

SHADOXHURST PARISH COUNCIL

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MINUTES 406

Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Wednesday 11 January 2017 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs S Ellis, Mrs C Procter, Mr K Carroll, Mr R Crowley,
and Mr M Richmond Coggan
PCSO Dan Smith for part of the meeting

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 7 Members of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Borough Councillors Mrs Hicks and Mr Bradford and County Councillor Mr Angell.

2. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest,

Declarations of Significant Interest

Councillors Ellis, Ledger and Procter declared a Significant Interest in matters pertaining to the land between The Hollies and Park Farm Close as they live in Park Farm Close.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 405 of the meeting held on 14 December 2016 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Caroll

Seconded Mrs Procter

4. BOROUGH COUNCILLORS' REPORTS

Neither Councillor was in attendance.

5. COUNTY COUNCILLOR'S REPORT

Councillor Angell was unable to attend the meeting.

6. PUBLIC INTERVAL

The meeting was opened to Members of the Public from 7.36 – 8.01 during which time PCSO Smith updated the meeting on his work in Shadoxhurst. He has been monitoring speeding in the village and will continue to do so as he has registered some consistently high speeds. Apart from some calls about nuisance off road vehicles, there has not been any problem with crime over the last month. Any issues regarding off road vehicles should be reported directly to the police on 101.

The developer discussed the planning applications he has submitted for the proposed development between The Hollies and Park Farm Close with those present.

7. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

Mrs Ellis and Mr Ledger did not realise that the Kingsnorth with Great Chart with Singleton Caretaker was going to clear the area around the Village Sign prior to the last Parish Council meeting.

Officers at KHS are not being helpful regarding the highway safety and speed issues raised and have said it could cost in the order of £7,500 to bring the speed down in the village. Mr Ledger and Mr Procter will try and arrange a meeting with County Councillor Angell again.

Mr Ledger will contact Kingsnorth, Orlestone and Ruckinge regarding the outcome of their discussions regarding speed on the B2070.

Mr Ledger has received a verbal assurance from ABC that they will replace the damaged perspex windows in the Farley Close bus shelter. They are doing this in good faith and are not admitting liability for the damage. It was agreed that Mr Ledger should ask them for a price to respray the shelter before replacing the Perspex.

8. CHAIRMAN'S REPORT

Mr Ledger reported the following: -

He completed the Parish Council's submission to the Planning Inspector for the appeal that has been lodged regarding land between The Hollies and Park Farm Close. He thanked everyone for their input and support.

He chaired the recent Village Forum which was attended by over 30 people.

He has been in correspondence with the Scouts and the Football Club regarding various matters and he is due to meet with a representative of the Football Club to discuss any issues that may have arisen following their recent meeting.

Showcasing Shadoxhurst has been arranged for 25 March 2017 between 10.00 am and 3.00 pm.

9. SHADOXHURST WEBSITE

Groups and Societies who attend Showcasing Shadoxhurst will be encouraged to publish their contact details on the website.

10. **VILLAGE HALL, PAVILION, RECREATION FIELD, VILLAGE GREEN AND SIGN
Inspection of Village Hall and Pavilion before and following Hiring**

Mrs Procter in January

Mr Crowley in February

Mr Carroll in March

Mr Richmond Coggan in April

General Issues relating to the Village Hall

Following 2 complaints from a regular hirer of the hall regarding the cleanliness, Mr Ledger and Mr Carroll will visit on Friday and Monday to inspect it following Future Scholars period of hire.

Mrs Ellis will investigate the cost of a replacement fridge and oven.

Review of Village Hall Rents

Defer to next meeting.

General Issues relating to the Pavilion

The Clerk was asked to contact the electrician and ask him for a quote to install an outside PIR light to shine on the footpath. She will also speak to the Scouts about the light in the car park which is not working.

Mrs Ellis will investigate the cost of a replacement fridge

Review of Pavilion Rents

Defer to next meeting

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

Nothing to report.

Village Hall Floor

A contractor has been instructed to undertake the repair.

Drainage of the Recreation Field

Remove from future agendas.

Repairs to the surface of the Recreation Field Car Park

Mr Ledger met with a local contractor to discuss the Recreation Field car park.

One suggestion is that the area is reduced and made rectangular, with bays to encourage drivers to park neatly.

Quotations received for the Grounds Maintenance Contract for the 2017 Growing Season

Mr Richmond Coggan will deal with this in time for the next meeting.

Quotation for Maintenance of Area around Village Sign

Remove from future agendas.

The Play Area Inspection Co Annual Inspection Report

Councillors confirmed that the Play Area Inspection Co has been instructed to carry out the Annual Inspection in September and an order acknowledgement has been received.

Provision of Community Exercise Equipment

Mr Crowley continues to meet with suppliers and will report back at a future meeting.

11. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

The Office of HM Lord-Lieutenant of Kent

Clerk and Councils Direct

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email**Bank Reconciliation - Long Term Deposit account**

Opening Balance	510.00	Balance per Current Account	610.00
Refund of Deposit	<u>50.00</u>		
	460.00		
Transfer uncashed Deposit	<u>150.00</u>		
	610.00		

Bank Reconciliation – Treasurers Account

Opening Balance	21006.30	Balance per Treasurers Account	30632.62
Add Receipts	<u>26896.30</u>	Plus Uncleared Receipts	<u>0.00</u>
	47902.60		30632.62
Less Payments	<u>19600.06</u>	Less Uncleared Payments	<u>1680.08</u>
	28302.54		28952.54
		Plus Uncleared Deposit Received	<u>000.00</u>
			28952.54
		Less Uncleared Deposit Refunds	650.00
			28302.54
Less Earmarked Funds	<u>7912.31</u>	Less Earmarked Funds	<u>7912.31</u>
AVAILABLE FUNDS	20195.23	AVAILABLE FUNDS	20495.23

Earmarked Funds – Amended during budget discussion

	Balance 12.10.16		Balance 14.12.16
Recreation Facilities	3000.00		3000.00
Bulb and Tree Planting + Planters Repairs and Compost	390.00	-390.00	NIL
Recycling – Reallocated to Village Hall and Pavilion Refurbishment	1521.31		1512.31
Bus Shelters			
From 2014/2015 budget		200.00	
From 2015/2016 budget		100.00	
From 2016/2017 budget		1000.00	1300.00
Contingency			
From 2014/2015 budget		500.00	
From 2015/2016 budget		500.00	
From 2016/2017 budget		1100.00	2100.00
TOTAL	4911.31	3010.00	7912.31

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin	914	441.05 3.24 13.00		457.29
Mr R Harris	Village Hall Cleaning Village Hall Caretaking	915	120.00 50.00		170.00
CST Ltd	Grass Cutting	916	688.34	137.67	826.01
Hirers of Village Hall	Deposit Refunds x 3	917/8/9	450.00		450.00

Councillors unanimously agreed to pay the above accounts and agreed with the Direct Debit Payments taken on 17 of each month.

EDF - £177.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mrs Ellis Seconded Mr Richmond Coggan

Submission of Precept for 2017/2018 Financial Year

The Clerk confirmed that the Precept Request had been submitted to ABC and an acknowledgement received on 21 December 2016.

Review of Financial Regulations for Transparency

Defer to next meeting

Workplace Pensions

The Clerk confirmed that she did not want the Parish Council to enrol her into a Pension Scheme and councillors agreed to her bringing the staging date forward and informing The Pensions Regulator.

Tenders for Village Hall Cleaner and Caretaker

Councillors agreed the content of the Invitations to Tender.

Great British Spring Clean

The members of the Parish Council endorsed the Village Forum's leadership of this project which and will take place on Saturday 4 March.

12. PLANNING

Please see attached list.

Any other matters related to Planning issues within the Parish

No other matters were brought to the attention of the council.

Appeal Submission for Land between The Hollies and Park Farm Close

The Parish Council's submission was lodged with the Planning Inspectorate by the due date.

Update on Kings Head Field

Nothing new to report.

13. OUTSIDE REPORTS

Footpath Warden

The Clerk will ask the Walking Group whether anyone would like to take on the role.

14. VILLAGE RESPONSIBILITIES

Nothing to report.

15. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

No items put forward.

16. ITEMS TO BE REPORTED TO KENT HIGHWAYS/PROW

Painting of Yellow Lines in Woodchurch Road Bus Stop

Mr Ledger will speak to ABC regarding the problems with parking in this area.

17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next Parish Council meeting is due to be held on Wednesday 8 February 2017 in The Pavilion.

There being no other business the meeting closed at 22.20 pm.

Signed..... Dated
Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2017

JANUARY 2017

16/01809/AS 97 Tally Ho Road, Shadoxhurst, Ashford, Kent TN26 1HW
Rear extension and roof alteration to facilitate loft conversion including
dormer windows and rooflights
Parish Council: Support

16/01841/AS Land between The Hollies and Park Farm Close, Woodchurch Road, Shadoxhurst, Kent
Erection of 12 dwellings, the creation of a new access from Woodchurch Road, new
landscaping and ancillary works (revision to reference 15/00539/AS)
**Parish Council: OBJECT 3:3 exclusions due to Declarations of Interest – See
ABC Website for comments**

Decision notices received from ABC

16/01138/AS Eversleigh Woodland Lodges, Hornash Lane, Shadoxhurst,
Ashford, Kent, TN26 1HX
Proposed holiday cabin and extension to existing pine lodges
Parish Council: Permit

16/01172/AS T K Banbury Transport Ltd, Blindgrooms Lane, Shadoxhurst,
Ashford, Kent, TN26 1HN
Erection of four detached houses with gardens and access
Borough Council: Permit

16/01215/AS Kendal House, The Street, Shadoxhurst, Ashford, TN26 1LU
COU
Prior approval for the change of use of ground floor from office (B1) to
dwelling house (C3)
Borough Council: Prior Approval not Required

16/01222/AS Maryville, Bethersden Road, Shadoxhurst, Ashford, Kent TN26 1LH
Single storey front extension and erection of garage
Borough Council: Permit

16/01242/AS Findon, Bethersden Road, Shadoxhurst, Ashford, Kent, TN26 1LH
Erection of PVCU conservatory to the front elevation
Borough Council: Permit

16/01244/AS Proposed base station at Cage Wood, Hamstreet Road, Shadoxhurst, Kent
The installation of a 25.0m lattice tower, 6no. antennas, 4no. equipment cabinets,
Borough Council: Permit

16/01323/AS Bramley Cottage, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT
Proposed first floor side extension
Borough Council: Permit

16/01465/AS Little Criol Wood, Criol Lane, Shadoxhurst, Ashford, Kent TN26 1AQ
Change of use of the land to increase area permitted under 15/00321/AS and
stationing of second mobile home
Consultation Date: 29.10.16
Planning Officer: Joanne Alexander
Borough Council: Grant Consent