

SHADOXHURST PARISH COUNCIL

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MINUTES 409

Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 12 April 2017 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs C Procter, Mrs S Ellis, Mr K Carroll, Mr S Cass,
Mr R Crowley and Mr M Richmond Coggan

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present for part of the meeting.

1. **APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Borough Councillor Mrs Hicks and PCSO Daniel Smith.

2. **DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST**
Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.

3. **ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Mrs Procter will check the hall in July.

Minutes 408 of the meeting held on 8 March 2017 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mrs Ellis

Seconded Mrs Procter

4. **MATTERS ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising not covered on the agenda.

5. PUBLIC INTERVAL

The members of the Public both expressed concerns regarding planning issues and advice on how to challenge a decision was given by a member of the council.

This matter will be included on the next agenda for further discussion.

6. MATTERS ARISING FROM THE PUBLIC INTERVAL

Following legal advice, the Clerk this item will not be included on future agendas. Any items warranting discussion by the council will be included on the next agenda.

7. PLANNING

Please see attached list.

Any other matters related to Planning issues within the Parish

Mr Ledger reported that he had written to Head of Planning asking for clarification on a number of points following the decision by the Planning Committee to permit planning application no 16/01841/AS. He has still not received a reply and will chase this up.

Update on Kings Head Field

Mr Ledger reported as follows :-

Following the loss of our planning application for the field beside Park Farm Close, I have been keen to have some input into influencing the King's Head Field development. We held a Village Forum meeting the night following the Planning Committee at which people were in the main unhappy with the way the other field was lost. Our Borough Councillor Aline said she would contact Pentland and facilitated a site meeting, where I tried to put across the need for the retention of green space and this was largely accepted, but on the view that there would still need to be a large number of housing units. I subsequently spoke to the Planning Officer involved and then entered some email correspondence, Members were copied into these. I have it on good authority that the most recent layout which incorporated some of our wishes, has since been altered by the Planning Officer who wants to see the green space smaller and two houses put back on it. To me this is wholly unacceptable, ABC are pandering to the Developer and are not listening to local opinion.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Wicksteed Playgrounds

Clerk and Councils Direct

Business Stream

Lloyds Bank – Confirmation of Change of Signatory Access to accounts

Countryside Voice

Kent Voice

Norris and Fisher

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email

PCSO Smith as follows: -

I have continued to conduct speed checks around the village and I will be able to feedback results at the next meeting, I have had no reports of Anti-Social Behaviour.

No other emails were brought to the attention of the meeting.

Bank Reconciliation - Long Term Deposit account

Opening Balance	510.00	Balance per Current Account	610.00
Refund of Deposit	<u>50.00</u>		
	460.00		
Transfer uncashed Deposit	<u>150.00</u>		
	610.00		

Bank Reconciliation – Treasurers Account

Opening Balance	21006.30	Balance per Treasurers Account	27907.80
Add Receipts	29898.05	Plus Uncleared Receipts	<u>000.00</u>
	50904.35		27907.80
Less Payments	<u>23574.35</u>	Less Uncleared Payments	<u>127.80</u>
	27330.00		27780.00
		Plus Uncleared Deposit Received	<u>000.00</u>
			27780.00
		Less Uncleared Deposit Refunds	<u>450.00</u>
			27330.00
Less Earmarked Funds	<u>7912.31</u>	Less Earmarked Funds	<u>7912.31</u>
AVAILABLE FUNDS	19417.69	AVAILABLE FUNDS	19417.69

Earmarked Funds – Amended during budget discussion

	Balance 12.10.16		Balance 14.12.16
Recreation Facilities	3000.00		3000.00
Bulb and Tree Planting + Planters Repairs and Compost	390.00	-390.00	NIL
Recycling – Reallocated to Major Village Hall and Pavilion Refurbishment	1521.31		1512.31
Bus Shelters			
From 2014/2015 budget		200.00	
From 2015/2016 budget		100.00	
From 2016/2017 budget		1000.00	1300.00
Contingency			
From 2014/2015 budget		500.00	
From 2015/2016 budget		500.00	
From 2016/2017 budget		1100.00	2100.00
TOTAL	4911.31	3010.00	7912.31

Councillors Carroll, Cass and Crowley verbally agreed to purchase a hose pipe for the Village Hall during the month as the planters needed watering.

Councillors Ellis, Carroll and Ledger verbally agreed to purchase a water boiler at a cost of £55.79 + VAT Total Cost £66.95 prior to this meeting as the old one was considered a safety hazard.

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses – Petrol - Office Consumables		440.65 6.66 7.1		644.17
Mr R Harris	Village Hall Caretaking		37.00		37.00
Mr K Carroll	Water Boiler for Hall		66.95		66.95
ABC	Rates for Football Ground		803.46		803.46
Clive Stanley	Webmaster Services		227.50		227.50
EK Fire	Fire Extinguisher Maintenance		115.30	23.06	138.36
B Ball	Painting Bus Shelter		409.50	81.90	491.40
Mr K Carroll	Hose Pipe for Village Hall		30.83	6.17	37.00

Councillors unanimously agreed to pay the above accounts and agreed with the Direct Debit Payments taken on 17 of each month.

EDF - £177.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mr Richmond Coggan Seconded Mrs Procter

Risk Assessment

The fence in the Recreation Field needs replacing and the hedge bordering the road has gaps in it which could potentially allow dogs or small children to run through it onto the road.

