

SHADOXHURST PARISH COUNCIL

Page 1479

MINUTES 435

Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 12 June 2019 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mr K Carroll, Mr P Emanuel, Mr S Cass
Mr R Crowley and Mr M Richmond Coggan
PCSO Richards

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mr D Ledger and Mr G Sparks

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There was one Member of the Public in attendance.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **APPROVAL OF REASONS FOR APOLOGY FOR ABSENCE**

There were no Apologies for Absence.

3. **DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST**

Declarations of Pecuniary Interest

Mr Cass declared a Pecuniary Interest in Planning Application no 19/00330/AS, as he is a neighbour.

Declarations of Significant Interest.

There were no Declarations of Significant Interest.

Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.

4. **ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Minutes 434 of the meeting held on 8 May 2019 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Cass

Seconded Mr Richmond Coggan

5. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising not covered on the Agenda.

6. **PUBLIC INTERVAL**

The meeting was opened to the Members of the Public from 7.41 – 8.23 during which time a Planning Consultant discussed a proposed planning application.

PCSO Richards explained that she now sends out a newsletter once a month and explained the method of dealing with nuisance bikes.

In the next couple of weeks the PCSO's will be holding Safety in Action sessions with Year 6 children to help prepare them for secondary school.

A recent problem with youths knocking down signs in Tally Ho Road is being monitored.

Problems continue along the bridleway between Hornash Lane and Church Lane.

The next Rural Police Forum is on 11th July at Tenterden Town Hall at 7pm.

A campavan parked in Rectory Bungalows is restricting visibility for drivers.

The streetlights in the Borough are being changed to LED by KCC, but they have not been able to change any that belong to ABC. ABC is in the process of handing their lights over to KCC. The LED's are saving KCC £5million per year.

7. **PLANNING**

Please see attached list.

Discussion and Decision on action to be taken on any other matters related to Planning issues within the Parish

No matters were brought to the attention of the Council.

Chilmington Green

Nothing to report.

8. **CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Open Spaces

EMAIL CORRESPONDENCE BROUGHT TO THE ATTENTION OF THE MEETING
All emails are forwarded to all Councillors with email

Councillors did not bring any emails to the attention of the meeting.

FINANCE

Please see attached schedule.

Resolution: Councillors unanimously agreed to pay the accounts as listed on the schedule and noted the Direct Debit Payment to EDF of £162.00 for the electricity for the Village Hall and £58.00 for the electricity for the Pavilion

Proposed Mr Richmond Coggan

Seconded Mr Cass

Internet Banking

The Clerk reported that Lloyds Bank told her they had not received the forms and we have to start the process again.

Insurance

Nothing to report.

Transparency

Councillors were asked to monitor Shadoxhurst's Website to ensure that we comply with legislation.

Data Protection

This matter continues to be progressed.

Lorry Watch/Speed Watch

A training session is due to be held on 14 June.

Conservation Area Review Group Report

Mr Crowley met with the Conservation Officer and showed him the Conservation area details. He is now waiting to hear back regarding progressing this matter.

Mr Richmond Coggan has offered to cut the church hedge in September.

Utilities Advisory Group

Nothing to report.

Village Forum

The Forum has a new Chairman, Mrs Ann Forbes.

Risk Assessment

Nothing to report.

NALC Legal Briefing L09-18 Public Sector Bodies Regulations 2018

Nothing to report.

Report on the Charitable Land Trust in Shadoxhurst

Stab points and actions from meeting of Trustees and (associate trustees)

Group met 31st May

Group, Stuart, David, Sheila, Cheryl, John and Bernard.

Need £5k in bank for charities commission acceptance, possible SPC to ring fence funds?

Thanks to SPC for £3k for solicitor's costs. Raise with James the solicitors, constitution and

operating issues, James to be invited to a meeting in the future once further works have been done.

Trustees all agreed “pledges” were a good idea, David to mention in newsletter with a form, Sheila to receive and have electronic returns.

Each member pledged £100 vis £600

Stuart happy to set up and manage internet banking and financials once the “Trust” is formed.

Launch date will be at the Fete, David to mention in newsletter.

Cheryl to couch Ann and Peter re support from forum, possible pledge, and ring fenced monies for events.

Sewing club may be able to make a pledge? Sheila to progress.

David to mention in the newsletter if we can use a barn for a barn dance, Stuart to ask Andy and Gina Hooker.

Cheryl to progress possible boot fair on the recreation ground, again court Ann and Peter.

Ann or Peter to be invited to next meeting (Cheryl)

Cheryl agreed to take the notes, stab points in the future.

Thanks to all.

Next meeting

- The Firs
- Friday 5th July
- 2pm

9. CHAIRMAN’S REPORT

After our May meeting, we held the Forum AGM and I was delighted that Anne Forbes stepped up to chair the Forum. We do however need to find a Vice Chairman to support her. Carol agreed to continue to take the notes. I need to find another method of sending out the information.

I attended the May Ashford KALC meeting and am pleased to say we have found a new Chairman. I agreed to support Jeremy Smith (from Wittersham PC) and continue as Vice Chairman. The meeting was held after I chaired a brief meeting of the Joint Parishes Planning Committee to continue with the work already begun.

