

# SHADOXHURST PARISH COUNCIL

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## MINUTES 379

### Minutes of the Ordinary Parish Council Meeting held at The Village Hall on Wednesday, 10 December 2014 at 7.30 pm

**PRESENT:** Mr W Hollands (Chair), Mrs J Kozlowski, Mr R Buss and Mr B Howe

**PARISH CLERK:** Mrs J Batt

**BOROUGH COUNCILLORS:**

**COUNTY COUNCILLOR:**

**MEMBERS OF THE PUBLIC:** There were no Members of the Public present.

**1. APOLOGIES FOR ABSENCE**

An Apology for Absence was received from Miss M Smith (work commitment), Borough Councillor Mrs A Hicks and PCSO Gary Carr.

**2. DECLARATIONS OF INTEREST**

**Declarations of Pecuniary Interest**

There were no Declarations of Significant Interest.

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There were no Declarations of Significant Interest.

**i) Updating of Declarations of Interest for the Code of Conduct**

**Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.**

**3. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING**

Minutes 378 of the previous meeting were accepted and it was unanimously agreed that Mr Hollands should sign them.

**Proposed Mr Buss      Seconded Mr Hollands**

**4. PUBLIC INTERVAL**

There were no Members of the Public present.

**5. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES**

There were no Matters Arising that were not covered on the agenda.

**6. CHAIRMAN'S REPORT**

Mr Hollands reported that he had received a letter of resignation from Mr Tony Porter. The Borough Council has been informed and as we are within 6 months of an election we can co-opt immediately if a candidate comes forward.

**7. SHADOXHURST WEBSITE****Request by Orbit Homes that houses for sale be advertised on Shadoxhurst Website**

We are unable to advertise homes for sale as our Website Policy states that commercial advertisements are not to be included on the site.

**8. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN****Village Hall**

Members of the public have been leaving bags of food waste in the carpark and a lady was seen putting recyclables into the black rubbish bin. Councillors will check the car park when they check the hall and it will be emphasised on the booking form that anyone hiring the hall must inform someone of any rubbish left from a previous hirer and take their rubbish home with them, as they will be charged for any rubbish found in the hall or carpark.

The Clerk will ring the Heart Foundation and Air Ambulance and ask them to empty their bins more frequently and she will obtain a telephone number so that we can ring them in the event that bags are left around the bins.

Mr Hollands will investigate the heating time clock in the hall and see if it can be altered to stop the heating coming on when the hall is not in use.

**Review of Booking Form**

Councillor unanimously agreed to the amendments.

**Inspection of Village Hall following Hiring**

Mrs Kozlowski in December, Mr Buss in January and Mrs Kozlowski in February.

The hall has been booked on Christmas Day and the hirers will be given Mr Hollands' telephone number in case of emergencies.

**Village Hall Oven**

The oven in the Village Hall Kitchen stopped working last week. As we have a booking for Christmas Day and the hirers may require the use of the oven, Mr Hollands purchased a new one after consultation with the only councillor available, Mr Buss. It was suggested that we ask the electrician to install a slot meter so that anyone wishing to use the oven pays for the electricity on top of their hiring fee. Mr Hollands found £48 in an existing slot meter which he gave to the Clerk to pay into the bank.

**Pavilion Roof and Ceiling**

Nothing to report.

**Field/Car Park/Play Area/Village Sign**

Nothing to report.

**Application to extend Village Green Status to the newly registered piece of land**

Mr Howard from Kingsfords has contacted the KCC regarding this and they are in the process of advertising our application.

**Application for Grant Funding**

Mr Davison suggested the Parish Council should apply for grant funding to help with the cost of the work needed at the Pavilion. The Chairman signed the form.

**Grass Cutting for 2015 Season**

**Resolution:** A quotation has been received from Landscape Services for cutting the Village Green. The price quoted is £87.55 for the Recreation Field, an increase of £2.13 per cut and £54.11 for The Village Green, an increase of £1.32. As the total cost to the council will be below £2000, councillors unanimously agreed to accept the quotation.

**Proposed Mrs Kozlowski      Seconded Mr Hollands**

**9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**

KALC Minutes of Meeting held 19.11.14

Open Spaces

**EMAIL CORRESPONDENCE – Forwarded to all councillors with email**

Highways re Parish Visits

Mr Howard re Registering Village Green

Russell Jarvis

**Preparation of Budget and Setting of Precept for 2015/2016**

Councillors prepared a draft budget for ratification at the next meeting.

**Clerk's Salary**

**Resolution:** Councillors unanimously agreed to increase the Clerk's Salary to £12.317 from £11.932 in line with the NALC Salary increase, to take effect on 1 January 2015.

