

SHADOXHURST PARISH COUNCIL

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MINUTES 368

Minutes of the Ordinary Parish Council Meeting held at The Village Hall on Wednesday 8 January 2014 at 7.30 pm

PRESENT: Mr W Hollands (Chair), Miss M Smith, Mr R Buss, Mr S Frost and
Mr B Howe
Mrs J Kozlowski (following co-option)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mr P Davison

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr Porter (prior engagement) and Borough Councillor Hicks.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. CO-OPTION OF PARISH COUNCILLOR

Mr Hollands proposed Mrs Joanna Kozlowski for the vacant position of Parish Councillor,
seconded by Mr Buss. Unanimous

Mrs Kozlowski signed her Declaration of Acceptance of Office and took a DPI form to complete and return to ABC within 28 days.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 367 of the previous meeting were accepted and it was unanimously agreed that Mr Hollands should sign them.

Proposed Mr Howe

Seconded Mr Frost

5. PUBLIC INTERVAL

The meeting was opened to the members of the Public present from 7.45 to 7.54 for questions and comment.

6. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no matters for report arising from the previous minutes.

7. CHAIRMAN'S REPORT

The Chairman had nothing to report that was not covered on the agenda.

8. SHADOXHURST WEBSITE

Nothing to report.

9. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN**Village Hall**

We withheld £20 from the deposit of a hirer in December as the car park was left littered with bottles and cans and the floor was very sticky and it took the cleaner 2 hours to clear up.

Future Scholars have cleared the cupboard as requested.

The Clerk reported that she had spoken to KALC and been informed that it would be in order for us to complete a direct debit mandate for the electricity for the Village Hall and Pavilion. If we pay by direct debit we will receive a 7% discount on our electricity.

The electricity company will send a statement every time a meter reading is given, so she suggested that we set up a direct debit and arrange for one councillor to read the meters once a quarter.

Resolution: Councillors unanimously agreed to set up a direct debit for £250 per month to cover the electricity in the Village Hall and for £20 to cover the electricity in the Pavilion.

Inspection of Village Hall following Hiring

Mr Hollands in January, Mr Frost February and Mrs Kozlowski in March.

Caretaking Arrangements for Hall and Pavilion

Nothing to report.

Tenders for Village Hall Caretaker

We have not received any tenders for this position.

Field/Car Park/Play Area/Village Sign

Nothing to report.

Registration of Village Green

Mr Howard of Kingsfords has all the paperwork relating to the refurbishment of the path and we are waiting to hear from him.

Maintenance of Village Green

Nothing to report.

Grass Cutting

Resolution: Councillors unanimously agreed to accept the tender from Landscape Services for Grounds Maintenance for 2014. The total for the year should be £1658.52, unless we require any extra cuts due to the weather conditions. As this is below £2000, our Financial Regulations state that we do not need to invite any other tenders.

Proposed Mr Hollands Seconded Mr Smith

Village Hall Cleaner

Nothing to report.

Request from British Heart Foundation to install Clothing bank in the Recreation Field

Councillors unanimously agreed to the BHF installing the bank in the Village Hall car park rather than the field.

10. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

ABC Notes of the Parish Forum held 11.12.13

KALC Agenda for 15.01.14

Open Spaces

Oast to Coast

Clerk and Councils Direct

A member of the public contacted the council to complain about the mud on the road along The Street and the fact that he was having problems with sewerage on his property. The Clerk will report these issues to the relevant authorities.

Email Correspondence

Mr Buss did not bring any emails to the attention of councillors present.

Bank Reconciliation

Opening Balance	20857.00	Balance per Treasurers Account	25871.04
Add Receipts	<u>28369.58</u>	Less uncleared cheques	<u>543.00</u>
	49226.58		25328.04
Less Expenses	<u>23898.54</u>		
	25328.04		

Accounts to be Paid

PAYEE	DETAILS	NET	VAT	GROSS
Mrs J Batt	Salary	408.84		
	Expenses	54.68		463.52
The Post Office	Income Tax	89.20		89.20
Mr D Harris	Litter Picking	50.00		
	Village Hall Cleaning	120.00		170.00
Clive Stanley	Webmaster Services	114.00		114.00
KCC CTS	Grounds Maintenance	808.98	161.80	970.78
Broker Network	Insurance Premium	1355.65		1355.65
PKF Littlejohn	Audit Fee	200.00	40.00	240.00
Mr R Buss	Ink Cartridges	42.92	8.58	51.50
TOTAL		3244.27	210.38	3454.65

Proposed Mrs Kozlowski Seconded Mr Frost

Councillors agreed that Mr Frost should purchase a board to be put outside the Village Hall for 3 days prior to Parish Council meetings in the hope that it will generate more interest in the Parish Council. Councillors must ensure that the board is secured so that it does not blow into the road and cause an accident, into any cars parked in the car park or any pedestrians in the area.

