

SHADOXHURST PARISH COUNCIL

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MINUTES 415

Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 11 October 2017 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs S Ellis, Mrs C Procter, Mr K Carroll, Mr S Cass
and Mr M Richmond Coggan

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mrs A Hicks (arrived 8.54)

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr R Crowley, (prior commitment).

**2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST
Declarations of Pecuniary Interest**

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Richmond Coggan declared a Significant Interest in the Community Exercise Equipment as as he has a family connection to one of the suppliers invited to quote, the landscaping of the Village Sign as his company has offered to sponsor the maintenance and Planning Application No 17/01468/AS, as he is a near neighbour.

Mr Carroll declared a significant interest in the Diversion of part of Public Footpath AW327 and Extinguishment of Footpath AW238 as his property is in the vicinity.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 414 of the meeting held on 13 September 2017 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Cass

Seconded Mr Richmond Coggan

4. MATTERS ARISING FROM THE PREVIOUS MINUTES

Councillors would like clarification as to exactly what they have agreed to endorse with regard to The Chilmington Draft Community Development Strategy Consultation process.

5. PUBLIC INTERVAL

The meeting was opened to the Members of the Public present from 7.50 - 8.05 pm during which time the Members of the Public present brought matters of concern to the attention of the council.

6. PLANNING

Please see attached list.

Discussion and Decision on action to be taken on any other matters related to Planning issues within the Parish

A request for a copy of a petition, regarding a recent planning application, has been requested by the neighbour of the applicant. Councillors were shown the copy to be sent, which has had all personal details obscured as advised by the KALC.

Application to Divert part of Public Footpath AW327 and Extinguish Public Footpath AW327

Needs to be clearly defined.

AW328**Councillors strongly object to this application on the following grounds:**

To replace this historic, well used local green path with a solid pavement is totally unacceptable. Councillors suggest that AW328 is not extinguished but re-routed along the green corridor to the east and southeast of the site. The applicants assured ABC that they would retain and enhance the public rights of way.

Councillors will formulate a reply to KCC and send to the Clerk for submission.

7. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

KALC Notice of 70th AGM – Mrs Ellis and Mr Ledger to attend

Nisbets

Quinn Farm Services

KALC re Application to Divert part of Public Footpath AW327 and Extinguish Footpath AW238

ABC Year Book

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email

Mr Iveson re planning application no 17/01153/AS

Mrs Past re the diversion of Footpaths

Bank Reconciliation - Long Term Deposit account

Opening Balance	510.00	Balance per Current Account	610.00
Refund of Deposit	<u>50.00</u>		
	460.00		
Transfer uncashed Deposit	<u>150.00</u>		
	610.00		

Bank Reconciliation – Treasurers Account

Opening Balance	27402.25	Balance per Treasurers Account	41578.04
Add Receipts	<u>45906.19</u>	Plus Uncleared Receipts	00.00
	73308.44		41578.04
Less Payments	<u>32878.48</u>	Less Uncleared Payments	<u>698.08</u>
	40429.96		40879.96
Less Earmarked Funds	<u>10066.54</u>	Plus Uncleared Deposit Received	<u>00.00</u>
AVAILABLE FUNDS	30363.42		40879.96
		Less Uncleared Deposit Refunds	<u>450.00</u>
			40429.96
		Less Earmarked Funds	<u>10066.54</u>
		AVAILABLE FUNDS	30363.42

Earmarked Funds

	Balance 13.09.17	+/- Oct	Balance 11.10.17
Recreation Facilities	3500.00		3500.00
Bulb and Tree Planting + Planters	100.00		100.00
Recycling – Reallocated to Major Village Hall and Pavilion Refurbishment	1512.31		1512.31
Bus Shelters	1300.00		1300.00
Contingency	2600.00		2600.00
Village Forum Account Plus Income from Fete Less Fete Expenses to date Beer Tent/Raffle/licence Boxes	121.60	1187.31 -267.01 -6.67	1035.23
TOTAL	9133.91	913.63	10047.54

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin Boxes for Fete	982	451.75 2.25 12.00 8.00		474.00
Bibby (Lodestar Cleaning)	Cleaning Caretaking	983	188.94 48.47	47.49	284.92
Mr S Cass	Fete Expenses	984	292.64		292.64
Greenleaf Fencing & Landscaping	Replacing Recreation Field Fence	985	1850.00		1850.00
P J Huxley	Repairs to Village Hall Floor	986	30.00		30.00
Penfolds Tarmacadam	Recreation Field Car Park	987	4500.00	900.00	5400.00
Hirers of Village Hall	2 x Deposit Refunds	988/9	300.00		300.00
Bibby (Lodestar Cleaning)	Toilet Rolls	990	27.66	5.53	33.19
Chart Glass	Repairs to Pavilion Window	991	140.00		140.00
MBK Electrical Services	Electrical Work/Certs	992	385.00		385.00
Business Stream	Waste Water Aug - Oct	993	31.54		31.54

Councillors unanimously agreed to pay the above accounts and agreed with the Direct Debit Payments taken on 17 of each month.