**Proposed: Mrs Kozlowski      Seconded: Mr Hollands**

**Long term Deposit account**

Opening Balance	485.00	Balance per Current Account	485.00
Add Transfer from Treasurers a/c	485.00	Plus transfer from Treasurers a/c	485.00
	<b>603.76</b>		<b>603.76</b>
Less Transfer to Treasurers a/c	118.76	Less transfer to Treasurers a/c	118.76
	<b>485.00</b>		<b>485.00</b>

**Bank Reconciliation – Treasurers Account**

Opening Balance	21157.22	Balance per Treasurers Account	28253.54
Add Receipts	23412.66	Less uncleared cheques	3097.16
	<b>44569.88</b>		<b>25156.38</b>
Less Payments	19106.00	Plus outstanding receipts	307.50
	<b>25463.88</b>		<b>25463.88</b>

**Accounts to be paid**

<b>PAYEE</b>	<b>DETAILS</b>	<b>CHQ NO</b>	<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
Cancelled Cheque	See 720	707			
Mrs J Batt	Salary and Expenses	714	415.04 32.76		447.80
The Post Office	Income Tax	715	70.80		70.80
Mr D Harris	Litter Picking Village Hall Cleaning	716	50.00 180.00		230.00
5 x Hirers of Hall	Deposit Refunds	717-720	602.50		602.50
CST Ltd	Grass cutting	721			497.56
1x Hirer of Hall	Deposit Refund	722	150.00		150.00
1 x Hirer of Hall	Rent Refund	723	30.00		30.00
Mr W Hollands	Oven for Village Hall	724	166.66	33.33	199.99

**Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.**

**EDF - £140.00 – Village Hall**

**EDF - £17.00 – Pavilion**

**Proposed Mr Hollands      Seconded Mr Buss**

**Earmarked Funds**

	<b>Balance 14.05.14</b>
Recreation Facilities	2000.00
Bulb and Tree Planting + Planters	150.00
Recycling Credits	1535.86
<b>TOTAL</b>	<b>3685.86</b>

**Insurance**

Nothing to report.

**Newsletter**

Articles needed for the next edition.

**Risk Assessment**

Mr Buss reported that the items on the recent Risk Assessment had been dealt with.

**Formation of a Complaints Committee**

Councillors unanimously agreed the Terms of Reference for the Complaints Committee. The committee will have a reciprocal arrangement with the member of Woodchurch Parish Council, who will supply a Chairman and Vice Chairman as and when needed.

**Crime and Disorder**

Since November’s Parish Council Meeting there have been no crimes reported in the village to the police. There was one incident of anti-social behavior reported where youths disrupted the line dancing at the village hall on Tuesday night. The designated ASB vehicle attended but no youths were found in the area.

**10. PLANNING**

Please see attached list.

Mr Jarvis of Jarvis Homes has asked to meet with councillors. The Clerk will be invite him to the next meeting

**11. OUTSIDE REPORTS**

**Tree Warden**

Nothing to report.

**Borough Councillors Report**

Neither Councillor was able to attend the meeting.

**County Councillors Report**

Councillor Angell was unable to attend the meeting.

**Footpaths and Bridleways**

Nothing to report.

**12. VILLAGE RESPONSIBILITIES**

**Matters Arising from the Round Robin**

There were no Matters Arising.

**Items to be reported to the KHS**

The uneven road surface along Hornash Lane.

**Update on Chilmington Green**

Nothing to report.

**13. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

The next meeting will be held on 14 January 2014.

There being no other business the meeting closed at 9.40 pm.

Signed..... Dated .....  
Mr W Hollands, Chairman

# SHADOXHURST PARISH COUNCIL

## RECORD OF PLANNING APPLICATIONS

### 2014

#### DECEMBER 2014

14/01505/AS Clarksland, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HT  
Amendments to planning permission 13/01459/AS to permit type B building on type A plot  
**Parish Council: Support**

#### Decision Notices received from ABC

14/00947/AS Little Criol Farm, Bethersden Road, Shadoxhurst, Ashford, Kent TN26 1LL  
Erection of a porch to front and raise and extend the roof to the rear of porch  
**Borough Council: Permit**

14/00991/AS The Old Stables, Duck Lane, Shadoxhurst, Ashford, TN26 1LT  
Change of use of stables to C1 including erection single storey building  
**Borough Council: Permit**

14/00948/AS Little Criol Farm, Bethersden Road, Shadoxhurst, Ashford, Kent TN26 1LL  
Change from Kent peg tile to slate over the existing kitchen side extension, erection of a porch to front and raise and extend the roof to the rear of porch  
**Borough Council: Grant Consent – Mins Dec 14**

14/01131/AS The Laurels, Hamstreet Road, Shadoxhurst, Ashford, Kent TN26 1NL  
Replacement larger window for right side first floor elevation and replacement clear windows for roof dormer bedrooms on rear elevation  
**Borough Council: Permit**

14/01142/AS Jenkey Farm, Church Lane, Shadoxhurst, Ashford, Kent TN26 1LY  
Erection of a detached dwelling and double garage (Renewal to approval 11/01046/AS)  
**Borough Council: Permit – Mins Dec 14**

14/01204/AS Glebe Farm, Duck Lane, Shadoxhurst TN26 1LT  
Replacement buildings (part retrospective) for use in connection with existing builders yard, extension of hardstanding and retention of fence along adjacent footpath North of the site  
**Withdrawn by Applicant**

14/01274/AS Woodside, Nickley Wood Road, Shadoxhurst, Ashford, Kent TN26 1LZ  
Erection of detached 3 bedroom bungalow and garage (Resubmission of application 13/01064/AS)  
**Borough Council: Permit**