

SHADOXHURST PARISH COUNCIL

Page 1287

MINUTES 413

Minutes of the Ordinary Parish Council Meeting held in The Village Hall on Wednesday 9 August 2017 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs S Ellis, Mrs C Procter, Mr K Carroll, Mr S Cass

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There were 4 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr R Crowley, (prior commitment) and Mr M Richmond Coggan (prior commitment) and Borough Councillor, Mrs A Hicks

A belated apology was received from Borough Councillor, Mr G Bradford

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

Mr Carroll declared a Significant Interest in matters pertaining to the Kings Head Field.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

Councillors are also reminded of their common-law responsibilities with regard to pre-determination and fettering of discretion in relation to agenda items.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 412 of the meeting held on 12 July 2017 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mrs Ellis

Seconded Mrs Procter

4. MATTERS ARISING FROM THE PREVIOUS MINUTES

Mr Cass circulated the certificate from The Camping and Caravanning Club relating to the use of land he owns for camping.

5. PUBLIC INTERVAL

The meeting was opened to the Members of the Public present from 7.34 to 8.00 during which time those present updated councillors on various matters of concern, in the parish, which they have been dealing with.

Mr Angell said he would take their concerns regarding planning to the Planning Department at KCC.

6. PLANNING

Please see attached list.

Draft Local Plan Consultation

Mr Ledger and Mrs Procter will formulate a reply to be sent to ABC by the deadline.

A questionnaire will be circulated to every house with the next newsletter and the results will be used to back up the Parish Council's response to the Plan for the public enquiry in the new year

Update on Kings Head Field

The Parish Councils response to the consultation has been sent to ABC. The application is not on ABC's Planning Committee agenda for the August meeting.

7. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Countryside Voice

KALC re Funding for the Transparency Code

ABC re Small Business Rate Relief

Cube

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email

Jennifer Kelly re Hall Booking

Bank Reconciliation - Long Term Deposit account

Opening Balance	510.00	Balance per Current Account	610.00
Refund of Deposit	<u>50.00</u>		
	460.00		
Transfer uncashed Deposit	<u>150.00</u>		
	610.00		

Bank Reconciliation – Treasurers Account

Opening Balance	27402.25	Balance per Treasurers Account	33646.02
Add Receipts	<u>33446.69</u>	Plus Uncleared Receipts	646.75
	60848.94		34292.77
Less Payments	<u>30608.38</u>	Less Uncleared Payments	<u>3352.21</u>
	30240.56		30940.56
Less Earmarked Funds	<u>9012.31</u>	Plus Uncleared Deposit Received	100.00
AVAILABLE FUNDS	21228.25		31040.50
		Less Uncleared Deposit Refunds	800.00
			30240.56
		Less Earmarked Funds	<u>9012.31</u>
		AVAILABLE FUNDS	21228.25

Earmarked Funds

	Balance
	10.05.17
Recreation Facilities Budget 17/18	3500.00
Bulb and Tree Planting + Planters Budget 17/18	100.00
Recycling – Reallocated to Major Village Hall and Pavilion Refurbishment	1512.31
Bus Shelters	1300.00
Contingency	2600.00
TOTAL	9012.31

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin	967	511.15 2.70 21.50		535.35
Bibby (Lodestar Cleaning)	Cleaning Caretaking Reps and Maint	968	188.94 48.48 52.99	58.09	348.50
PKF Littlejohn	External Audit Fee	969	200.00	40.00	240.00
James Kettle	Window Cleaning	970	60.00		60.00
1 x Hirers of Pavilion	Deposit Refund	971	50.00		50.00

Councillors unanimously agreed to pay the above accounts and agreed with the Direct Debit Payments taken on 17 of each month.

EDF - £177.00 – Village Hall and EDF - £46.00 – Pavilion

Proposed Mr Ledger Seconded Mrs Ellis

Decision on any action to be taken following resident's concerns regarding ABC which were voiced during the June Public Interval

Nothing new to report. Defer to next meeting.

Joint Parishes' Lobbying Letter Update

Mr Ledger reported that 73% of parishes have agreed to support the letter, the contents of which need finalising prior to it being sent.

Shadoxhurst Harvest Fete

Arrangements are ongoing and a number of stalls have already been booked. Aspire has confirmed that the grass will be cut the week before and will be asked to cut the hedge. Environmental Services will also be contacted to ensure that the bins are emptied a few days before and a local landowner will be approached to see whether he will allow us to use a field for carparking.

Graffiti on Bus Shelter

Councillors were disappointed that the bus shelter has been vandalised again and will express their disappointment in the next newsletter.

Adoption of Externally Audited Accounts

The Clerk confirmed that the Externally Audited Accounts have been returned with no Matters Arising. The Annual Return and Notices of Audit and Completion of Audit have been published.

Resolution: Councillors unanimously agreed to adopt the Externally Audited Accounts

Proposed Mr Carroll

Seconded Mr Cass

8. CHAIRMAN'S REPORT

This month has included a bit of time away, but I have fitted in a couple of evening Forum meetings and a KALC meeting. I also helped with the planning exhibition yesterday, thank you, Carol and Sheila, for helping. I also met with the Joint Parish's Planning Group members from Bethersden to help prepare our strategy for the coming weeks. We have 73% of Parishes signed up and I am trying to get in touch with the stragglers. Only three have declined to support us. The Draft Local Plan and the planning application for the King's Head field continue to dominate my time.

