

SHADOXHURST PARISH COUNCIL

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MINUTES 402

Minutes of the Ordinary Parish Council Meeting held in The Pavilion on Tuesday 13 September 2016 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs C Procter, Mr K Carroll and Mr M Richmond Coggan
Mr R Crowley (following co-option)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 3 Members of the Public present for parts of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mrs S Ellis (personal commitment) and Mr A Porter (work commitment).

2. CO-OPTION OF PARISH COUNCILLOR

Mr Richmond Coggan proposed Mr Robert Crowley for the vacant position of Parish Councillor, seconded by Mr Ledger. Unanimous

Mr Crowley signed his Declaration of Acceptance of Office and took a DPI form to complete and return to ABC with a copy for the Clerk.

3. DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 401 of the meeting held on 2 August 2016 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Richmond Coggan Seconded Mrs Procter

5. BOROUGH COUNCILLORS' REPORTS

Neither Borough Councillor was in attendance.

6. COUNTY COUNCILLOR'S REPORT

Councillor Angell was unable to attend the meeting.

7. PUBLIC INTERVAL

The Members of the Public present did not have any questions or comment.

8. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

Mrs Procter reported that the Community and Local Government Department is reviewing the way the CIL works. They are considering giving money to individual house holders who are adversely affected by developments.

9. CHAIRMAN'S REPORT

Although this was not included on the agenda as the request came in after publication, Mr Ledger asked that Shadoxhurst's representative for the Chilmington Green Community Management Organisation (CMO) Partnership Working Group (PWG) should be considered at this point

Mr McClintock from Great Chart and Singleton was in attendance and a discussion took place regarding a representative for the Partnership Working Group.

Resolution: Councillors unanimously agreed that Mr Ian McClintock should represent Shadoxhurst on the Chilmington Green Community Management Organisation Partnership Working Group.

Proposed Mr Ledger Seconded Mrs Procter

Following various emails to KHS, we have received confirmation that the gullies will be cleansed in their entirety in October.

Mr Ledger reported that he attended the induction of the new vicar, met with the Chairman of Kingsnorth Parish Council and discussed items of concern to both parishes and represented Shadoxhurst at the recent Parish and Urban Forum.

10. SHADOXHURST WEBSITE

Resolution: Councillors unanimously agreed that the Clerk should contact EiS and inform them that the Parish Council wishes to migrate their information to the new KCC EIS product and to give Mr Clive Stanley, Webmaster permission to manage the site.

11. **VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN**
Inspection of Village Hall and Pavilion before and following Hiring

Mrs Procter, Mr Carroll and Mr Ledger will cover October.

General Issues relating to the Village Hall

Councillors obtained a quote from Solid Style to repair the planters in the Village Hall carpark during the month and Councillors Carroll, Ellis, Ledger, and Richmond Coggan verbally agreed to proceed with repairing 2 at a cost of £260.00.

Following discussion, it was agreed to transfer £523 from the money earmarked from the proceeds of recycling to the money earmarked for Bulb and Tree Planting and the Planters and proceed with repairing all 6 planters at a total cost of £780.00

Proposed Mrs Procter Seconded Mr Ledger

Mr Ledger reported that the staff of Future Scholars signed the Hire Agreement on 12 September 2016.

General Issues relating to the Pavilion

Nothing to report.

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

The report on the Annual Inspection of the Play Equipment has been received and this will be discussed in detail next month. A Working Party will be set up to undertake minor repairs.

Councillors agreed to instruct The Play Inspection Co to undertake the inspection in 2017.

The area around the sign needs tidying. Mr Richmond Coggan will ask a gardener for a quote.

Following a request from the Football Club it was agreed that the goal posts should be shot blasted, painted and moved. The Parish Council agreed to pay for the shot blasting and the Football Club will be given permission to paint the posts and re-site them.

Report on Chairman's meeting with Landscape Services re drainage of Recreation Field

Deferred to future meeting.

Repairs to the Surface of the Recreation Field Car Park

We are waiting for a Statement of Works. Once this has been received we will consider inviting quotations for the work.

Provision of Community Exercise Equipment

Mr Crowley will investigate grant funding.

12. **CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

Marie Curie – Dinner Down Memory Lane
 Countryside Voice
 Clerk and Councils Direct

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email

Mrs Procter reported that she is in correspondence with KCC regarding the installation of Superfast Broadband in the Village.

Bank Reconciliation - Long term Deposit account

| | | | |
|-----------------|---------------|-----------------------------|---------------|
| Opening Balance | 510.00 | Balance per Current Account | 510.00 |
|-----------------|---------------|-----------------------------|---------------|

Bank Reconciliation – Treasurers Account

| | | | |
|------------------------|-----------------|---------------------------------|-----------------|
| Opening Balance | 21006.30 | Balance per Treasurers Account | 25193.60 |
| Add Receipts | <u>14198.41</u> | Plus Uncleared Receipts | <u>000.00</u> |
| | 35204.71 | | 25193.60 |
| Less Payments | <u>11843.46</u> | Less Uncleared Payments | <u>1482.35</u> |
| | 23361.25 | | 23711.25 |
| | | Plus Uncleared Deposit Received | <u>000.00</u> |
| | | | 23711.25 |
| | | Less Uncleared Deposit Refunds | <u>350.00</u> |
| | | | 23361.25 |
| Less Earmarked Funds | <u>5301.31</u> | Less Earmarked Funds | <u>5301.31</u> |
| AVAILABLE FUNDS | 18059.94 | AVAILABLE FUNDS | 18059.94 |

