved to become easily accessible. Mr S Cass has spoken to Lodestar with regards to the Village Hall Floor and quotes on a deep clean and details on caretaking, so we do not duplicate our Caretakers Role. There has been a complaint from a member of the public with regards to the cigarette wrappers and waste left by the playground which included Nitrous Oxide silver cannisters. The Lady had not been able to get in contact with the PCO to discuss this. Kate Richards PCSO e-mail was given to this Lady so they can communicate directly. The Mare's Tail weed needs to be treated around the Village Hall Carpark. Mr J Haywood to research the product to kill it.

### **Renovation of Village Pump, Seat and Sign**

The colour of the pump was changed. The lettering of the sign is actually plastic so there is a concern on the paint that could be used. It was also discussed that the Year 2000 Sign is redesigned with the new logo. A thank you to be sent to Robert of School's House for his work on the Village Pump.

### **Village Hall Heaters**

To obtain more quotes due to different Electricians not quoting on the works.

### **Tree Inspection**

Discussions to make this into a Working Group Party and take the 5 dead trees down around the Rec.

### **Quotations for Work required following FA Report on the Recreation Field**

Mr D Ledger to speak to Ms V. Grimmond with regards to the decompaction of the pitches. First week of October is an ideal date before the ground gets too wet.

### **Hall Booking Sunday 21<sup>st</sup> July**

It has been agreed that a tighter booking system for new bookings is to be put in place. There will be no evening bookings on a Sunday going forward.

## **13. BOROUGH COUNCILLORS REPORT**

Mr D Ledger reported that he had been involved with an Overview and Scrutiny Committee Task Group in relation to a parish council complaint about master planning events held in their parish for a major site. There have had four meetings in the last few weeks investigating the methodology and talking to the various people who were involved in it. He also attended and spoke at the recent Planning Committee about a large proposal in Hamstreet. The Committee agreed to defer the matter as it was clear that more information and changes were required. This was a positive decision.

**COUNTY COUNCILLORS REPORT**

None Received

**15. ITEMS FOR INCLUSION ON THE NEXT AGENDA**

Storage space at the Village hall  
GreenVolt  
Christmas Fair  
Highways Improvement Plan

**16. KENT HIGHWAYS/PROW**

**Completion of Highway Improvement Plan**

Hornash Lane

**Items to be reported to KHS/PROW**

No items were put forward.

**Painting of Yellow Lines in Woodchurch Road Bus Stop Lay By/ Parking outside Rectory**

**Bungalows**

Mr Ledger has written to the Officer at ABC and is awaiting a reply.

Mr D Ledger & Mr K Carroll to see residents parking and if having yellow lines put down will be a solution.

**18. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

There being no other business the meeting closed at 9.41pm.

Signed  
Chairman

Dated

**SHADOXHURST PARISH COUNCIL**

**RECORD OF PLANNING APPLICATIONS**

**2019**

**AUGUST 2019**

19/00753/AS

Electricity Substation south east of Meadow View, Chilmington Green Road, Kent, TN23 3DL  
Construction of an electricity sub-station within Main AAP Phase 1, Allotment Site (A5) at  
Chilmington Green, Ashford

**Parish Council:** No comment

19/01002/AS

**10 Molloy Road, Shadoxhurst, Ashford, TN26 1HS**

Lawful development certificate - extension to existing vehicle crossover

**Parish Council:** No comment

15/01496/CONO/AS

**Land rear of the Kings Head, Woodchurch Road, Shadoxhurst, Kent**

Re-discharge of conditions 19, 21 and 23 (revision to details discharged under  
15/01496/CONK/AS)

**Parish Council:** Various Comments with regards to flooding

19/00971/AS

**BT Telephone Boxes in Borough Ashford Telephone Exchange, Regents Place, Ashford, Kent**

Proposed 90 day consultation on the removal of 11 public payphones

**Parish Council:** No action to take

19/01079/AS

**Land at Chilmington Green, Ashford Road, Great Chart, Kent**

Full application for the Community Management Organisation (CMO) First Temporary Premises at  
Chilmington Green

**Parish Council:** No comment