EDF - £177.00 – Village Hall and EDF - £46.00 – Pavilion

Proposed Mrs Ellis Seconded Mr Carroll

Decision on any action to be taken following resident's concerns regarding ABC which were voiced during the June Public Interval

Councillors are gathering information which will be forwarded on to the relevant authorities.

Joint Parishes' Lobbying Letter Update

Mr Ledger is trying to arrange a date to see minister in next couple of weeks.

Shadoxhurst Harvest Fete

The Fete was a success and Mr Ledger thanked everyone for all their help and support.

VAT

The Clerk will submit a VAT claim for VAT paid to date this year.

All future village events will continue to be organised and run by the Parish Council.

8. CHAIRMAN'S REPORT

Since the last meeting, I have co-ordinated traffic counting at the junction of Woodchurch Road and Church Lane with the help of some volunteers. This is to supplement the Chilmington Green traffic counts during that week. I attended the September meeting of the Planning Committee where the fate of the King's Head field was sealed. The next day, I wrote to the Chief Executive of Ashford Borough Council questioning a point of order and law with respect to the decision-making process. As I write this, I have not received the answers. Following this up last week, I was promised a formal reply this week.

I attended a site meeting at Poplar Farm, Hamstreet Road with KCC Officers and our KCC Ward Councillor, Mike Angel. As a result of pressure from residents and ourselves, officers have confirmed they will do a speed check at the bad bend and a surface skid test this month to then inform the decision to be taken about requested improvements. In this connection, I attended Orlestone Parish Council recently and spoke and obtained their support for a joint Parish report to help get the speed reduced on Hamstreet Road. Kingsnorth and Ruckinge Parishes also agree with our proposals.

The Neighbourhood Watch scheme for the village has been launched by Peter Webb and I must thank Peter for all the work he has put into delivering this scheme. He is doing a great job in spreading information. I couldn't attend the launch as I attended the KALC meeting the same evening, but he has a growing number of residents who want to help and be involved.

I must pay tribute to Carol, Stuart, Colin and Sheila for the work Members have put into the Village Harvest Fete, plus not forgetting Judith who rushed back from her holiday to help. But our grateful thanks for making it a successful event must also go to many others in the Village Forum as well as the many villagers who came and helped and participated. It was a great team effort, thank you.

Finally, Sheila, Stuart and I attended the Annual Parish and Urban Forum meeting at Aldington last week. There were some interesting presentations, particularly about heritage issues which was timely with respect to the History Group we are about to establish for the village. There was also one about environmental enforcement and I have since been in contact with the speaker who manages the department to get further improvements with respect to dog fouling notices and getting the enforcement team to attend the Rec. Also, there have been delays in procuring the new waste bins. I did say I hoped they weren't doing parishes in alphabetical order, as we might have to wait a while longer yet !! There was also time spent discussing Gypsy and Traveller issues. It is a major problem for ABC and although they were consulting through the Local Plan process, they have decided to do a separate consultation in their need to find more sites and pitches as there are not any coming forward through the local plan process.

9. SHADOXHURST WEBSITE

Nothing to report.

10. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN Inspection of Village Hall and Pavilion before and following Hiring

Mr Carroll in October

Mrs Procter in November

Mrs Ellis and Mr Ledger in December

Mr Richmond Coggan in January

Mrs Ellis and Mr Ledger in February
 Mr Cass in March
 Mr Crowley in April

General Issues relating to the Village Hall

The Clerk will check with the electrician to see whether we should have diffusers on the lights.

General Issues relating to the Pavilion

Nothing to report

Outside Lighting at the Pavilion

Resolution: Councillors unanimously agreed to ask the electrician to change the two old flood lights with two new 50w LED flood lights and one 280 ' 16m PIR. Remove tree branches around lamp post at a cost of £275 for parts and labour

Proposed: Mr Cass **Seconded** Mr Carroll

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

Councillors are very pleased with the fencing, but the Clerk will ask Greenleaf Fencing and Landscaping to inspect the 2 split posts with a view to replacing them.

