

SHADOXHURST PARISH COUNCIL

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MINUTES 396

Minutes of the Ordinary Parish Council Meeting held in The Village Hall on Wednesday 9 March at 7.30 pm

PRESENT: Mrs S Ellis, Mr K Carroll, Mr D Ledger and Mr I Proctor (following co-option)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR: Mr M Angell

MEMBERS OF THE PUBLIC: There were 2 Members of the Public present for part of the meeting.

Prior to the start of the meeting, the Clerk informed councillors that Mr Buss had resigned with immediate effect.

During the course of the meeting she also reminded councillors that they must not hold meetings that were not properly convened.

1. ELECTION OF CHAIRMAN FOR THE MEETING

Mr Carroll proposed Mr Ledger for the position of Chairman for the meeting, seconded by Mrs Ellis.

2. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr W Hollands (illness) and Borough Councillor, Mrs A Hicks and Mr G Bradford.

3. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

4. CO-OPTION OF PARISH COUNCILLOR

Mr Ledger proposed Mr Ian Proctor for one of the vacant positions on the council, seconded by Mr Carroll.

Mr Proctor signed his Declaration of Acceptance of Office and took a DPI Form to complete and return to ABC within 28 days, with a copy for the Clerk.

5. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

The meeting was held on 10th February not the 17th.

The agreed price for Village Hall Cleaning is £10 per hour, not £30.

Minutes 395 of the meeting held on 10 February were accepted and it was unanimously agreed that Mr Ledger should sign them.

Proposed Mr Carroll

Seconded Mrs Ellis

6. BOROUGH COUNCILLORS REPORT

Nothing to report.

7. COUNTY COUNCILLORS REPORT

Mr Angell reported that in light of serious concerns being expressed regarding the impact the dualling of the A28, from Matalan to the Tank Roundabout will have on the rural area, he had asked to meet with the project team. Traffic management is going to be very important and he is keen to ensure that the team has everything under control out before the work starts.

Mr Angell asked whether anyone had any information on 2 traffic accidents in Tally Ho Road and Magpie Hall Road.

8. PUBLIC INTERVAL

The meeting was opened to the Members of the Public present from 7.53 – 8.00 pm for questions and comment.

9. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising not covered on the agenda.

10. CHAIRMAN'S REPORT

Nothing to report.

11. SHADOXHURST WEBSITE

Nothing to report.

12. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN**General Issues relating to the Village Hall**

An email had been received from the Scout Group asking to be able to book the Village Hall by email and to be excused from having to pay a deposit.

Resolution: After discussion Councillors agreed that they could complete one application form per year, listing bookings for that year, that the rent would be £7.50, as charged to other Shadoxhurst organisations and that the deposit should be reduced to £50 per session.

Village Hall Cleaner

Mr Robert Harris accepted the contract for Cleaner/Caretaker at the agreed rate of £10 per hour for cleaning x 3 hours per week and £50 per month for caretaking plus £15 for emergency call out.

Provision of Crockery for the Village Hall

The crockery has arrived and is in the cupboard in the Village Hall. We have received an email from the Flower Arrangers thanking us for the crockery and the improved cleanliness of the hall.

Inspection of Village Hall following Hiring

Mr Ledger and Mrs Ellis will inspect the hall in April.

General Issues relating to the Pavilion

Nothing to report.

Field/Car Park/Play Area/Village Sign/Village Green

Repairs to the surface Recreation Field Car Park will be included on the next agenda.

Request for Community Exercise Equipment

Residents will be consulted via the Newsletter.

Refurbishment of Play Equipment

Deferred to next meeting.

Discussion with CXK

CXK has not responded to our request for a meeting.

Work required to Trees in Recreation Field

The Clerk contacted a tree surgeon with regard to the tree that had blown over in the Recreation Field but had not heard anything from him so Mr Hollands was going to arrange for it to be looked at.

13. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Lloyds Bank

Landscape Services

Tower Mint – Commemorative Medal for Schools and Councils

Clerk and Councils Direct

Nisbets

ABC Notes of the Parish and Urban Forum held on 27 January 2016

EMAIL CORRESPONDENCE – Forwarded to all councillors with email

Shadoxhurst Flower Arrangers

Pentland Homes

Bank Reconciliation - Long term Deposit account

Opening Balance	460.00	Balance per Current Account	510.00
Add Transfer ex Treasurers Account	<u>50.00</u>		
	510.00		

Bank Reconciliation – Treasurers Account

Opening Balance	23850.89	Balance per Treasurers Account	24446.41
Add Receipts	<u>23112.84</u>	Plus Uncleared Receipts	<u>0.00</u>
	46968.73		24446.41
Less Payments	<u>23475.32</u>	Less Uncleared Payments	<u>658.00</u>
	23488.41		23788.41
		Plus Uncleared Deposit Received	<u>000.00</u>
			23788.41
		Less Uncleared Deposit Refunds	<u>300.00</u>
			23488.41
Less Earmarked Funds	<u>4731.31</u>	Less Earmarked Funds	<u>4731.31</u>
AVAILABLE FUNDS	18757.10	AVAILABLE FUNDS	18757.10