Earmarked Funds

| | Balance 20.07.16 | +/- Sept | Balance 13.09.16 |
|---|-----------------------------|---------------------|-----------------------------|
| Recreation Facilities Budget 2016/2017 | 3000.00 | | 3000.00 |
| Bulb and Tree Planting + Planters Budget 2016/2017 | 257.00 | | |
| From recycling | | 523.00 | |
| Repairs to Planters | | -130.00 | 650.00 |
| Recycling To Planters | 2044.31 | -523.00 | 1521.31 |
| TOTAL | 5301.31 | -130.00 | 5171.31 |

Accounts to be paid

| PAYEE | DETAILS | CHQ NO | NET | VAT | GROSS |
|------------------------|----------------------------------|---------------|------------|------------|--------------|
| Mrs J Batt | Salary and Expenses | 879 | 511.83 | 10.17 | 435.45 |
| The Post Office | Income Tax | 880 | 65.20 | | 65.20 |
| Southern Water | Water Charges - Hall | 881 | 101.84 | | 101.84 |
| South East Water | Water Charges – Hall/Pavilion | 882 | 99.57 | | 99.57 |
| Hirers of Hall | 2 x Deposit Refunds | 883/4 | 300.00 | | 300.00 |
| Mr R Harris | Cleaning/Caretaking | 885 | 230.00 | | 230.00 |
| The Play Inspection Co | Annual Inspection Play Area | 886 | 62.50 | 12.50 | 75.00 |
| MBK Electrical | Electrical Testing Hall/Pavilion | 887 | 298.00 | | 298.00 |
| Mr K Caroll | Roundup/Polythene Sheet | 888 | 19.17 | 3.83 | 23.00 |
| Solid Style | Repairs to Planters | 889 | 130.00 | | 130.00 |

Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.

EDF - £239.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mrs Procter Seconded Mr Ledger

Adoption of Externally Audited Accounts

The accounts have been received back from PKF Littlejohn with no Matters Arising. A copy of the Annual Return and the Notice of Completion of Audit has been published on the notice board.

Resolution: Councillors unanimously agreed to adopt the Externally Audited Accounts.

Proposed Mr Richmond Coggan Seconded Mrs Procter

Review of Standing Orders for Transparency

Deferred to next meeting.

Prioritising Village Projects

The project to renovate the planters has been approved and funding is being investigated for other projects within the village.

Highway Issues

The hedges in front of May Tree Place need cutting back.

13. PLANNING

Please see attached list.

Any other matters related to Planning issues within the Parish

Mrs Procter reported that a notice has been posted in the telephone box stating that the payphone is to be removed in 42 days. The Clerk was asked to contact the BT for more information.

14. OUTSIDE REPORTS

Footpath Warden

Nothing to report.

Shadoxhurst Charities

This item was not included on the agenda, but Mr Ledger asked Councillors for approval to co-opt Mr Richmond Coggan onto the Charity Committee.

Councillors unanimously agreed with this request.

15. VILLAGE RESPONSIBILITIES

Items to be reported to the KHS/PROW

Nothing to report.

16. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

No items were put forward.

17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next Parish Council meeting is due to be held on Wednesday 12 October 2016 in The Pavilion.

There being no other business the meeting closed at 11.15 pm.

Signed..... Dated

Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2016

SEPTEMBER 2016

- 16/01138/AS Eversleigh Woodland Lodges, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HX
Proposed holiday cabin and extension to existing pine lodges
Parish Council: OBJECT on the grounds of overdevelopment of site. Doubling the number of beds without any provision for sewage, ground water or car parking. The four bed cabin is too close to the boundary. There is also strong opposition from local residents.
- 16/01172/AS T K Banbury Transport Ltd, Blindrooms Lane, Shadoxhurst, Ashford, Kent, TN26 1HN
Erection of four detached houses with gardens and access
Parish Council: Support on condition that permission includes a woodland management plan and proper action is taken to deal with the contamination from previous use of the site.
- 16/01222/AS Maryville, Bethersden Road, Shadoxhurst, Ashford, Kent TN26 1LH
Single storey front extension and erection of garage
Parish Council: Support 3:2
- 16/01215/AS Kendal House, The Street, Shadoxhurst, Ashford, TN26 1LU
COU Prior approval for the change of use of ground floor from office (B1) to dwelling house (C3)
Parish Council: Support
- 16/01232/AS Three Oak Drive, Nickley Wood Road, Shadoxhurst, Ashford, Kent, TN26 1LZ
Stationing of two additional mobile homes (retrospective)
Parish Council: OBJECT on the grounds that it is a retrospective application and overdevelopment of the site
- 16/01236/AS Wymondham, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LQ
COU Prior Approval of Proposed Change of Use of an Agricultural Building to one Dwelling house (Use Class C3)
Parish Council: OBJECT
Councillors recommend prior approval be refused and the matter be dealt with under A full planning application so that all policies will apply. This application will adversely affect the character of Shadoxhurst if it is built beyond the building line

16/01242/AS Findon, Bethersden Road, Shadoxhurst, Ashford, Kent, TN26 1LH
Erection of PVCU conservatory to the front elevation

Parish Council: Support

16/01244/AS Proposed base station at Cage Wood, Hamstreet Road, Shadoxhurst, Kent
The installation of a 25.0m lattice tower, 6no. antennas, 4no. equipment cabinets, 2no.
Dishes and ancillary development within a chain-linked fenced compound.

Parish Council: Support

16/01323/AS Bramley Cottage, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT
Proposed first floor side extension

Parish council: Support

Decision Notices received from ABC

16/00869/AS Jenkey Farm, Church Lane, Shadoxhurst, Ashford, TN26 1LY

Revision to approved scheme 15/01594/AS (Detached dwelling) for alterations to external
materials and fenestration

Borough Council: Permit

16/00925/AS The Three Horseshoes, Nickley Wood Road, Shadoxhurst, Kent

New brick perimeter entrance wall & gates replacing existing timber (retrospective)

Borough Council: Permit