

SHADOXHURST PARISH COUNCIL

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MINUTES 386

Minutes of the Ordinary Parish Council Meeting held at The Village Hall on Wednesday, 8 July 2015 at 7.30 pm

PRESENT: Mr W Hollands (Chair), Mrs J Kozlowski, Mr K Carroll and Mr S Frost

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLORS:

COUNTY COUNCILLOR:

MEMBERS OF THE PUBLIC: There was one Member of the Public present for part of the meeting.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Miss M Smith (work commitment), Borough Councillors, Mrs A Hicks and Mr G Bradford and County Councillor, Mr M Angell

2. DECLARATIONS OF INTEREST

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There were no Declarations of Significant Interest.

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There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

Councillors are reminded that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. CO-OPTION OF PARISH COUNCILLORS

The Clerk reported that Sheila Ellis and David Ledger had applied to join the council and Mrs Ellis attended the meeting in May which was cancelled due to lack of a quorum. Unfortunately they were unable to attend this meeting due to a prior commitment, but had emailed to confirm that they agreed to the members of the council co-opting them in their absence.

Mr Frost did not agree to Mrs Ellis and Mr Ledger being co-opted in their absence, so this item was deferred to the next meeting.

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

Minutes 385 of the previous meeting were accepted and it was unanimously agreed that Mr Hollands should sign them.

Proposed Mrs Kozlowski Seconded Mr Frost

5. BOROUGH COUNCILLORS REPORT

Neither councillor was unable to attend the meeting.

6. COUNTY COUNCILLORS REPORT

Councillor Angell was unable to attend the meeting.

7. PUBLIC INTERVAL

The meeting was opened to the members of the public present from 19.45 – 19.52 pm for questions and comment.

8. MATTERS FOR REPORT ARISING FROM THE PREVIOUS MINUTES

There were no Matters Arising that were not covered on the agenda.

9. CHAIRMAN'S REPORT

The Chairman had nothing to report that was not covered on the agenda.

10. SHADOXHURST WEBSITE

Councillors were satisfied that all is in order.

11. VILLAGE HALL, PAVILION, RECREATION FIELD AND VILLAGE GREEN**General Issues relating to the Village Hall**

Mr Hollands is trying to contact the electrician to discuss putting in an electricity meter for the heating.

Mr Fenton is going to replace the taps in the ladies toilet to stop them constantly running.

Inspection of Village Hall following Hiring

Mr Hollands in July and Mrs Kozlowski in August.

General Issues relating to the Pavilion

We are still waiting for the builder to complete the repairs to the ceiling.

Field/Car Park/Play Area/Village Sign

Mr Bradford had suggested to the Clerk that signs should be put up in the gateway to the field asking users not to block the entrance and telling them that they could only park in the car park with the permission of the Parish Council, as a football team has started to use the field and it is not always possible for the scouts to lock the gate as the footballers are still playing.

Councillors decided it would be difficult to enforce either of the above and agreed that Mr Hollands should speak to the football team and suggest that they pay a deposit for a gate key.

12. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Clerk and Councils Direct
CPRE

EMAIL CORRESPONDENCE – Forwarded to all councillors with email

Following a discussion on the correct way to deal with correspondence, Mr Frost resigned from the council and left the meeting. The Clerk informed him that his resignation would not take effect until submitted in writing to the Chairman.

Following an email from Orbit Homes regarding street lighting at Oak View, the members of the council agreed that they do not want to see lighting installed on this development. The Clerk will inform all parties previously contacted regarding this.

Long term Deposit account

Opening Balance	435.00	Balance per Current Account	460.00
Add Transfer ex Treasurers Account	<u>175.00</u>		
	610.00		
Less Deposit Refund	<u>150.00</u>		
	460.00		

Bank Reconciliation – Treasurers Account

Opening Balance	23850.89	Balance per Treasurers Account	24860.13
Add Receipts	<u>9485.43</u>	Less uncleared cheques	<u>439.79</u>
	33336.32		24420.34
Less Payments	<u>9045.35</u>	Plus outstanding receipts	<u>170.63</u>
	24290.97		24590.97
Less Earmarked Funds	<u>4794.31</u>	Less Deposits held	<u>300.00</u>
AVAILABLE FUNDS	19496.66		24290.97
		Less Earmarked Funds	<u>4794.31</u>
			19496.66

Accounts to be paid

PAYEE	DETAILS	CHQ NO	NET	VAT	GROSS
Mrs J Batt	Salary Expenses General Admin	768	434.78 10.08 21.32		466.18
Mr D Harris	Village Hall Cleaning Litter Picking	769	120.00 50.00		170.00
Hirer of Hall	Deposit Refund	770	150.00		150.00
Mr D Harris	Clearing Gutters	771	20.00		20.00
James Kettle	Window Cleaning	772	80.00		80.00

Councillors unanimously agreed to pay the above accounts and agreed with the amended Direct Debit Payments taken on 17 of each month.