Earmarked Funds

	Balance
	14.10.15
Recreation Facilities	2500.00
Bulb and Tree Planting + Planters Bulbs for Planters in Car Park	187.00
Recycling	2044.31
TOTAL	4731.31

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin	828	434.78 12.87 25.56		473.21
The Post Office	Income Tax	829	51.60		51.60
Mr R Harris	Cleaning/Caretaking	830	170.00		170.00
Solid Style	Cleaning/Caretaking	831	137.95		137.95
South East Water	Water Charges	832	100.20		100.20
Southern Water	Wastewater Charges	833	104.20		104.20
AwCRK	Subscription	834	40.00		40.00
Open Spaces	Subscription	835	45.00		45.00
Clive Stanley	Webmaster Services	836	104.00		104.00
Hirer of Village Hall	Deposit Refund	837	150.00		150.00
Mr W Hollands	General Admin	838	70.00		70.00

Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.

EDF - £239.00 – Village Hall and EDF - £16.00 – Pavilion

Proposed Mrs Ellis Seconded Mr Carroll

Insurance

The Council has a Long Term Agreement with AVIVA until February 2017.

Newsletter

Councillors agreed the content of the Newsletter.

Risk Assessment

To be completed in time for the audit in April.

Crime and Disorder

Nothing to report.

Defibrillators

Residents will be consulted via the Newsletter.

KALC

Nothing to report.

Proposed Village Questionnaire

Councillors agreed the content and Mr Ledger will amend the first draft and send it out by email for approval. Once approval has been received, the Clerk will print it and it will be delivered with the newsletter.

Arrangements for External Audit

Councillors unanimously ratified their earlier decision to opt in and this will be removed from future agendas.

Proposal by Pentland Homes regarding future development in Shadoxhurst

Councillors asked the Clerk to inform Pentland Homes that they were going to be carrying out a survey in the Village and a such were not in a position to comment on their proposals.

Approval of Report to the Joint Parishes Traffic Committee

Councillors approved the report prepared by Mr Ledger for the meeting due to be held on 21st March.

14. PLANNING

Please see attached list.

Any other matters related to Planning issues within the Parish

The Chilmington Green Design Code Supplementary Planning Document (SPD) Public Consultation will be available for public consultation between Wednesday 9th March and Tuesday 12th April 2016. To view and make comments on the draft Chilmington Design Code SPD please visit the council's Consultation Portal www.ashford.gov.uk/consult

Representations relating to the SPD can also be made in writing on a representation form. To request a form please call 01233 330240 or 330387 or email strategic.sites@ashford.gov.uk.

15. OUTSIDE REPORTS**Tree Warden**

Nothing to report.

Footpath Warden

Nothing to report.

16. VILLAGE RESPONSIBILITIES

Items to be reported to the KHS/PROW

Nothing to report.

17. FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS

The next meeting will be held on 13 April 2016.

There being no other business the meeting closed at 10.01 pm.

Signed..... Dated
Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2016

MARCH 2016

- 15/01674/AS Frog Hollow, Church Lane, Shadoxhurst, Ashford, TN26 1LY
Change of use from paddock to residential and retrospective application for the creation of a pond and greenhouse
Parish Council: Supports provided no permanent buildings are erected
- 16/00166/AS 30 Molloy Road, Shadoxhurst, Ashford, Kent TN26 1HS
Erection of a single storey side extension
Parish Council: Support
- 16/00173/AS 1 Moreton Terrace, Woodchurch Road, Shadoxhurst, Ashford, Kent, TN26 1LG
Proposed single storey rear extension
Parish Council: Support
- 16/00180/AS Little Woodcock, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HY
Division and rear extension of existing dwelling to form a pair of semi-detached dwellings
Parish Council: Support
- 16/00196/AS Oak View, Hamstreet Road, Shadoxhurst, Ashford, Kent TN26 1NL
Single Storey rear extension
Parish Council: Support
- 16/00226/AS Unit 1, Hendon Barn, Shadoxhurst Road, Woodchurch, Ashford, Kent, TN26 3QP
Change of use of part of existing building from (B8) haulage/transport use to (D2) use as a boxing club for a temporary period of 5 years
Parish Council: Support
- 16/00304/AS Clarksland, Hornash Lane, Shadoxhurst, Ashford, Kent, TN26 1HT
Cessation of use as transport yard for tarmac and other business and erection of two detached chalet bungalows
Parish Council: OBJECTS on the ground of overdevelopment and future drainage problems resulting in run off onto the road and concerns regarding the extra number of cars exiting onto the highway
- 16/00315/AS Annexe, Alex Farm, Duck Lane, Shadoxhurst, Ashford, TN26 1LT
Single storey side extension to existing residential annexe (resubmission of 12/00749/AS)
Parish Council: Support