Action to be taken by Councillors prior to APCM

Councillors were asked to read through the 2016 minutes and let the Clerk know, before the next meeting which committees they would like to sit on and what they would like to take responsibility for.

Arrangements for Annual Parish Meeting

The APM will start at 7pm on Wednesday 10 May.

9. CHAIRMAN'S REPORT

Since the last Parish Meeting, I have attended the ABC Planning Committee meeting and the following night, chaired the Village Forum at which a lot of unhappiness was expressed regarding the committee decision. I attended a KALC meeting where I tried to raise concerns about the planning decision and how it will have a knock-on effect to all parishes in the coming months. It resulted in a separate meeting on the Local Plan issues being put forward. I also attended a neighbouring Saxon Shore Ward meeting on local planning issues to learn more about how we can research and enable a Village Protection Policy for Shadoxhurst.

I also popped in to support the Baden Powell Scouts' coffee and cake event in the Hall. The following week, we had the Shadoxhurst Showcasing event. This I felt was a success, and new connections were made, and interest in the various groups raised. Thank you to all those who were involved.

10. SHADOXHURST WEBSITE

In order to comply with the Transparency Code the minutes must be published on the website within one calendar month.

11. **VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN
Inspection of Village Hall and Pavilion before and following Hiring**

Mr Richmond Coggan in April
Mr Crowley in May
Mr Ledger and Mrs Ellis in June
Mrs Procter in July
Mr Cass in August

Letter to Hirers

Councillors agreed to the content of a letter to be sent to regular hirers regarding the new arrangements for cleaning and caretaking at the hall, insurance and confirming their period of hire.

General Issues relating to the Village Hall

Mr Ledger signed the PRS for Music Return for Year End for year ended 19 March 2017.

Mr Ledger signed the New Client Service Confirmation for Lodestar Cleaning Contracts Ltd.

The Village Forum is going to hold a Fund-Raising evening for the village in November and the members of the council unanimously agreed that they could use the hall free of charge.

General Issues relating to the Pavilion

Nothing to report.

Outside Lighting at the Pavilion

The lamp post in the car park has still not been repaired.

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

Nothing to report.

Provision of Community Exercise Equipment

Nothing to report.

Replacement of Coin Meter in Hall

The Clerk was asked to obtain a price for the replacement of the meter.

Resurfacing of Recreation Field Car Park

Councillors agreed to accept the replacement quote A at a cost of £17250 + VAT, which we can reclaim, subject to the agreement of Ashford Borough Council. Once this agreement has been received the Clerk will accept the quote.

12. **BOROUGH COUNCILLORS REPORT**

Neither Councillor was at the meeting.

13. **COUNTY COUNCILLORS REPORT**

Councillor Angell was not at the meeting.

14. OUTSIDE REPORTS

Footpath Warden

Nothing to report.

15. VILLAGE RESPONSIBILITIES

Councillors were asked to consider what should be planted around the village sign.

16. ITEMS FOR INCLUSION ON THE AGENDA FOR NEXT MEETING

Nickley Wood

17. ITEMS TO BE REPORTED TO KENT HIGHWAYS/PROW

Painting of yellow lines in Woodchurch Road Bus Stop Lay By

Nothing to report.

Parking outside Rectory Bungalows

Housing Department does not have any money to change the parking arrangements.

18. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next Parish Council meeting is due to be held on Wednesday 10 May 2017 in The Pavilion.

There being no other business the meeting closed at 21.59pm.

Signed..... Dated
Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2017

APRIL 2017

15/01496/AS Land rear of the Kings Head, Woodchurch Road, Shadoxhurst, Kent
Residential development comprising 24 x 2 storey dwellings with all associated
infrastructure and services
Parish Council: Defer to next meeting

17/00295/AS The Three Horseshoes, Nickley Wood Road, Shadoxhurst, Kent
Removal of existing bungalow and erection of a replacement dwelling
Parish Council: Support

17/00463/AS Rose Cottage, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HX
New conservatory on the front of the property
Parish Council: Support

Discharge of Conditions for Chilmington Green as follows: -

12/00400/CONA/AS – Condition 17 (i to xxvi)

12/00400/CONE/AS – Conditions 38

12/00400/COND/AS – Conditions 89

12/00400/CONF/AS – Conditions 93(i)

Parish Council: No Comment on the above

Decision Notices received from ABC

16/01841/AS Land between The Hollies and Park Farm Close, Woodchurch Road, Shadoxhurst, Kent
Erection of 12 dwellings, the creation of a new access from Woodchurch Road, new
landscaping and ancillary works (revision to reference 15/00539/AS)
Borough Council: Permit

17/00085/AS Sheenam, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LE
Proposed first floor rear extension, demolition of existing garage with replacement integrated
garage with first floor extension above, replacement front porch and 2 No. front facing dormer
windows. Change of external materials.
Borough Council: Permit

17/00162/AS Frog Hollow, Church Lane, Shadoxhurst, Ashford, TN26 1LY
Outline application for the erection of a replacement detached dwelling
Borough Council: Permit

17/00164/AS Forge House, The Street, Shadoxhurst, Ashford, TN26 1LU
Alterations and new window and ventilation to WC, extractor fan to cooker, replacement front door and insulation and ventilation to 2nd floor room, garage and utility Room
Borough Council: Grant Consent

17/00200/AS Corner Stone, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LE
Erection of a side extension
Borough Council: Permit