10. SHADOXHURST WEBSITE

The photograph on the front page needs to be changed to show the 30mph sign.

12. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN Inspection of Village Hall and Pavilion before and following Hiring

Mr Cass in June

Mr Richmond Coggan in July

Mr Carroll in August

Mr Ledger in September

Report from Village Hall and Pavilion Working Group

Report for meeting re Village Hall and Pavilion working party

Group met 21st May

Waiting for quote for the heating and power loss issue

Specification for the re decoration for the outside of Village Hall done, quotes sent to three companies by Judith await returns.

Stuart has progressed the new sign with Will and await a quote

Meeting with Sarah went well she accepts our ownership, she will clear space in the garage for us / Fete to share.

Sheila gaining quotes for the floor repair, change gate swings, and replace the pavilion pin boards.

Next meeting we will review user fees

Caretaker specification done, open discussion at meeting
Stuart has contacted a company to install a gate in the fence for pedestrians so we can lock the gates.
Next meeting discuss possible changes of locks
Key boxes are to be moved

Quotation for Village Hall Cleaning and Caretaking for 2019/2020

It was agreed to defer this issue until the next meeting.

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

The notices on the notice board need replacing.

The Football Club has been told by the FA that grant funding is not available for groundwork. They have been offered money to purchase equipment and plan to purchase a new mower.

Renovation of Village Pump, Seat and Sign

Nothing new to report.

Village Hall Heaters

Defer to next meeting.

Tree Inspection

Mr Richmond Coggan will contact a local Tree Surgeon to see if he can carry out the Inspection.

Quotations for Work required following FA Report on the Recreation Field

Mr Richmond Coggan will investigate the work needed to the field and instruct the contractor as necessary.

Decorating outside of Village Hall

Quotations have been invited for discussion at the next meeting.

Job Description for Caretaker

This has been circulated in the Newsletter and is on the website.

12. BOROUGH COUNCILLORS REPORT

As you might expect, ABC work has kept me busy. I am really pleased that I am on the Overview and Scrutiny Committee, it ensures that Cabinet decisions and other wider ways of ABC working can be looked at in depth. I have had some 'training' for this and some other areas of how things are done. Fortunately, both the Chair and Vice Chair, are Ashford Independents. Again, I am happy to have got onto the Local Plan and Planning Policy Task Group. I hope that I can help to influence things to aid protecting the villages. I am also on the Licensing Committee.

I have been to Woodchurch, Orlestone and Warehorne Parish meetings. Attended a Mayoral event at Moat Farm and a Woodchurch in Bloom celebration (they won a silver award in 2018 on their first time in trying) at the weekend. We have had the first full Council meeting where the new Mayor (Cllr Jenny Webb) was elected and ceremoniously welcomed. My Ward colleague Cllr George Sparks is on the Planning Committee and their first meeting was held recently where I spoke up as Ward Member on behalf of Warehorne Parish and residents. The application for 50+ houses was deferred for finding further information, where lack of infrastructure aspects were key points.

I have also lobbied two Planning Officers in meetings firstly regarding the Pentland site at the pub field where I wanted to have some updates about the boundary issues, SUDS and the promised

green space. I am to be copied into the correspondence, but so far, this not yet not materialised. The other meeting was to have a preliminary talk about the Duck Lane application and consider the recent decision on Woodside West.

Interesting times ahead.

Borough Councillor, Mr George Sparks introduced himself. He reported that he has undertaken the necessary training and is now on the Planning Committee.

Enforcement continues to be an issue and a discussion on this matter ensued.

COUNTY COUNCILLORS REPORT

Councillor Angell reported that a lorry which has a SORN notice attached to it is being used for fly tipping. Although the fly tipping is on private land the rubbish is blocking a PROW. Councillor Angell is investigating and trying to resolve the problem. Hopefully Ashford Borough Council will arrange to move the rubbish.

The Joint Transportation meeting was held on 11 June at which Highways England gave an update on the new junction which appears to be on time and on budget.

Following a report by Councillor Bartlett, it was agreed to write to the Secretary of State as it is totally unsatisfactory that Operation Brock is to remain in place until 31 October

14. VILLAGE RESPONSIBILITIES

Condition of Byways in Shadoxhurst

Nothing to report.

15. ITEMS FOR INCLUSION ON THE NEXT AGENDA

Issues in The Street

16. KENT HIGHWAYS/PROW

Completion of Highway Improvement Plan

Defer to next meeting.

Speed Limit in Hornash Lane

Nothing to report.

KCC Footpath Review

Nothing to report. Remove from future agenda.

Items to be reported to KHS/PROW

No items were put forward.

Painting of Yellow Lines in Woodchurch Road Bus Stop Lay By

Mr Ledger has written to the Officer at ABC and is awaiting a reply.

Parking outside Rectory Bungalows

Nothing to report.

17. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The Graden Safari is due to take place on 7 July.

There being no other business the meeting closed at 10.09 pm.