Quotations for Community Exercise Equipment.

The following quotations have been received: -

Company A

	£
Sit Up Bench	1,339.00
Installation Charge	417.00
Chest Press Pull Down Combo	3,623.00
Installation Charge	565.00
Space Walker	2,730.00
Installation Charge	417.00
Cycle	1,654.00
Installation Charge	374.00
Surfer	2,494.00
Installation Charge	417.00
Swingalong	2,157.00
Installation Charge	320.00
Skier	2,494.00
Installation Charge	417.00

Safety Sign	731.00
Installation Charge	195.00
82.5sq metres of 40mm Thick Eco Tumble Surfacing for 2m critical fall height	5,355.00
82.5sq metres of 50mm Thick Eco Tumble Surfacing for 2.5m critical fall height	3,540.00
Temporary Security Fence Hire	300.00
Storage Hire	300.00
Temporary Hire of Welfare Facilities	350.00
Post Installation Inspection	<u>613.00</u>
	30,802.00
Carriage	851.23
Discount	<u>-6,653.23</u>
Total Excluding VAT	25,000.00

Company B

Adult Gym Equipment – Supply, delivery and installation into grass, including one of each of the following items: -

Sit Up Bench
 Combination Pull Down and Chest Press
 Single Air Walker (this company's version of the Space Walker)
 Bicycle
 Air Skier (this company's version of the Surfer)
 Horizontal Ladder (this company's version of the Swingalong)
 Cross Country Skier (this company's version of the Skier)
 Facilities Sign

Total for Equipment	15,703.00
M ² Earth Brown Playbond at 40mm depth	<u>7,073.00</u>
	22,803.00
Discount	<u>803.00</u>
Total Excluding VAT	22,000.00

Company C**Proposal 1**

Chest Press	
Leg Press/Bench	
Cross Trainer	
Hand Bike	
Recumbent Bike	
Gym Sign Post	
Price of Equipment	9,839.00
Price of Installation	5,138.00
Surfacing	
40.5m ² Rubber Mulch	<u>3,200.00</u>
Total Excluding VAT	18,177.00

Proposal 2

Chest Press/Seated Row	
Leg Press/Bench	
Cross Trainer	
Hand Bike	
Recumbent Bike	
Spinning Bike	
Gym Sign Post	
Price of Equipment	11,183.00
Price of Installation	5,607.00
Surfacing	
40m ² Rubber Mulch	<u>3,200.00</u>
Total Excluding VAT	19,990.00

Proposal 3

Chest Press/Seated Row	
Leg Press/Bench	
Cross Trainer	
Hand Bike	
Recumbent Bike	
Horizontal Ladder	
Gym Sign Post	
Price of Equipment	11,119.00
Price of Installation	5,916.00
Surfacing	
52.5m ² Rubber Mulch	<u>4,200.00</u>
Total Excluding VAT	21,235.00

Company D**Prices for supply and installation**

Double Chest Press	2,127.00
Body Flexer/Upper Body Trainer	1,035.00
Free Runner, Cross Trainer and Power Bike	4,942.00
Flex Wheel	817.00
Sit Up Bench	880.00
Overhead Ladder	1,146.00
Gym Sign	423.34
Safety Gym Sign x 8	320.00
Safety Gm Sign	20.00
Rubber Mulch x 86m ²	5,398.00
Skip Hire, Telehandler, Storage Container and Heras Fencing	2408.58
Carriage Charge	680.17
Total Excluding VAT	20197.09

Addendum

Cosmos Multi Goal	4456.88
Pine Bench x 2	771.60
Surfacing – Lay Nomow Challenger @ 99m ²	3960.00
Dig Out and Remove Areas of Concrete @ 2m ²	46.02

Resolution: Councillors unanimously agreed to accept quote A, subject to the company agreeing to hold the price until the grant applications have been approved.

Proposed Mrs Ellis Seconded Mrs Procter

Mr Ledger thanked Mrs Ellis, Mrs Procter, Mr Crowley and Mr Richmond Coggan for their work on this project

Provision of Heater in Future Scholars Cupboard

Defer to future meeting.

Quotation for Landscaping around Sign

Resolution: Councillors agreed to Green Farm's Community Wildlife Garden's offer to maintain the Village Sign area free of charge.