EDF - £427 – Village Hall and EDF - £21.00 – Pavilion

Proposed Mrs Kozlowski Seconded Mr Carrol

Earmarked Funds

	Balance 14.05.14	+/- May	Balance 13.05.15
Recreation Facilities Budget 15/16	2000.00	+500.00	2500.00
Bulb and Tree Planting + Planters Budget 15/16	150.00	+100.00	250.00
Recycling Credits Received May 2015	1535.86	+508.45	2044.31
TOTAL	3685.86	1108.45	4794.31

Insurance

Nothing to report.

Newsletter

Councillors agreed the content of the newsletter.

Risk Assessment

A Risk Assessment must be completed by the September meeting.

Crime and Disorder**Received from PCSO Gary Carr:-**

There have been two incidents reported to the police in Shadoxhurst. Criminal damage was caused to a disused farm building. Cycles were stolen from a property in Hornash Lane. A vehicle was seized in the village as the driver had no insurance. There has been an incident of nuisance youths late at night in the car park of the village hall and another regarding off road pit bikes and cars in Nickley Woods.

Parish Council Caretaker Scheme

Nothing to report.

Defibrillators

Defer to next meeting.

Village Hall Doors and Windows

Mr Hollands will obtain quotes for the work required.

Transparency

The Clerk asked councillors to look at the website and let her know of any issues concerning Transparency.

KALC

Mrs Kozlowski handed out copies of the minutes of the last meeting to councillors.

Overgrown Hedges near Roads

The Clerk was asked to report a number of hedges to Kent Highway Services and ask them to contact the Riparian owners.

13. **PLANNING**

Please see attached list.

14. **OUTSIDE REPORTS**

Tree Warden

Nothing to report.

Footpaths and Bridleways

To be removed from future agendas.

15. **VILLAGE RESPONSIBILITIES**

Items to be reported to the KHS/PROW

The clerk was not asked to report anything other than the hedges discussed above.

16. **FORUM FOR EXCHANGE OF INFORMATION BETWEEN COUNCILLORS**

It was agreed to find out whether it would be legal to add an item to the agenda headed Items for discussion and decision received after the publication of the agenda.

There being no other business the meeting closed at 9.35 pm.

Signed..... Dated

Mr W Hollands, Chairman

SHADOXHURST PARISH COUNCIL

RECORD OF PLANNING APPLICATIONS

2015

JULY 2015

15/00712/AS Caravan Adjacent Woodside, Nickley Wood Road, Shadoxhurst, Ashford, Kent, TN26 1LZ

Use of the land for the stationing of 4no. mobile homes for a gypsy family, the stationing of 4no. touring caravans, portacabin (utility room), the laying of hardstanding, erection of fencing and installation of 2 cesspits

Parish Council: OBJECT on the following grounds:-

Overdevelopment of site

Increased vehicle movements

Access onto highway

Unsustainable area – distance from schools, doctors, buses etc

Environmental Impact

This is an area of ancient woodland that has been abused

Councillors request that this application should be elevated to the Planning Committee if the officer is minded to approve it.

15/00755/AS Belair, 77 Tally Ho Road, Kingsnorth, Ashford, Kent TN26 1HX

Alterations and use of existing garage as annexe

Parish Council: No Comment

15/00761/AS Milee, Nickley Wood Road, Shadoxhurst, Ashford, Kent TN26 1LZ

Change of use of land for the stationing of 6 mobile units and associated development on existing hard standing

Parish Council: OBJECT on the following grounds:-

Overdevelopment of site

Overdevelopment of area

Increased vehicle movements

Access onto highway

Unsustainable area – distance from schools, doctors, buses etc

Environmental Impact

This is an area of ancient woodland that has been abused

Councillors request that this application should be elevated to the Planning Committee if the officer is minded to approve it.

Decision Notices received from ABC

15/00322/AS Little Criol Wood, Criol Lane, Shadoxhurst, Ashford, Kent TN26 1AQ

Change of the use of the land for the stationing of one mobile home and the erection of a day room

Borough Council: Refuse

15/00323/AS Little Criol Wood, Criol Lane, Shadoxhurst, Ashford, Kent TN26 1AQ
Erection of new dwelling to replace all existing structures
Borough Council: Refuse

15/00653/AS Clarkswood, Hornash Lane, Shadoxhurst, Ashford, Kent TN26 1HT
Two storey rear extension and single storey side extension
Borough Council: Permit