9. SHADOXHURST WEBSITE

Mrs Ellis and Mr Richmond Coggan met to discuss the site and are going to ask to meet with Mr Stanley, as they have some queries for him, which include allowing the Forum to have a page. They will bring the suggested changes back to the Parish Council following the meeting.

10. VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN Inspection of Village Hall and Pavilion before and following Hiring

Mr Cass in August

Mr Richmond Coggan in September

Mr Carroll In October

General Issues relating to the Village Hall

Following an email from Lodestar informing us that 8ft tubes for strip lights are being discontinued, it was agreed to ask 2 electricians for quotes for 6 ft lights and LED lights.

The caretaker will be asked to replace the stained tiles.

Mr Huxley is going to quote to repair the floor in front of the emergency doors at the end of August.

The electrician pointed out that the Portable Appliance Testing and the Fixed Wiring Test Certificates are out of date. He will be asked to carry out the tests as soon as possible.

Request to use Hall for Dog Training Classes

The lady did not respond to our email. Remove from future agendas.

Decorating Village Hall

One quotation has been received and the quote is for £3825.00 + £680 to paint the ceiling.

The Clerk will ask for a quote to refurbish the Future Scholars cupboards.

Resolution: Councillors unanimously agreed to ask the contractor to undertake the Work quoted for to date during October Half Term and councillors will decide whether to add the refurbishment of the cupboards once the estimate has been received.

Proposed Mr Carroll Seconded Mr Cass

General Issues relating to the Pavilion

Councillors agreed to order a larder fridge from Currys at a cost of £109 + £20 delivery.

Outside Lighting at the Pavilion

The lamp post in the car park has still not been repaired.

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

It is hoped that the resurfacing of the entrance to the car park will be carried out in early September.

The straps have disappeared from the tree in the Recreation Field. The Clerk will ask the Tree Surgeon whether he has removed them or whether they have been stolen.

Provision of Community Exercise Equipment

The letters inviting quotations for the equipment have been prepared and will be sent out.

Replacement of Coin Meter in Hall

This meter has been removed and sent for updating.

Provision of Hot Water to Sink in Future Scholars Cupboard

A quote to provide hot water has been received and a 9.5kw heater will cost £595 to supply and fit. A 2kw 9 amp heater will cost £385.00 and it will cost £75 to re-site the tube heater.

Resolution: Following discussion, councillors agreed not to proceed with installing any form of heater but will advise Future Scholars to buy a water boiler.

Recreation Field Fence

The revised figure allowing for a continuous fence is £1850.00.

Resolution: Councillors unanimously agreed to accept the quotation.

Proposed Mrs Ellis

Seconded Mr Cass

Landscaping around Sign

Aspire will be asked for a quote to:-

Remove all the shrubs around the sign,

Make good and turf the area

Maintain every 3 weeks at the same time as the grass on the Village Green is cut.

11. BOROUGH COUNCILLORS REPORT

Although not at the meeting, Councillor Bradford emailed to say that the current planning enforcement team manning has gone up encouragingly.

12. COUNTY COUNCILLORS REPORT

Councillors Angell reported that the speed limit along Bethersden Road, Church Lane, Hornash Lane, Tally Ho Road and Woodchurch Road will be reduced to 30mph from 40mph, hopefully by the end of this financial year. The approval to reduce the speed limit has been justified by the amount of development taking place in the area and Mr Angell had granted £3000 from his Members Grant to pay for the scheme. The scheme will go out to Public Consultation and if there are any objections the proposal will have to be referred to the Joint Transportation Board.

Councillors thanked Mr Angell for his help and support regarding this project. It is much appreciated.

Mr Procter was also thanked for his work in bringing this project to a successful conclusion.

13. OUTSIDE REPORTS**Footpath Warden**

Nothing to report.

14. VILLAGE RESPONSIBILITIES

Nothing to report.

15. ITEMS FOR INCLUSION ON THE AGENDA FOR NEXT MEETING

Nothing requested

16. ITEMS TO BE REPORTED TO KENT HIGHWAYS/PROW

Painting of yellow lines in Woodchurch Road Bus Stop Lay By

Nothing to report.

Parking outside Rectory Bungalows

Mrs Williams, Head of Housing, ABC has agreed to meet with the council once she has investigated this matter. The Clerk will email and ask when she is will be able to meet with councillors.

Briefing Note on the HGV Abuse of Rural Roads in and around Shadoxhurst

We still await feedback from our submission to KALC.

Village Speed Limits

A resident from Hamstreet Road has had a meeting with Damian Green MP regarding the speed along this road and she has also written to our County Councillor, Mr Angell.

17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The date for the quiz has been changed to 13 January 2018.

The next Parish Council meeting is due to be held on Wednesday 13 September 2017 in The Pavilion.

There being no other business the meeting closed at 9.39 pm.

Signed..... Dated
Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2017

AUGUST 2017

17/01153/AS Frog Hollow, Church Lane, Shadoxhurst, Ashford, TN26 1LY

Outline application for the demolition of the existing dwelling and outbuilding and the erection of a replacement detached dwelling

Parish Council: OBJECTS on the following grounds: -

The existing building is only uninhabitable from neglect of maintenance

The proposed building is too close to the boundary

Too little information in the application to grant even outline planning consent which would establish the principle of development in the new location

Strong objection from the neighbours

More information required

Councillors would also ask why the application has been resubmitted