A draft agreement will be drawn up, by Mr Cass, between the Parish Council along with Risk Assessments

Mr Richmond Coggan will investigate the cost of refurbishing the Village Sign

Proposed Mrs Ellis

Seconded Mr Carroll

11. BOROUGH COUNCILLORS REPORT

Mrs Hicks advised councillors to read Ashford Borough Council's Heritage Strategy and report any errors.

The Borough Councillors were taken on a trip around the Borough looking at completed developments and Mrs Hicks reported on some aspects of other developments that she considered to be of interest to Shadoxhurst

There is a waiting list of people wanting to go onto the shared equity housing list

Councillors expressed concern that a member of the public reported that the development on the Kings Head site was agreed 2 years ago. Mrs Hicks pointed out that it was in the draft local plan, but as this has not yet been adopted councillors did not think that the application should not have been determined. As a result of this Shadoxhurst residents now question whether the Parish Council actually has a voice where planning applications are concerned.

12. COUNTY COUNCILLORS REPORT

KCC is launching the 6-week Public Consultation regarding the 2018/2019 budget on 12 October. It can be seen on Kent.gov.uk. The budget will be set in February and the Autumn financial position will be reported to the full council on 19 October.

13. OUTSIDE REPORTS

Footpath Warden

As we do not have a Footpath Warden, Mrs Sue Past, The Ramblers Local Footpaths Officer for the parishes of Shadoxhurst, Kingsnorth, Great Chart with Singleton, and Stanhope, a volunteer post, was asked, and kindly agreed to report any problems she encounters when walking in Shadoxhurst to the PROW Officer and the Parish Council.

14. VILLAGE RESPONSIBILITIES

Nothing to report.

15. ITEMS FOR INCLUSION ON THE AGENDA FOR NEXT MEETING

Car Sales in Woodchurch Road

16. ITEMS TO BE REPORTED TO KENT HIGHWAYS/PROW

Nothing to report.

Painting of yellow lines in Woodchurch Road Bus Stop Lay By

Nothing to report.

Parking outside Rectory Bungalows

Mr Ledger will meet with Mrs Williams on 15 November to discuss this issue.

Village Speed Limits

Councillor Angell reported that the Traffic Regulation Order is currently being processed. It has been drafted and is awaiting the Common Seal. The money is available to pay for the project. The Order will cover Tally Ho Road, a section of Hornash Lane, Molloy Road, Woodchurch Road, Bethersden Road and part of Church Lane.

The petition regarding the speed along the Ashford Road is being handed over to KCC on 12 October. The wires to test the speed of traffic on the bend are down at the moment.

17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The Green Box has been repaired in Church Lane.

Broadband Speed is getting worse throughout the village due to the work that is being undertaken.

The next Parish Council meeting is due to be held on Wednesday 8 November 2017 in The Pavilion.

There being no other business the meeting closed at 11.03 pm.

Signed..... Dated

Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2017

OCTOBER 2017

17/01170/AS Land at Chilmington Green, Ashford Road, Great Chart, Kent
12/00400/AS A Comprehensive Mixed-Use Development that comprises of up to 5,750 residential units, 19,000m² of mix use, education, community uses, leisure uses, provision of formal and informal open space and the installation of strategic infrastructure. "Layout, Access, Scale, Landscaping and Appearance of development at Chilmington Green for the 346 residential dwellings, which comprises of a mix of two-bedroom apartments, two, three, four and five-bedroom houses within Land Parcels B, C, J & K within Main AAP Phase 1".
Parish Council: No Comment

17/01448/AS The Chilterns, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HU
Single storey rear extension
Parish Council: Support

17/01468/AS Land South of Glebe Retreat, adjacent, Duck Lane, Shadoxhurst
Prior approval for change of use from agricultural barn to a single dwelling
Parish Council: Object

Due to the short time that this barn has been in agricultural use – in the order of 2 years we believe, we do not believe prior approval is appropriate to convert into a sizeable house. It also extends the element of dwellings into a non tarmac part of Duck Lane beyond Glebe Retreat. In our view this should be considered as a full application, particularly as walls windows doors plus drainage need to be constructed. The original permission was given on the basis of agricultural necessity, suddenly this necessity no longer appears valid.

12/00400/AS Land at Chilmington Green, Ashford Road, Great Chart, Kent
Discharge conditions 11, 12, 13, 18, 19, 39, 40, 51, 53, 54, 63, 69
Parish Council: No Comment

Decision Notices received from ABC

17/00707/AS Moat Farm, Church Lane, Shadoxhurst, Ashford, Kent TN26 1LY
Change of use of land for stationing a wheeled shepherd's hut for ecotourism
Borough Council: Permit