Signed..... Dated

Chairman

EARMARKED RESERVES - PARISH COUNCIL

	Balance 10.04.19	Receipts and Payments as at May Meeting 2019	Balance 08.05.19
Recreation Facilities	4000.00		4000.00
Bulb and Tree Planting	200.00		200.00
Bus Shelters	800.00		800.00
Contingency	957.31		957.31
Website	23.01		23.01
Millenium Sign	600.00		600.00
Tree Surgery	400.00		400.00
Recreation Field Drainage	2000.00		2000.00
TOTAL	8980.32		8980.32

EARMARKED RESERVES - VILLAGE EVENTS ACCOUNT

	Balance 08.05.19	Receipts and Payments as at June Meeting 2019	Balance 12.06.19
			2636.72
	2636.72	Quiz	162.75
			2799.47

BANK RECONCILIATION - PARISH COUNCIL ACCOUNT

Opening Balance	28101.61	Balance per Treasurers Account	36737.11
Plus Receipts	9979.00	Plus Uncleared Receipts	0.00
	38080.61		36737.11
Less Payments	-1972.14	Less Uncleared Cheques	-628.64
	36108.47		36108.47
Less Earmarked Funds	-8980.32	Less Earmarked Funds	-8980.32
	27128.15		27128.15
Less Village Forum Funds	-2799.47	Less Village Forum Funds	-2799.47
AVAILABLE FUNDS	24328.68		24328.68

PARISH COUNCIL ACCOUNTS TO BE PAID

PAYEE	CHQ NO	DETAILS	NET	VAT	GROSS
Mrs J Batt	1107	Salary	447.42		
		Expenses	2.25		449.67
HMRC	1108	Income Tax	304.80		304.80
CPRE	1109	Subscription	36.00		36.00
SPC Hall and Pavilion a/c	1110-11	Rent for Hhire of Hall for elections	272.00		272.00
Mr L Walton	1112	Installation of Defibrillator	280.00		280.00
Colour Thirst	1113	Printing Newsletter	194.00		194.00
TOTAL EXPENSES MAY 19			1536.47	0.00	1536.47

EARMARKED RESERVES - VILLAGE HALL AND PAVILION

	Balance 10.04.19	Receipts and Payments as at May Meeting 2019	Balance 08.05.19
Village Hall Repairs	797.40		
Plumbing		-45.00	752.40
Pavilion Repairs	623.00		623.00
Decorating	1000.00		1000.00
TOTAL	2420.40	-45.00	2375.40

BANK RECONCILIATION - VILLAGE HALL AND PAVILION ACCOUNT

Opening Balance	9332.27	Balance per Treasurers Account	10124.83
Plus Receipts	2374.39	Plus Uncleared Receipts	0.00
	11706.66		10124.83
Less Payments	-1731.83	Less Uncleared Cheques	-150.00
	9974.83		9974.83
Less Earmarked Funds	-2375.40	Less Earmarked Funds	-2375.40
AVAILABLE FUNDS	7599.43		7599.43

VILLAGE HALL AND PAVILION ACCOUNTS TO BE PAID

PAYEE	CHQ NO	DETAILS	NET	VAT	GROSS
No accounts to be paid					

BANK RECONCILIATION - LONG TERM DEPOSIT ACCOUNT

Opening Balance	910.00	Balance per Treasurers Account	910.00
		Transfer	300.00
			1200.00

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2019

JUNE 2019

- 19/00330/AS Woodside, Nickley Wood Road, Shadoxhurst, Ashford, Kent, TN26 1LZ
Demolition of existing single garage and erection of detached double garage
Parish Council: Support
Borough Council: Permit
- 19/00658/AS Clarksland, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HT
Cessation of use as transport yard for tarmac and other business and erection of two detached chalet bungalows. Resubmission of 16/00304/AS
Parish Council: OBJECTS on the ground of overdevelopment and future drainage problems resulting in run off onto the road and concerns regarding the extra number of cars exiting onto the highway
- 19/00662/AS Land and buildings south of Glebe Retreat, Duck Lane, Shadoxhurst
Proposed demolition of existing outbuildings and hardstanding and replacement with 4 new family dwellings and their associated landscaping & car parking on a brownfield site at Glebe Farm, Duck Lane, Shadoxhurst.
Parish Council: Support providing full contamination analysis is undertaken
- 19/00689/AS Little Criol Wood, Criol Lane, Shadoxhurst, Ashford, TN26 1AQ
Use of land for siting of two static gypsy caravans
Parish Council: OBJECT
This is not an application for 2 static gypsy caravans but an application for buildings that are the same footprint as the chalet bungalows that were refused last year and we have the same objections as last year
- 19/00733/AS Land at Chilmington Green, Ashford Road, Great Chart, Kent
Construction of an electricity sub-station within Main AAP Phase 1.
Land Parcel H at Chilmington Green Ashford
Parish Council: No Comment

Decision Notices received from ABC

- 19/00202/AS 83 Tally Ho Road, Shadoxhurst, Ashford, Kent, TN26 1HW
Demolition of detached garage and the erection of side and rear extensions
Borough Council: Permit
- 19/00422/AS 1 Kings Close, Shadoxhurst, Ashford, TN26 1AU
Provision of garage doors on car barns serving plots 1 & 19
Borough Council: Permit