

SHADOXHURST PARISH COUNCIL

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MINUTES 401

Minutes of the Ordinary Parish Council Meeting held in The Village Hall on Tuesday 2 August 2016 at 7.30 pm

PRESENT: Mr D Ledger (Chair), Mrs S Ellis, Mrs C Procter, Mr K Carroll,
and Mr M Richmond Coggan Mr A Porter

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS: Mrs A Hicks and Mr G Bradford

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no Members of the Public present.

1. **APOLOGIES FOR ABSENCE**

There were no Apologies for Absence.

2. **DECLARATIONS OF PECUNIARY AND SIGNIFICANT INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Minutes 400 of the meeting held on 20 July 2016 were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Richmond Coggan Seconded Mrs Ellis

4. **APPROVAL OF RESPONSE TO DRAFT LOCAL PLAN**

Resolution: Councillors unanimously agreed to the response to the Draft Local Plan, with the agreed minor amendments and approved its submission to ABC.

Proposed Mr Richmond Coggan Seconded Mr Porter

APPROVAL OF RESPONSE TO CIL CONSULTATION

Resolution: Councillors unanimously agreed that Mrs Procter should formulate and submit the Parish Council's response to the CIL Consultation.

Proposed Mr Ledger

Seconded Mr Carroll

APPROVAL OF PARISH COUNCIL'S RESPONSE TO SITE 36, SUBMISSION FOR THE KINGS HEAD FIELD

Resolution: Councillors unanimously agreed to the response to site submission 36, with the agreed minor amendments and approved its submission to ABC.

Proposed Mrs Ellis

Seconded Mr Richmond Coggan

5. BOROUGH COUNCILLORS' REPORTS

Mrs Hicks reported that ABC is waiting for amended plans for the Kings Head Field site from the developer, who is currently waiting to see if it is going to be in the Draft Local Plan. Mrs Hicks said she hoped the Parish Council might meet with the developer.

There is some concern with regard to Gypsy and Traveller sites in the Borough. The net requirement is for 23 pitches. Seven sites been put forward in Westwell and Biddenden but there is concern that if the remainder has to be made up of windfall sites, the inspector might not agree to these sites being included.

Mr Bradford is on the Health and Wellbeing Board and the objective for the next year is to tackle smoking and obesity in the borough. No smoking zones will be installed in the town centre and play areas.

6. COUNTY COUNCILLOR'S REPORT

Councillor Angell was not in attendance.

7. PUBLIC INTERVAL

There were no Members of the Public present.

8. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

Work has been programmed for the gullies that need attention around the parish.

9. CHAIRMAN'S REPORT

Nothing to report.

10. SHADOXHURST WEBSITE

Following correspondence received during the month from Mr Stanley suggesting that we ask KCC for a quote to migrate our documents across from the old site to the new, Councillors agreed not to take that course of action but to accept Mr Stanley's quote for migrating the documents from 2011 and to ask for a quote for moving the older documents across as they agreed that all information on the existing site should be on the new. It was also agreed to ask whether a member of the council could help moving the documents across.

**11. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN
Inspection of Village Hall and Pavilion before and following Hiring**

Mrs Ellis, Mrs Procter and Mr Ledger will cover September.

General Issues relating to the Pavilion

Nothing to report.

General Issues relating to the Field/Car Park/Play Area/Village Sign/Village Green

The Dog Warden is going to increase his patrols in Shadoxhurst and he will vary the days and time that he visits. He will also put up temporary notices warning that he will be making spot checks.

He has cardboard laminated signs that he can put up but if we want metal ones then need to purchase our own.

Repairs to the surface of the Recreation Field Car Park

Nothing to report.

Request for Community Exercise Equipment

It was agreed to defer this project until the 2017/2018 financial year.

Refurbishment of Play Equipment

Deferred until after the Play Inspection Company have completed their inspection in September.

12. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

No correspondence received.

EMAIL CORRESPONDENCE – Forwarded to all Councillors with email

PROW re footpaths in the parish

George Green re Footpaths

Bank Reconciliation - Long term Deposit account

Opening Balance	510.00	Balance per Current Account	510.00
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Bank Reconciliation – Treasurers Account

Opening Balance	21006.30	Balance per Treasurers Account	28053.30
Add Receipts	<u>12843.16</u>	Plus Uncleared Receipts	<u>304.25</u>
	33849.46		28357.55
Less Payments	<u>10176.11</u>	Less Uncleared Payments	<u>4234.20</u>
	23673.35		24123.35
		Plus Uncleared Deposit Received	<u>150.00</u>
			24273.35
		Less Uncleared Deposit Refunds	<u>600.00</u>
			23673.35
Less Earmarked Funds	<u>5301.31</u>	Less Earmarked Funds	<u>5301.31</u>
AVAILABLE FUNDS	18372.04	AVAILABLE FUNDS	18372.04

Earmarked Funds

	Balance
	20.07.16
Recreation Facilities Budget 2016/2017	3000.00
Bulb and Tree Planting + Planters Budget 2016/2017	257.00
Recycling	2044.31
TOTAL	5301.31

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Clerks Expenses General Admin	873	435.25 3.24 18.08		456.57
Mr R Harris	V H Cleaning/Caretaking	874	110.00		110.00
CST Ltd	50% Grounds Maintenance 2016	875	866.94	173.39	1040.33
Hirer of P	Deposit Refund	876	50.00		50.00
J Kettle	Window Cleaning	877	10.00		10.00
Mr A Porter	Fixing for Plaque	878	8.95	1.79	10.74

Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.

EDF - £239.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mrs Ellis Seconded Mrs Procter

13. PLANNING

No applications received this month.

Any other matters related to Planning issues within the Parish**Proposed Base Station Installation at 234678 Manor Farm, Hamstreet Road, Bromley Green, Kent TN26 1NL**

Councillors presume this is a replacement for the existing tower. They have no objections in principle, provided the safety requirements are strictly adhered to and maintained. The contractors must access the site off of the Hamstreet Road and no trees are to be taken down.

14. OUTSIDE REPORTS**Footpath Warden**

The PROW Officer has asked the Footpath Warden to contact her directly in future

15. VILLAGE RESPONSIBILITIES**Items to be reported to the KHS/PROW**

Nothing to report.

16. ITEMS FOR INCLUSION ON THE AGENDA FOR THE NEXT MEETING

Items for inclusion on the agenda should be with the Clerk by 31 August 2016.

17. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

Mr Richmond Coggan reported that a banner 244 cm x 76 cm to advertise a village event would cost £60.

The next Village Forum is to be held on 7 September 2016.

The next Parish Council meeting is due to be held on 13 September 2016 in The Pavilion.

There being no other business the meeting closed at 10.17 pm.

Signed..... Dated

Chairman