Earmarked Funds

	Balance
	10.07.13
Recreation Facilities Budget 2013/2014	1500.00
Bulb and Tree Planting + Planters Budget 2013/2014 T/F TO ASSET ACCOUNT	NIL
Recycling Credits Received May 2013	1027.41
TOTAL	2527.41

Budget and Setting of Precept for 2014/2015

The Clerk reported that she had received our grant funding allocation for 2014/2015 from ABC as follows:-

Concurrent Functions Grant £680.00

Council Tax Support Grant £750.00

Together with the Precept of £12270, this makes our total claim from ABC for 2014/2015 £13700.00.

Resolution: Councillors unanimously agreed to claim £13700 from ABC for the Financial Year 2014/2015.

Proposed Mr Frost Seconded Miss Smith

Insurance

Resolution: Councillors unanimously agreed to renew our insurance with Aviva and to take out a Long Term Agreement until 2017.

Proposed Mr Howe

Seconded Miss Smith

Newsletter

The next newsletter will be prepared once we have more details regarding neighbourhood plans.

Risk Assessment

Nothing to report.

The Clerk was asked to write to Shepherd Neame and express concerns that the gas tanks in the unloading bay at the pub are not protected from vehicles.

Litter Bins

Nothing to report.

Crime and Disorder

Since the last parish meeting in December 2013 Kent Police have been investigating the following crimes recorded in the parish. On New Year's Eve, two properties were broken into at both ends of Hornash Lane when occupants were out during the evening. There was a further attempted break in at an unoccupied property on the same road. Money had been removed from a vehicle which had been involved in an RTC on Magpie Hall Road.

Bogus roofing contractors have been reported looking for business after the Christmas storms in rural areas after an incident in Hamstreet. Trading Standard's phone scams and emails reporting to give tax rebates from HMRC also have been reported through neighbourhood watch schemes in the area. Please call 101 if any non-emergency incidents occur.

The Police Contact Point will be visiting the village hall car park between noon and 1pm on Wednesday 15th January and Wednesday 12th February.

Inspector Judd will attend the February meeting and will take questions from councillors and members of the public.

11. PLANNING

Please see attached list.

The Clerk will contact Mr Cole, Policy Manager, ABC and arrange a meeting to discuss proposed development in the village.

12. OUTSIDE REPORTS**Tree Warden**

Nothing to report.

Borough Councillors Report

Councillor Davison discussed various issues of concern within the parish at appropriate points during the meeting.

Councillor Davison informed councillors that he had a £500 Member Services Grant allocated to Shadoxhurst. Councillors agreed to apply for this and use it towards the cost of a new noticeboard for the Village Hall car park.

County Councillors Report

Councillor Angell sent his apologies as he was unable to attend the meeting.

Footpaths and Bridleways

Mr Howe continues to liaise with the PROW regarding footpaths in the parish.

**13. VILLAGE RESPONSIBILITIES
Matters Arising from the Round Robin**

There were no Matters Arising.

Items to be reported to the KHS

Car in the ditch along Bethersden Road.

Pothole outside of Criol Farm. 89083

Mud on road along The Street 89084

Update on Chilmington Green

Councillor Davison reported that he is attending a meeting at ABC at which he hopes to see an accurate map showing where the development fits into the parish boundaries.

Speedwatch

Nothing to report.

14. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

Mrs Kozlowski and Mr Frost agreed to undertake extra advertising of Parish Council meetings.

There being no other business the meeting closed at 9.22 pm.

Signed..... Dated
Mr W Hollands, Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2013

JANUARY 2014

13/01436/AS Land between Alanda and Clarkswood, Hornash Lane, Shadoxhurst, Kent
Erection of a detached house and garage with associated parking and a new
pedestrian access (Revised scheme to planning approval 11/1476/AS)
Parish Council: Support

Decision Notices received from ABC

12/00120/AS Wymondham, Woodchurch Road, Shadoxhurst, Ashford, Kent TN26 1LQ
Amended Demolition of an existing dwelling and associated outbuildings and the
Plans erection of four new dwellings
Borough Council: Permit

13/01201/AS T K Banbury Transport Ltd, Blindgrooms Lane, Shadoxhurst, Ashford,
Kent, TN26 1HN
Erection of a 4 bedroom detached live/work bungalow in conjunction with Planning
Permission 98/0174/AS with associated elderly relative facility and double garage.
Borough Council: Refused